

Classifieds LocalWork.ca

Monday to Friday 8:30am to 5pm · Toll Free Phone 1-800-263-6480 · Toll Free Fax 1-866-299-1499 · Email classifieds@metroland.com · For delivery questions, please contact 1-855-853-5613



CORPORATE SALES COORDINATOR

ABOUT US
A subsidiary of Torstar Corporation, Metroland is one of Canada's premier media companies. Metroland delivers up-to-the-minute vital business and community information to millions of people across Ontario and nationally. We have grown significantly in recent years in terms of audience and advertisers and we're continuing to invest heavily in developing best-in-class talent, products and technology to accelerate our growth in the media landscape and strengthen our connection to the community.

THE OPPORTUNITY
We have an exciting, opportunity for a Sales & Marketing Coordinator in our Corporate Sales Division reporting to our Sales Support Supervisor. This position is responsible for supporting the Corporate Sales team to provide the most efficient service for advertisers. Primary responsibilities will include coordinating all aspects of pre and post-sales including order fulfillment, reporting, customer service and other duties as outlined below.

- KEY ACCOUNTABILITIES**
- This role will be the primary point of contact for all operational questions or issues related to the assigned advertising sales desk
 - Is the primary contact for problem solving on all issues; including fulfilling advertiser requests, billing and credit discrepancies, research and fulfillment issues
 - Work with centralized ad operations teams, including order entry/billing, ad trafficking, campaign optimization and reporting
 - Maintains increased knowledge of all products and systems within the company portfolio
 - Work with Sales and Analytics teams to plan and optimize campaigns for performance.

- WHAT WE'RE LOOKING FOR**
- Degree or Diploma in Business, Advertising or Marketing or equivalent work experience
 - Strong attention to detail, organized and possess the ability to self manage multiple projects simultaneously with minimal supervision
 - Superior time management and organizational skills with the ability to set priorities and meet deadlines
 - Strong verbal, written and listening communication skills
 - Highly collaborative team player, both within the company and with clients
 - High computer proficiency: Word, Excel, Powerpoint

To apply visit www.Metroland.com

OUR AODA COMMITMENT
Metroland is committed to accessibility in employment and to ensuring equal access to employment opportunities for candidates, including persons with disabilities. In compliance with AODA, Metroland will endeavour to provide accommodation to persons with disabilities in the recruitment process upon request. If you are selected for an interview and you require accommodation due to a disability during the recruitment process, please notify the hiring manager upon scheduling your interview.

AMONG FRIENDS BEFORE AND AFTER SCHOOL CHILDCARE is looking for:

- Registered Early Childhood Educators
- Child care quality control staff
- OCT Certified Teachers
- Primary/ Junior Division
- Child & Youth Workers

Part time split shift Monday - Friday.
Please email resume to:
amongfriendsdaycarecentres@hotmail.com

WagJag **LEASE BUSTERS**

Chemical Blender
Responsible for industrial chemical blending. Involves physical lifting of materials during transfer to blending vessels. Responsible for maintaining production records and batch numbers. Lift Truck Exp. an Asset.
Resumes to:
resumes0711@gmail.com

Delivery questions?
Call us at
1-855-853-5613

Stouffville Sun-Tribune

RNC Employment Services Register In Person 905-727-3777
Aurora 222 Wellington Street East
Career Week November 7 - 16
Guest Speakers, Job Fairs & Workshops...
GUEST SPEAKERS Monday, Nov 7
RAMADA 10:00 am - 11:00 am ROGERS 2:00 pm - 3:30 pm
JOB FAIRS Nov 8, 9, 14 & 16
CleanRiver 25 YEARS Spectrum Health Care CUBE RAMADA Jay
Workshops and more... Visit RNEmploymentservices.ca

Clintar
We are welcoming applicants for winter operations for York Region & North Scarborough
Positions Available:

- Winter Area Managers
- Sidewalk Crew Leaders
- Sidewalk Personnel
- Sidewalk Sub Contractors
- Operators for:
Articulating Loaders, Farm Tractors, Sidewalk Tractors & 5 ton Salters

Must work flexible hours and have valid drivers license.
Forward your resume to gtaejobs@clintar.com or Fax 416-291-6792

Metroland Media Stouffville Sun-Tribune
INDEPENDENT CONTRACTED CARRIER WANTED
Metroland Media is accepting applicants to deliver newspapers and flyers to homes within the Stouffville/Markham area. This entails working closely with a District Representative to deliver variable routes door to door, weekly on Thursday's. All applicants must have a valid driver's license and reliable vehicle.
Please call or email Kim 416-774-2304 khughes@yrmg.com
175 Gordon Baker Rd. Toronto, ON M2H 0A2

www.yorkregion.com

Sunrise Landscaping and Flagstone Specialists Ltd. looking for
DRIVERS SIDE WALK CREW and SUBCONTRACTORS with own trucks
Experienced in snow plowing, salting and snow hand shoveling.
Email resumes to: Prymaksunrise@yahoo.ca

P&F Meat Products Ltd.
Located at 10768 Victoria Square Blvd in Markham has 2 positions available:
• Experienced Butcher
• Retail Counter Help
Able to work in a fast-paced environment. Willing to train energetic individuals.
Please Call Tom at 416-722-9016

Canada Raw Pet Food
Located at 10768 Victoria Square Blvd, Markham has two positions available.
• Retail Counter Help
• Packaging of products
Willing to train energetic individuals. Dog enthusiast an asset.
Please call Tom at 416-722-9016

VILLAGE NISSAN
Is looking to fill the following positions:
• Sales People
• Lot Person
• Lube Tech
• Wash Bay Person
Experience an asset but not required. Will train the right candidate.
Submit resume to: mshen@villagenissan.com

EAT IT!
 Choose foods produced organically, locally and in season. Support your regional farmers and farming industry: buying locally and in season is better for the environment than buying foods that have been shipped hundreds of kilometers to your local market.

FIND YOUR PERFECT SPOT!
Check Out The Apartments For Rent Section!