

Classifieds LocalWork.ca

Monday to Friday 8:30am to 5pm · 905-853-2527 · Toll Free 1-800-743-3353 · Fax 905-853-1765 · For delivery questions, please contact 1-855-853-5613



Shipper / Receiver (Part time; up to 32 hours/week) Toronto, Warehouse - 175 Gordon Baker Rd

THE COMPANY:

A subsidiary of Torstar Corporation, Metroland is one of Canada's premier media companies. Metroland delivers up-to-the-minute vital business and community information to millions of people across Ontario. We have grown significantly in recent years in terms of audience and advertisers and we're continuing to invest heavily in developing best-in-class talent, products and technology to accelerate our growth in the media landscape and strengthen our connection to the community. For further information, please visit www.metroland.com.

KEY ACCOUNTABILITIES:

- Load and unload delivery vehicles
- Ensure all products are properly prepared for shipping according to the drivers' run sheets
- Perform physical material handling
- Work in a secure and safety-conscious manner as outlined in the Company and department safety policies
- Maintain good housekeeping practices in warehouse.
- To perform other general warehouse duties as assigned by the Warehouse Supervisor

WHAT WE'RE LOOKING FOR:

- Valid forklift license
- Previous shipping/receiving experience
- Physically capable of lifting and carrying material up to a maximum of 30-lbs
- Must have an excellent command of the English language (reading/speaking/writing)
- Must be able to work overnight shifts and work up to 32 hours per week
- Ability to work in a fast-paced environment
- Have excellent time-management skills
- Ability to set priorities and multi-task
- Ability to perform repetitive tasks accurately and thoroughly, with minimal errors
- Demonstrated basic numeracy
- Have their own transportation
- Ability to work in a team environment with minimal supervision

WHAT'S IN IT FOR YOU:

- Opportunity to be part of an exciting company at the cutting edge of the media industry
- Work for a well-established and respected company that is connected to your communities
- Be part of a company that is committed to providing a healthy and safe work environment
- We've got your health in mind; you'll receive a comprehensive benefits package including pension and health care

If working for a highly energized, competitive team is your ideal environment, please email your resume to ntakhar@mississauga.net

Thank you for your interest. Only those candidates selected for an interview will be contacted.



Markham builder requires Handyman / Property Maintenance Person

for pre-delivery & after sales service as well as general property maintenance & repair.

- Must be experienced and knowledgeable with all aspects of construction
- Must have valid driver's license with good drivers abstract.

Email / fax resume:
Greenlife7800@gmail.com
905-479-2934 or
call 905-479-5448

Insulated Concrete
Forming Company
Requires

General Construction Labourers

Email/fax resume:
Greenlife7800@gmail.com
905-479-2934
or call
905-479-5448

Child Care

Afterschool care
needed from
3:00-6:00 pm in
my home, near Hwy
48 and Stouffville Rd.
\$13/hr.
(416) 433-4643

Full-time District Service Representative - Houses Toronto

Job Summary:

The District Service Representative is responsible for ensuring that all distribution products in their assigned geographic area within Toronto are delivered in a timely and appropriate manner, and that delivery contractors are trained and provided with the necessary tools to complete their job efficiently.

Position Accountabilities:

- Reporting to the Circulation Manager
- Maintain your assigned area of responsibility, which will include a contracted carrier force and all houses within the boundaries that are assigned by the Circulation Supervisor.
- Ensure that all newspapers, inserts, and other distribution products are delivered in a timely manner. This includes working closely with the carrier force and when necessary could include delivery of down route(s).
- Recruit and train new carriers to ensure that all routes are covered and terminate contracts where appropriate. Maintain sufficient carrier waiting lists or establish new ones.
- Maintain all records concerning carriers and routes including financial records and complaints
- Address customer concerns in a professional and timely manner while ensuring the concerns are resolved and the carriers are aware of the concerns
- Investigate and resolve delivery issues where required
- Drop off supplies to carriers including elastics and carrier bags as required.
- Maintain records as directed by our policies and procedures

Competencies/Skills and Experience:

- Strong customer service skills
- Reliable vehicle and valid driver's license required
- Working knowledge of Microsoft Office programs
- Excellent verbal and written communication skills
- Ability to work within a fast-paced, team oriented environment
- Previous experience in a newspaper environment an asset
- Physical activity - walking, lifting up to 10lbs
- CPIC (Canadian Police Information Centre) clearance certificate required prior to approval on applicant

**All interested candidates should forward their resume
no later than Friday, September 2nd, 2016 to:**

Circulation Manager - Sabrina Brown
sbrown@metroland.com



LOT ATTENDANT

- We are looking for an individual with a Positive Attitude and a Strong Work Ethic
- All candidates must have a clean drivers record and be comfortable working outdoors. (Can be physically demanding at times.)
- Previous experience an asset

Duties include: stocking in vehicles and maintaining outdoor and indoor vehicle displays.

Email resume to:
careers@stouffvilletoyotascion.ca

CARRIERS NEEDED

- Learn skills
- Win prizes
- Fun carrier events
- Bonus point program



For door-to-door
newspaper delivery
1 day per week.

Call 1-855-853-5613



www.yorkregion.com

Terra-Opus Property Services Inc.

Immediate openings for

LANDSCAPE PROFESSIONALS

Full-time employment available in both maintenance and construction divisions

Email resumes to:
info@terra-opus.ca
Fax: 1-905-473-1050

Cedar Beach Resort Now hiring for LANDSCAPE / MAINTENANCE POSITIONS

Inquiries:
kjenkin@cedarbeach.ca
Website: www.cedarbeach.ca

Clarkson Auctions & Movers Inc.

Occasional part time. We are a particular home moving company operating in Stouffville and surrounding area since 1989, our clients receive meticulous service. We are expanding again and require an individual able to carefully assist us with moving of household furnishings and general contents. Suitable for semi-retired, living close to Stouffville area. Will train the right applicant.

Call or e-mail 905-640-6411
info@clarksonmovers.com

RECE

Energetic and enthusiastic individual required full - time.

RECE position beginning August 29th

@Ballantrae Childcare Centre
in Stouffville area.

Please email resume attn: Wendy @
ballantraecc1@gmail.com
or Call 905-640-2152

PSWs: Join the Team!

We are recruiting **certified PSWs** to provide service for clients residing in:

- Bradford • Stouffville
- Newmarket • Vaughan • York

If you have excellent skills and are:

- A good communicator
- Available weekdays, weekends
- Have a valid driver's license & vehicle

Fax resume: 905-272-1116 or Email:
hrpeel@spectrumhealthcare.com
or apply online:
www.spectrumhealthcare.com
Phone: 905-272-2271 ext. 2101

www.spectrumhealthcare.com



Part-Time Receptionist

(Zanchin Automotive Group)

Stouffville Hyundai is currently looking for a Part-Time Receptionist to join their team. The Part-Time Receptionist plays a crucial role in welcoming customers into the Dealership, handling the busy switchboard and attending to customer's needs. If you are looking for an entry-level position in the Automotive Industry then apply today!

Qualifications:

- Must be available to work Monday-Thursday 4-9 pm and Saturdays 8 am-6 pm.
- Previous Dealership experience is an asset.
- 1-3 years previous Customer Service Experience
- The successful applicant's residence will be within a reasonable community distance
- Professional Business Appearance

We offer:

We offer competitive wages in a learning culture. If you are you interested in a P/T challenging position and working in a dynamic team environment then apply today!

Reply to: info@stouffvillehyundai.com

ADULT CARRIERS NEEDED



For door-to-door
newspaper delivery
1 day per week.
Reliable vehicle required

Call 1-855-853-5613



LET IT ROT!

Put a composter in your backyard or use your green bin to reduce household waste.

Composting organics has two key benefits: it reduces the amount of waste going to landfills and when added to your garden, helps nourish soil and plants.