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Monday to Friday 8:30am to 5pm · 905-853-2527 · Toll Free 1-800-743-3353 · Fax 905-853-1765 · For delivery questions, please contact 1-855-853-5613



**REWARDING CAREERS IN HEALTHCARE & EDUCATION** 

# UCATION ASSISTANT



**KLC COLLEGE: HEALTHCARE, BUSINESS, EDUCATION HAS BEEN SUCCESSFULLY TRAINING EDUCATION ASSISTANTS FOR OVER TEN YEARS THROUGHOUT ONTARIO.** 

> Small Classes

Work Placements

Thands-On Training Tr

Markham Insurance Broker

requires Accounting Clerk /

**Admin Assistant** 

experience and understanding of accounting

payable, deposits, receivables, month end

tasks and other administrative duties as

oriented and efficient person, a self-starter,

able to learn quickly and complete tasks

permanent part-time position, transitioning

to full-time when the need arises. We may

be able to offer a full-time position to start

Fax or email, in confidence, your resume

and a covering letter explaining how your

experience will make you an ideal candidate

and include salary expectations to

905-415-8875 Attn: Manager, or email to

office@thinkinsure.ca

Extensive bookkeeping, Excel, collection

experience required (minimum 5 years

Canadian experience). Must have own car.

Email: jobs2015@con-elco.com

depending on the flexibility of the candidate.

Our ideal candidate will be a detail

looking for a candidate with

Duties will include accounts

This position will be a

**BOOKKEEPER** 

for utility contractor at

Hwy#7/Dufferin area.

201-9005 Leslie Street, Richmond Hill, ON., L4B 1G7 1.888.732.0326 • www.klccollege.ca

FINANCIAL ASSISTANCE MAY BE AVAILABLE IF ELIGIBLE

are

independently.

functions.

#### St. Mark's Catholic Parish, Stouffville **ORGANIST for St. Mark's Choir** October 2015

St. Mark's Catholic Parish, a vibrant community is seeking an organist to fil the position for the 11 am Mass and one weekly rehearsal. The St. Mark's Choir SATB one of the two choirs is the main choir at the parish. St. Mark's has a Baldwin two manual rockertab console electric organ. The successful candidate proficient organist must be and accompanist. The rehearsals are on Thursdays from 7:30 to 9:15 pm. The choir sings traditional hymns, sacred chorals. liturgical classic and contemporary songs. The candidate will have a profound knowledge of traditional Catholic music and liturgy and the ability to be flexible and work with others and church staff. The organist will work directly with the Music/Choir Director and under the overall leadership of the Pastor Remuneration will be in accordance with qualification appropriate the experience.

The closing date for an application is October 16, 2015. Please mail your CV to: Bibiana L'Abbe, Music Director, 345 Glad Park Ave., Stouffville, ON. L4A 1E4, or by e-mail: stmarksoffice@bellnet.ca

#### **NEW SCHOOL YEAR** APPROACHING!

We require School Crossing Guards in Markham for September

•Wootten Way & Fincham •Church & Wootten Way •Cornell Center & Whites Hill Ave. •Hwy#7 & St. Patrick S.S. Senator Reesor N. & Wootten Way •Carlton & Village Parkway Central Park & Havagal Cres. Bur Oak & Roy Rainey •Carlton Rd. & Central Park •Chant & Carlton

> Please call us today at: 905-737-1600



(MARKHAM STAFFING SERVICES

# Stouffville@ TOYOTA

## **FULL-TIME SERVICE ADVISOR**

We are currently looking for a customer and sales oriented individual with a positive attitude and strong communication skills. We require someone that has a customer service background. Previous automotive experience is a must.

**Email resume to:** Careers@stouffvilletoyota.ca

#### **#1 HOME CLEANING SERVICE NOW HIRING!**

We provide a friendly work environment, Weekly pay cheque between \$350-\$400. paid training, paid mileage. Must have car & valid driver's license.

Call 905-471-2929

## DRIVER/ HELPER

required for junk removal company. Hourly wages. Paid weekly.

Call John 416-457-2154



Upper Canada Child Care

**RECE and Assistant Teachers** for Supply and Before & After School positions required for Markham & Stouffville centres.

Strong programming, leadership, and communication skills required.

Commitment to working in a child care setting. Recent police screening and up-to-date immunizations required.

Please submit your resume to Sari Connell

Manager, Staffing and Employee Relations By email: hr@uppercanadachildcare.com By fax: 289.982.1116

Thank you for your interest, only applicants who may be interviewed will be contacted

Upper Canada Child Care is a non-profit, government licensed organization operating centres in communities throughout Toronto, York Region, and Simcoe County.





In York Region including Newmarket, Aurora, Georgina, Stouffville & Markham



- Work Available Now, Summer, and Fall
- Free Training Provided • No Experience Necessary
- ✓ Bring your Child to Work ✓ School Holidays Off & Weekends Off ✓ Competitive Wage – we are one of the highest paying school bus companies in York Region!

#### **Apply online at**

www.stocktransportation.com or call 905-888-1938

24 Cardico Dr., Gormley, ON LOH 1GO (near Woodbine & Stouffville Rd.)



#### **Horton Spice Mills Limited**

Positions Available Heavy Packaging

Spice Packer

Heavy lifting and good communication Skills required. Must be able to read and write English.

Please email resume and or work experience to Dave: dsmith@hortonspicemills.com

### **Ballantrae Golf Club**

requires service-oriented individuals for the following full-time and part-time positions:

- Golf Course Maintenance Labourers
- Spray Technician
- Irrigation Technician
- Restaurant Service Staff
- Line Cooks
- Dishwashers
- Beverage Cart & Snack Shop
- Back Shop

Forward resume to: **Ballantrae Golf Club** Fax: 905-640-9481 info@ballantraegolfclub.com

Thank you to all candidates who apply. Only those selected for interviews will be contacted.

G license required.

Also, DZ DRIVER

#### **HOST/ SERVER**

Part Time For Mercury Diner In Aurora Flexible hours.

Call 416-488-6096 or 905-713-1600

#### **LOCATION MANAGER**

If you like people and music The Piano Studio has a career opportunity for you. Customer service is a big part of this job inter-personal strong communication skills are required. Selling lessons, scheduling students and teachers in a busy environment means you need to have strong organizational skills and be able to multi-task. Cash management and accounting experience an asset. This is a full time position with hours Monday to Thursday 1 to 9. Balance of hours TBD. The Piano Studio is a growing established business with 2 locations in Newmarket and Aurora. Salary is \$36,000 to \$45,000 plus performance bonus. We are looking for a mature stable person to grow into

> Send Resume to rudy@thepianostudio.com by August 15th.

#### RESTAURANT **MANAGER**

To plan, direct and evaluate the operation restaurant. Ωf properly evaluate the customers complains, queries & give them a proper, in-time solutions. Responsible for hiring and training for new staff. Plan budgets and authorize expenditures. To associate with other team members in performing different day to day tasks. Salary: Minimum C\$ 19.50 per hour.

Full time permanent position at Subway, 1076 Hoover Park Dr. Whitchurch-Stouffville. ON L4A 0K2 Qualification:

Completion of college is required. Contact at: patelbrijesh020@gmail.com

#### **Full time DENTAL ASSISTANT** required for Busy practice.

Digital imaging, various office duties,

paperless experience an asset. Ortho experience also an asset.

**Email resume** Imcintvre@liveddm.com

#### FT IN-HOME CAREGIVER

for Markham, (Hwy 7 & 9th Line) for 2.5 year old & 6 month old children. Supervise, care, bathe, play, feed & attend to their well being. Perform light housekeeping, willing to travel with family. English speaking, Arabic an asset. High school diploma. At least 3 years experience. 35 hours a week, \$11.50/hr. Contact Faizel at Efjays79@gmail.com or 416-662-3427

#### KIDS CONNECTION CARE AND EDUCATION

Part-time RECE for On-Site Supervisor position in Markham

Part-time Assistants in Markham, Richmond Hill, Vaughan All interested applicants should

email their resume to June Brown @ ibrown@kidsconnectionce.com

## **DATA ENTRY & OTHER CLERKS**

required for DST Output Canada in Markham. PC skills, 40wpm accurate, high school minimum. Special Handling: Manually package output etc. Both positions required good articulation in English, ability to lift 25lbs regularly, shiftwork, attention to detail hr@dstoutput.ca