

# Classifieds LocalWork.ca

Monday to Friday 8:30am to 5pm · 905-853-2527 · Toll Free 1-800-743-3353 · Fax 905-853-1765 · For delivery questions, please contact 1-855-853-5613




**NOW HIRING School Bus Drivers**

In York Region including Newmarket, Aurora, Georgina, Stouffville & Markham

- Work Available Now, Summer, and Fall
- Free Training Provided
- No Experience Necessary

✓ Bring your Child to Work  
✓ School Holidays Off & Weekends Off  
✓ Competitive Wage - we are one of the highest paying school bus companies in York Region!

Apply online at [www.stocktransportation.com](http://www.stocktransportation.com)  
or call 905-888-1938  
24 Cardico Dr., Gormley, ON L0H 1G0 (near Woodbine & Stouffville Rd.)

**Saint Elizabeth**  
Well beyond health care

Saint Elizabeth is a national health care provider that has been opening the door to new possibilities and care experiences for more than a century. Recognized as Canada's largest social enterprise, we employ 8,000 people and visit 18,000 clients every day. Through the Saint Elizabeth Research Centre, our Health Career Colleges and the Saint Elizabeth Foundation, we are helping to make the future of health care brighter and stronger. Learn more at [www.saintelizabeth.com](http://www.saintelizabeth.com) or find us on Twitter: @StElizabethSEHC.

Full-time, part-time and casual opportunities in Alliston, Bradford, Keswick, Newmarket, Woodbridge, Markham, North York and Tottenham.

**Registered Nurses  
Practical Registered Nurses  
Wound Ostomy Resource Nurse  
Personal Support Workers**

Experience caring for others, a valid driver's licence and a reliable vehicle are required. Nurses must be registered with the College of Nurses of Ontario.

Please apply online at: [www.saintelizabeth.com/careers](http://www.saintelizabeth.com/careers)

[www.saintelizabeth.com](http://www.saintelizabeth.com)

**Executive Assistant To Optometrist**

Wanted to manage the day to day operation of our award winning optometry clinic in Markham. Permanent, Full-time, 2 evenings, (Mon./Tues.) No weekends

**Duties:**

- Scheduling appointments
- Bookkeeping
- Note writing
- Ordering supplies etc.
- Product sales
- Computer entries
- Maintaining office

Must have exceptional customer service, organizational, time-management, computer, social media and multi-tasking skills. Must have excellent command of the English language. Must live close to this work and have own car. Previous experience an asset but not required.

Please drop off your resume in person with cover and reference letter(s), as well as a 1 page summary detailing your suitability for the position.

**Saturday, July 11, 2015  
between 11:00 am and 4:00 pm  
6633 Highway 7 East, Suite 104  
Markham, ON, L3P 7P2, On the main floor  
Dr. H. Walji, Optometrist  
- NO TELEPHONE CALLS -**

Only applicants selected for an interview will be contacted.



**SCHOOL BUS DRIVERS WANTED**

Servicing York Region and Francobus Schools

No Experience Necessary.  
We Provide FREE Training.

Contact us @ 289-467-4998 ext. 7033  
or e-mail [jmohi@sharpbus.com](mailto:jmohi@sharpbus.com)  
Or apply in person:  
540-A Oster Lane, Concord

We are an equal opportunity employer.



**Administrative Assistant**  
35 hours per week - August to June annually

Reporting jointly to the Director of Senior School and the Director of Residential Life and Health Services, the Administrative Assistant has the responsibility to provide administrative support to the Middle and Senior Schools, the Residences and Health Services. In this newly created role, the incumbent will assist with a variety of administrative tasks including gathering information for newsletters, collection of permission forms, scheduling, database management, coordination of travel plans for residence activities and student leaves. The Administrative Assistant assists with the planning and organization of a number of events including Curriculum Night, Parent/Teacher Interviews, Open Houses, Introduction to Grade 9 Day and similar events. The Administrative Assistant provides administrative support for both Directors including filing, word processing, meeting minutes, scheduling and generating reports.

This position requires excellent verbal communication, organizational and problem solving skills, strong computer skills, along with the ability to multi-task in a fast-paced environment while maintaining an excellent rapport with all constituents. This position requires a high level of customer service and professionalism. The successful candidate will bring a post-secondary education in Administration, and a minimum of 2 years of related experience preferably in a boarding school environment. The annual work schedule will be mid-August to end of June.

Qualified and interested candidates are invited to send a resume no later than July 17, 2015 to Human Resources: [humanresources@pickeringcollege.on.ca](mailto:humanresources@pickeringcollege.on.ca)

As a condition of employment, the successful candidate(s) must provide a current Vulnerable Sector Screening Police Report. Suitable accommodations are available for applicants with accessibility needs due to disability upon request.

**RESTAURANT MANAGER**

To plan, direct and evaluate the operation of restaurant. To properly evaluate the customers complains, queries & give them a proper, in-time solutions. Responsible for hiring and training for new staff. Plan budgets and authorize expenditures. To associate with other team members in performing different day to day tasks. Salary: Minimum C\$ 19.50 per hour.


Full time permanent position at Subway,  
1076 Hoover Park Dr,  
Whitchurch-Stouffville,  
ON L4A 0K2

Qualification:  
Completion of college is required.  
Contact at: [patelbrijesh020@gmail.com](mailto:patelbrijesh020@gmail.com)

A busy doctor's office is looking for a **LAB TECHNICIAN**

Must be fluent in English.  
**Venipuncture is a must.**  
Part-time, some days/ evenings.

**Fax resume to 905-475-3581**



Upper Canada Child Care

RECE and Assistant Teachers for Supply and Before & After School positions required for Markham & Stouffville centres.

Strong programming, leadership, and communication skills required. Commitment to working in a child care setting. Recent police screening and up-to-date immunizations required.

Please submit your resume to Sari Connell  
Manager, Staffing and Employee Relations  
By email: [hr@uppercanadachildcare.com](mailto:hr@uppercanadachildcare.com)  
By fax: 289.982.1116

Thank you for your interest, only applicants who may be interviewed will be contacted.

Upper Canada Child Care is a non-profit, government licensed organization operating centres in communities throughout Toronto, York Region, and Simcoe County.

**INTERIOR HEAVY EQUIPMENT OPERATOR SCHOOL**

No Simulators.  
In-the-seat training.  
Real world tasks.  
Weekly start dates.  
Job board! Funding options.  
Sign up online!  
[iheschool.com](http://iheschool.com) 1-866-399-3853

**HANDYMAN NEEDED**

1-2 days per week for an Estate just north of Stouffville. (Durham 30).  
General maintenance.  
Gardening, light repairs, chainsaw, bondable.  
**905-473-6868**

**Professional Dog Trainers/handlers** with min 5 years' experience. Required immediately! Cleaners with experience comfortable cleaning a kennel, and RVT's. Excellent wage, full benefits, 6 day working week, 42 hours/wk.

Email resume to: [GeorgetteDunn@dogtales.ca](mailto:GeorgetteDunn@dogtales.ca)



Annina's Bakeshop (Goodwood) requires immediate F/T COUNTER HELP  
Customer service experience an asset. Hours include days, evenings, weekends. Not suitable for students.

Email resume: [stacey@anninasbakeshop.com](mailto:stacey@anninasbakeshop.com)

**STAKEOUT Dining Room & Lounge**, in Stouffville, is looking for **EXPERIENCED WAITERS & BARTENDERS** (Minimum 5 years experience) **DISHWASHERS & HOSTESSES**

Apply in person:  
5402 Main St., Stouffville  
or call 905-642-5557  
or email: [roger@stakeoutdining.com](mailto:roger@stakeoutdining.com)



**PERSONAL SUPPORT WORKERS (PSW) HOME SUPPORT WORKERS**

Choose from a variety of full-time & part-time positions within York Region & South Simcoe areas.  
Apply online at: [chats.on.ca/careers](http://chats.on.ca/careers)  
905-713-3373 ext 6035  
1-877-725-3208

**SUMMER JOB**

Longman's Markham Kia is looking for an energetic **LOT PERSON**

Must have drivers licence and good work ethic.

Please contact Emmanouel at 416-844-8855

**OFFICE MANAGER/ BOOKKEEPER** required for busy North Stouffville office.

- Attention to detail
- CRM experience
- Some knowledge of Sage 300(Accpac)
- Collection calls
- Reception duties
- Excel a must
- Ability to work independently and as a team

Email [kim@gwbiz.com](mailto:kim@gwbiz.com)

**In-home Caregiver (Babysitter) Permanent (Markham)**

\$11.25/hr.  
Completion of High School  
30 hrs/wk.  
Bathe, dress, feed and supervise.  
1-2 yrs. experience

Email: [link4staff@gmail.com](mailto:link4staff@gmail.com)

**MANUAL TRANSMISSION & DIFFERENTIAL REBUILDER**

ULT Powertrain in Mississauga and Ottawa locations have openings for manual transmission, differential and steering gear re-builders to join our fast growing team.

Email [Honorio0@ultpowertrain.com](mailto:Honorio0@ultpowertrain.com)