requires Full-time Receptionist Monday-Friday 8am-5pm.

Candidates should possess strong communication skills, a great attitude as well as be detail-oriented & a multi-tasker.

Major responsibilities:

- Answer incoming calls
- House-keeping of reception and
- Various administration tasks

Please email resumes to:



The Village Children's Programs

is a great place to put your education and experience to work in an-outstanding professional early childhood education setting.

We are currently recruiting

RECE's & Program Assistants

for school age programs. These P/T positions are split-shift and offer competitive compensation.

Please send your resume to: headoffice@thevillagechildcare.ca

No Phone calls please. We thank all applicants, however only those selected for an interview will be contacted.

MPS)

MECHANIC

Busy landscape/snow removal company seeks experienced mechanic to service & manage large fleet of trucks, tractors etc. Salary and benefits based on experience.

Call 905-472-4842 or send resume to info@aboutmps.com or fax 905-470-8426 Markham Property Services Ltd.

Busy vegetable processor

requires immediately a

FULL TIME CERTIFIED

COUNTER BALANCE

FORK LIFT OPERATOR

Must be self-motivated and a team

player. Excellent group benefits.

Email resume to:

jennifer@lakeviewvegetable.com

EQUIPMENT OPERATORS, SNOW SHOVELLERS, & SHOVEL BROKERS

for commercial routes in Markham & GTA area. Competitive pay packages.

Call 905-472-4842 Fax: 905-470-8426 Email: info@aboutmps.com Markham Property Services Ltd.

Town Centre Montessori **Private Schools**

Seeks ECE teachers part & full time.

Fax resume to: 905-474-3113 or email to: dennis.vanderlugt@tcmps.com

- Greet customers & visitors
- customer lounge

Previous experience an asset.

careers@stouffvilletoyota.ca

CUSTOMER SERVICE REP

Temporary Part-time position 4 or 5 days per week. \$16.00/HR Markham location.

Email resume to: gary.lapstra@ontduct.ca or fax: 416-292-7600

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Responsibilities will include all regular maintenance and repairs as required for a busy fleet of dump trucks and equipment. Preference will be given to those with heavy equipment/ truck experience.

A valid driver's licence, minimum DZ is required with clean abstract. The successful candidate will have experience and be willing to workday or afternoon shifts, as well as Saturday.

Forward your resume and letter of application by email to: csg.landrews@xplornet.com

We require a School Crossing Guard at this location

 Mingay & Edward Jeffery John Allan Cameron St. & Shady Oaks Ave. Stonebridge & Wilfred Murison

We also require paid back-up crossing guards. Please call us today at: 905-737-1600

MARKHAM

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JOB FAIR

and Thursday, October 16th 10am-2pm

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Sun-Tribune

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Good command of English a must with Mandarin as an asset.

Please email resume or apply by phone to Sheryl Camm or John Reid @ 905-294-1440

sgcamm@markvillechevrolet.com jreid@markvillechevrolet.com

ADMINISTRATIVE ASSISTANT

required immediately. Excellent communication & organizational skills required. Must be proficient in ALL Microsoft Office programs. Vehicle required.

Send resume and salary expectations to: jobs@sandboxgroupltd.com Very competitive wages. Must have minimum 2-3 years experience.

Fax/email resume to: 905-773-6011 mon00746@loblaw.ca or apply in person: 13071 Yonge St., Yonge & King Road in Oak Ridges

Wednesday, October 15th

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for The AIIM Group in Aurora.

5 years commercial print experience required. Knowledge of production management, job planning, prepress, print, colour and finishing process.

Client support and manage production for sales

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