

Your Rights @ Work

Presented by: **MINISTRY OF LABOUR**

ATTENTION JOB SEEKERS!!!

If you work in Ontario, you are probably protected by the **Employment Standards Act**. Attend this powerful presentation and learn all about your Rights & Responsibilities at work!

Workplace Warning Signs

Not getting paid on time
No pay stub
Not paid for extra hours
No time to eat
No public holiday pay
Unexplained deductions from your pay



Date:
Tuesday, October 7th

Time:
10 - 11:30 AM

Location:
Employment Services
111 Sandiford Dr, Stouffville

WHAT BUSINESSES NEED TO KNOW

EMPLOYER INFORMATION SESSION

The Employment Standards Act, 2000, establishes minimum employer obligations towards their employees. Learn about the following key compliance features as per the ESA... and much more:

Date:
Tuesday, October 14

Time:
9:00 - 10:30 AM

Location:
yorkworks Employment Services
111 Sandiford Dr, Stouffville

- Post the Poster
- Hours of Work
- Minimum Wage
- Vacation Time and Pay
- Public Holidays
- Leaves of Absences
- Termination Notice and Pay
- Complaints and Investigations

*Call to register

*There is **NO COST** to attend

www.yorkworks.ca | 905.640.2352

EMPLOYMENT ONTARIO

This Employment Ontario program is funded in part by the Government of Canada.



Connected to your community™

Pocket Feeder, Casual Part Time 250 Industrial Parkway North, Aurora

York Region Media Group, a division of Metroland Media Group, is currently looking to fill a Casual Part-Time Pocket Feeder position for the following shifts: Wednesdays, Saturdays and Sundays 6am-4pm. Reporting to the Machine Operator, the Pocket Feeder is responsible for feeding flyers into pockets of the Alphaliner machine.

KEY ACCOUNTABILITIES

- Remove skids from line, relocate them to the appropriate slots using pump truck and wrap finished product
- Follow the job list assigned to count, insert flyers and stacking
- Retrieve flyers from surrounding skids
- Hours fluctuate seasonally based on insert/flyer volume
- Work in a safety-conscious manner as outlined in the Company and department safety policies
- Perform physical material handling
- To perform other duties as assigned by the Supervisor

WHAT WE'RE LOOKING FOR

- Ability to work in a fast-paced, deadline driven environment
- Previous experience in a manufacturing environment, an asset
- Attention to detail
- Have their own transportation

WHAT'S IN IT FOR YOU

- Opportunity to be a part of an exciting company at the cutting edge of the media industry
- Work for a well-established and respected company that is connected to your communities
- Be part of a company that is committed to providing a healthy and safe work environment
- We provide individualized career plans and extensive ongoing development opportunities

If working for a highly energized, competitive team is your ideal environment, please email your resume to esmyth@yrmg.com by September 26, 2014.

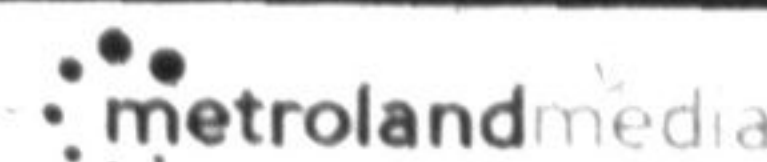
INTERNAL CANDIDATES:

Please submit your resume directly to the Regional HR Manager of the hiring division.

Thank you for your interest.

Only those candidates selected for an interview will be contacted

Stouffville
Sun-Tribune



WAREHOUSE SHIPPER AND RECEIVER (working up to 32 hours/week - 3 days in a week) Operations/Mail room 175 Gordon Baker Rd, Toronto

THE COMPANY

A subsidiary of Torstar Corporation, Metroland is one of Canada's premier media companies. Metroland delivers up-to-the-minute vital business and community information to millions of people across Ontario. We have grown significantly in recent years in terms of audience and advertisers and we're continuing to invest heavily in developing best-in-class talent, products and technology to accelerate our growth in the media landscape and strengthen our connection to the community. For further information, please visit www.metroland.com.

THE OPPORTUNITY

Metroland Media requires a Traffic Coordinator for its Metroland Media Toronto location reporting to the Trucking Supervisor. This position will directly oversee the loading/traffic operation as well as have involvement in other areas of the distribution operation.

Position Responsibilities:

- You will be responsible for the work flow process through monitoring independent contract drivers entering and exiting the facility. Maintaining loading schedules & coordinating the delivery and removal of product flow
- You will maintain consistent work flow by ensuring product is prepped for shipping in a safe, timely manner.
- Provide clear, concise communication to employees and contractors on operational policies and procedures, taking necessary action as required.
- Responsible for overseeing the loading staff and assisting the staging area as needed
- Ensure a safe working environment in accordance with the Occupational Health and Safety Act and Company Health and Safety policies
- Produce and analyze production reports, taking action where necessary to meet internal compliance requirements & FDSA audit reporting
- Strong team work skills a necessity
- Other duties as assigned by the Trucking Supervisor

Competencies, Skills and Experience:

Time Management, Process Management, Drive for Results, Delegation, Building Effective Teams

- Forklift equipment certificate or experience
- Must be available to work all shifts:
- **1st Position:** (Mon 12:00 Mid - Tues 12:00 noon) (Tues 12:00 Mid - Wed 12:00 noon) (Wed 12:00-Mid Thurs 11:00 am)
- **2nd Position:** (Tues 12:00 noon - 12:00 Mid) (Wed 12:00 noon - 12:00 mid) (Thurs 11:00 am - 10:00 pm)
- Strong communication skills a must
- Previous experience working in a distribution operation an asset.
- Ability to work in a fast pace environment
- Proficiency in written and spoken English
- Health and Safety knowledge and experience preferred.

Interested and qualified candidates should email their resume and cover letter to:
Sonny Sidhu ssidhu@metroland.com no later than **October 3rd, 2014**.

No phone calls please.



DELIVERY POSITIONS AVAILABLE

A reliable person is required immediately for newspaper delivery DOOR TO DOOR throughout Markham.

The successful candidate will:

- Be extremely reliable
- Own a reliable vehicle
- Insert and deliver newspapers throughout Markham
- You must be available to work all day Thursday and deliver multiple routes.

Call Megan Pike
905-640-2612 ext 26



MARKHAM ECONOMIST & SUN

Looking for Carriers for door to door delivery in Markham.
One delivery per week with flexible hours available.
Work in your community

Call Nikki Forrester at 905-943-2446
Or email nforrester@yrmg.com for more information



WILLIAM ASHLEY WAREHOUSE SALE

- Sales Associates/Merchandisers
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- Cashiers

Temporary full-time positions available immediately until late November to join our 2014 Winning Team!

Please apply in person with your resume and references:
Monday-Friday 9:00am to 5:00pm
111 Creditview Road,
Vaughan, ON L4L 9T1 905-851-1406
Enter by South Loading Door

General Labourer

Interlocking Stone / Landscape Labourer required for The Garden Expert in the Markham / Stouffville area.

Experience an asset; however, not a requirement as we will train the right candidate. Full-time, Monday - Friday. Year round work. Opportunities for advancement within the company.

Wages: \$16/hour to start.

Please email resume or send contact information to
maunziocaccamo@gmail.com

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Mortgages/Loans

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COLOUR MATCHER/ BATCH MAKER

required for small industrial paint manufacturer in Markham. Must be highly self-motivated and very well organized. Previous experience an asset. Full time position.

Industrial coatings manufactured are postcat and precat lacquers, stains, fast dry enamels, high solids and polyester baking enamels, primers metallic/mica and textured finishes. Equipment used: Colourant dispensing wheel and datacolour spectrophotometer.

Fax/email resumes to:
905-479-9599

jim.lighthousepaint@bellnet.ca



MECHANIC

Busy landscape/snow removal company seeks experienced

mechanic to service &

manage large fleet of trucks, tractors etc. Salary and benefits based on experience.

Call 905-472-4842 or send resume to info@aboutmps.com or fax 905-470-8426
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Articles for Sale (Misc.)

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