



# YourClassifieds.ca

call: 1-800-743-3353

fax: 1-905-853-1765

Business & Telephone Hours: Monday - Friday, 8:30 am - 5:00 pm

www.yorkregion.com



Stouffville **Sun-Tribune**

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news

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**WORKOPOLIS**  
A Job in the City

Adjustments: Every effort is made to ensure the accuracy of your ad. Please check your ad on the first insertion. For multiple insertions of the same ad, credit will be made only for the first insertion. Credit given for errors in connection with production of ads is limited to the printed space involved. Cancellations must be made by 2 p.m. one business day prior to publication date. Cancellations must be made by telephone. Do not fax or e-mail cancellations.

- Careers
- Careers
- Careers
- Technical/  
Skilled Trades
- Technical/  
Skilled Trades
- Office/  
Administration
- Office/  
Administration
- Private Homes  
for Sale
- Private Homes  
for Sale
- General Help

## Call Centre Representative

First Student is looking for a Call Centre Rep to join their team in the Markham Charter Centre. The successful candidate will have excellent oral and written communication skills as well as a professional and friendly phone manner. Applicants should be high school or college graduates; able to demonstrate superior keyboarding/data entry skills and be proficient in Word, Excel and Outlook.

Successful candidates will have a good working knowledge and understanding of geography, distance and travel time within Ontario, with more concentrated knowledge of travel within the GTA. Previous experience in a high volume call centre is a definite asset.

If you possess the skills outlined above and would like to be a part the First Student Team, please respond in writing providing your resume, **no later than Sept 30, 2014 to: Debbie.Abate@firstgroup.com** or fax to **905-294-1664**. We look forward to hearing from you!

An equal opportunity employer that values diversity

Stouffville Auto Service is looking for an **Auto Technician/ Mechanic**

Must be licensed or have completed the apprenticeship program. Must have clean driving record. Able to work on all makes and models. Able to communicate directly with customers.

**If interested call Doug Allen at 905-642-1305 or send resume to dougallen12@rogers.com**

**F/T position in Markham based office.**

Receptionist, routine clerical, experience w/ Microsoft Office, good oral/written command of English.

**E-mail resume: dtomasic@casa-fs.org**



**NEWMARKET**

Lg 4 Bdrm 3-1/2 Bath Home on quite crescent backs on to vacant field and woodlot. Min to Go Train, 404, Elementary & High schools. 900 Sq Ft Multilevel Deck, In-ground Sprinkler System, Professionally Landscaped Gardens. Upgraded Open Concept Kit. c/w Custom Pantry, Fm Rm Media Center c/w Surround Sound. New Fur, AC, HW on Demand, SS Gas Stove, Washer Dryer Hardwood/Ceramic tile and Carpet, Rec Rm, Solarium

**comfree.com - 471363**

## COOK

required for Daycare. Food Handler's Certificate a Must! 2-3 days/ wk. 8am-1pm. **Email resume to: info@allsmileschildcare.com**

**Health Care/Medical**

### F/T OPTOMETRIC ASSISTANT

You describe yourself as friendly, well organized with excellent computer and multi-tasking skills who is able to work in a busy medical environment. You have a flair for sales and a strong command of the English language.

If this is you, then please email your resume to: **optometry007@gmail.com**. Experience in optical sales/optometry an asset but will train. Markham location.

## LEGAL SECRETARY

2-5 years experience - secretarial in personal injury practice.

Hwy 7 & Leslie.

Malach Fidler Sugar + Luxenberg

**Forward resume to sthorpe@malach-fidler.com**

**Real Estate Misc./Services**

**Domestic Help Available**

**PSW WITH** 10 years experience available for live-in or hourly. 5-7 days/week. References available. Call Pam 647-780-3423

### RECEPTION/OFFICE ADMINISTRATION

For Builder/Developer's office in Markham. Full-time hours: Mon.-Fri. 8:30am-5pm. Must have a professional image with ability to multi task and an excellent telephone manner. Proficient in MicroSoft Word, Excel, Outlook and customer service.

**Send resume to: 1357markham@hotmail.ca**

### HAIRSTYLISTS FT/PT First Choice Haircutters

Annual raises, guaranteed wages, profit sharing, dental, drug, eye care benefits; equipment's supplied & maintained, no clientele required.

**Uxbridge, \$11.25/hr. \$1000 Hiring Bonus Call Bonnie or Laurie 905-852-2552**



### Sales Admin+Customer Support

You are detail oriented, friendly and comfortable with technology. You would be working on the front lines answering customer inquiries, and supporting sales with phone calls, online product demos and proposals.

Email cover letter and resume to: work@biz-zone.com

**CANCEL YOUR TIMESHARE.**

NO RISK program. STOP Mortgage & Maintenance Payments Today. 100% Money Back Guarantee. FREE Consultation. Call us NOW We can Help! **1-888-356-5248**

**Mortgages/Loans**

**\$\$ MONEY \$\$ CONSOLIDATE**

Debts Mortgage to 90% No income. Bad credit OK! Better Option Mortgage #10969 1-800-282-1169 www.mortgageontario.com

### Insurance Broker CSR, Personal Lines, RIBO Licence req'd.

J.D. Smith Insurance.

Email resume to: **jds@jdsmithinsurance.com** or call 905-907-1416

### Computer Skills for Employment

LITERACY COUNCIL OF YORK-SIMCOE presents:

# MAALL

**Mobile & Adolescent Adult Learning Lab**

.....an integrated computer based literacy and essential skills upgrading program.

Available to you AT NO COST!

Location: **yorkworks Employment Services**  
111 sandiford Dr, 2nd floor, Stouffville ON

One 6-week session starting: Oct 7th, 2014  
Registration begins: Oct 6th, 2014

Please call to register and reserve a spot asap  
Ph: 905.640.2352 (toll free 1866 992 9930)

**www.yorkworks.ca | 905.640.2352**

The Employment Ontario program is funded in part by the Government of Canada

Connected to your community

### Pocket Feeder, Casual Part Time

250 Industrial Parkway North, Aurora

York Region Media Group, a division of Metroland Media Group, is currently looking to fill a Casual Part-Time Pocket Feeder position for the following shifts: Wednesdays, Saturdays and Sundays 6am-4pm. Reporting to the Machine Operator, the Pocket Feeder is responsible for feeding flyers into pockets of the Alphaliner machine.

**KEY ACCOUNTABILITIES**

- Remove skids from line, relocate them to the appropriate slots using pump truck and wrap finished product
- Follow the job list assigned to count, insert flyers and stacking
- Retrieve flyers from surrounding skids
- Hours fluctuate seasonally based on insert/flyer volume
- Work in a safety-conscious manner as outlined in the Company and department safety policies
- Perform physical material handling
- To perform other duties as assigned by the Supervisor

**WHAT WE'RE LOOKING FOR**

- Ability to work in a fast-paced, deadline driven environment
- Previous experience in a manufacturing environment, an asset
- Attention to detail
- Have their own transportation

**WHAT'S IN IT FOR YOU**

- Opportunity to be a part of an exciting company at the cutting edge of the media industry
- Work for a well-established and respected company that is connected to your communities
- Be part of a company that is committed to providing a healthy and safe work environment
- We provide individualized career plans and extensive ongoing development opportunities

If working for a highly energized, competitive team is your ideal environment, please email your resume to **esmyth@yrmg.com** by September 26, 2014.

**INTERNAL CANDIDATES:**  
Please submit your resume directly to the Regional HR Manager of the hiring division.

Thank you for your interest.  
Only those candidates selected for an interview will be contacted.

### 6 Costly Mistakes to Avoid Before Buying a Home

Free Report reveals how to save thousands of dollars and years of expense.

**www.homeinfoinyorkregion.com**  
**Free recorded message**  
**1-800-803-9818, ID# 1004**  
Re/Max Crossroads Realty Inc

**Here we grow again!!!**

Join Expedia CruiseShipCenters and turn your passion for travel into an exciting new career. **Positions open at the Stouffville office.**

Flexible hours. Cruise experience an asset. Complete training provided. Experienced travel agents welcome.

**Email resume: Stouffville@cruiseshipcenters.com or call Jane 905-642-2500, 905-948-1800.**

**Articles for Sale (Misc.)**

### Butcher Supplies, Leather + Craft Supplies and Animal Control Products. Get your FREE 134 PAGE CATALOG.

1-800-353-7864 or Email: **order@halfordhide.com**

Visit our Web Store: **www.halfordsmailorder.com**

### HOT TUB (SPA) COVERS.

Best Price, Best Quality. All Shapes & Colors Available. Call 1-866-652-6837 **www.thecoverguy.com/newspaper**

