

# Your Classifieds.ca

news

الما در العالم ور WORKOPOLIS

call: 1-800-743-3353

Business & Telephone Hours: Monday - Friday, 8:30 am - 5:00 pm

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Careers

**Skilled Trades** 

Technical/ **Skilled Trades** 

Office/

www.yorkregion.com

Office/

**Private Homes** for Sale

**Private Homes** for Sale

Sun-Tribune

General Help

COOK

required for

Daycare.

Food Handler's

Certificate a Must!

2-3 days/ wk.

8am-1pm.

Email resume to:

info@allsmiles

childcare.com

**Domestic Help** 

PSW WITH 10 years ex-

perience available for

live-in or hourly, 5-7

days/week.

647-780-3423

available.

References

## **Call Centre Representative**

First Student is looking for a Call Centre Rep to join their team in the Markham Charter Centre. The successful candidate will have excellent oral and written communication skills as well as a professional and friendly phone manner. Applicants should be high school or college graduates; able to demonstrate superior keyboarding/data entry skills and be proficient in Word, Excel and Outlook.

Successful candidates will have a good working knowledge and understanding of geography, distance and travel time within Ontario, with more concentrated knowledge of travel within the GTA. Previous experience in a high volume call centre is a definite asset.

If you possess the skills outlined above and would like to be a part the First Student Team, please respond in writing providing your resume, no later than Sept 30, 2014 to: Debble.Abate@firstgroup.com or fax to 905-294-1664. We look forward to hearing from you!

An equal opportunity employer that values diversity

## First 🐔 Student

Stouffville Auto Service is looking for an

#### Auto Technician/ Mechanic

Must be licensed or have completed the apprenticeship program. Must have clean driving record. Able to work on all makes and models. Able to communicate directly with customers.

If interested call Doug Allen at 905-642-1305 or send resume to dougallen12@rogers.com

Health Care/Medical

**Health Care/Medical** 

#### F/T OPTOMETRIC ASSISTANT

organized with excellent computer and multitasking skills who is able to work in a busy medical environment. You have a flair for sales a strong command of the English language.

If this is you, then please email your resume to: optometry007@gmail.com Experience in optical sales/optometry an asset but will train. Markham location.

LEGAL SECRETARY

F/T position in

Markham based office.

Receptionist, routine clerical,

experience w/ Microsoft Office,

good oral/written command of

English.

E-mail resume:

dtomasic@casa-fs.org

fax: 1-905-853-1765

2-5 years experience secretarial in personal injury practice. Hwy 7 & Leslie.

Malach Fidler Sugar + Luxenberg

Forward resume to sthorpe@malach-fidler.com

#### Sales Admin+Customer Support

You are detail oriented, friendly and comfortable with technology. You would be working on the front lines answering customer inquiries, and supporting sales with phone calls, online product demos and proposals.

> Email cover letter and resume to: work@biz-zone.com

#### NEWMARKET

Lg 4 Bdrm 3-1/2 Bath Home on quite crescent backs on to vacant field and woodlot. Min to Go Train, 404, Elementary & High schools, 900 Sq Ft Multilevel Deck, In-ground Sprinkler Professionally Landscaped System, Upgraded Open Concept Gardens. Kit. c/w Custom Pantry. Fm Rm Media Center c/w Surround Sound. New Fur. AC, HW on Demand, SS Gas Stove, Washer Dryer Hardwood/Ceramic tile and Carpet, Rec Rm, Solarium

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Real Estate Misc./Services

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**Career Development** 

**Career Development** 

General Help

**General Help** 

General Help

General Help

**Houses for Sale** 

**Houses for Sale** 

### Insurance Broker CSR, Personal Lines, RIBO Licence req'd.

RECEPTION/OFFICE

**ADMINISTRATION** 

For Builder/Developer's office in Markham.

Full-time hours: Mon.-Fri. 8:30am-5pm.

Must have a professional image with ability

manner. Proficient in MicroSoft Word, Excel

Send resume to:

1357markham@hotmail.ca

Outlook and customer service.

task and an excellent telephone

J.D. Smith Insurance.

Email resume to: jds@jdsmithinsurance.com

or call 905-907-1416



#### Here we grow again!!! Join Expedia CruiseShipCenters

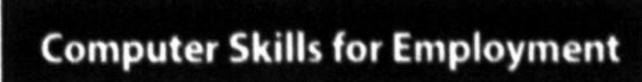
and turn your passion for travel into an exciting new career. Positions open at the

## Stouffville office.

Flexible hours. Cruise experience an asset. Complete training provided. Experienced travel agents welcome.

Email resume: Stouffville@cruiseshipcenters.com or call Jane 905-642-2500, 905-948-1800.

Sun-Tribune



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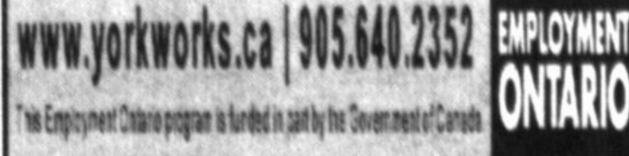
### Location: yorkworks Employment Services

111 sandiford Dr. 2nd floor, Stouffville ON

One 6-week session starting: Oct 7th, 2014 Registration begins: Oct 6th, 2014

Please call to register and reserve a spot asap

Ph: 905.640.2352 (toll free 1866 992 9930)







#### Pocket Feeder, Casual Part Time 250 Industrial Parkway North, Aurora

York Region Media Group, a division of Metroland Media Group, is currently looking to fill a Casual Part-Time Pocket Feeder position for the following shifts: Wednesdays, Saturdays and Sundays 6am-4pm. Reporting to the Machine Operator, the Pocket Feeder is responsible for feeding flyers into pockets of the Alphaliner machine.

KEY ACCOUNTABILITIES

•Remove skids from line, relocate them to the appropriate slots using pump truck and wrap finished

- Follow the job list assigned to count, insert flyers and stacking
- Retrieve flyers from surrounding skids
- Hours fluctuate seasonally based on insert/flyer volume · Work in a safety-conscious manner as outlined in the Company and department safety policies
- Perform physical material handling
- To perform other duties as assigned by the Supervisor
- WHAT WE'RE LOOKING FOR
- · Ability to work in a fast-paced, deadline driven environment

Have their own transportation

- Previous experience in a manufacturing environment, an asset
- Attention to detail
- WHAT'S IN IT FOR YOU Opportunity to be a part of an exciting company at the cutting edge of the media industry
  Work for a well-established and respected company that is connected to your communities
- · Be part of a company that is committed to providing a healthy and safe work environment · We provide individualized career plans and extensive ongoing development opportunities

If working for a highly energized, competitive team is your ideal environment, please email your resume to esmyth@yrmg.com by September 26, 2014.

INTERNAL CANDIDATES: Please submit your resume directly to the Regional HR Manager of the hiring division.

> Thank you for your interest. Only those candidates selected for an interview will be contacted.

#### 6 Costly Mistakes to **Avoid Before** Buying a Home

Free Report reveals how to save thousands of dollars and years of expense. www.homeinfoinyorkregion.com Free recorded message 1-800-803-9818, ID# 1004

Re/Max Crossroads Realty Inc.

**Articles for Sale** (Misc.)

**Articles for Sale** (Misc.)

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