

**Office/ Administration**

**ACCOUNTS PAYABLE ADMIN**  
 Markham location. 2 years+ experience req'd. Must possess excellent analytical and problem solving skills & strong communication skills (verbal & written). MUST have MS Dynamics, GP experience. Accurate key-boarding and data entry is crucial.  
 Email: [resumes@brainsii.com](mailto:resumes@brainsii.com)

**Office/ Administration**

**Sales Opportunities**  
 We are currently searching for a F/T AND P/T SALES REPRESENTATIVE. This position offers a base salary plus commission. Markham based beauty/hair company.  
 Please send resumes to [susanjrom@yahoo.ca](mailto:susanjrom@yahoo.ca)

**Teaching Opportunities**

**KIDS CONNECTION** Care and Education is seeking QUALIFIED RECE's and ASSISTANTS Part-time and/or Casual Split-Shift Positions in Vaughan  
 RECE's \$19.80/hr Assistants \$ 13.00/hr  
 Please forward resume: June Brown  
[jbrown@kidsconnection.com](mailto:jbrown@kidsconnection.com) Fax: 905-887-5985

**General Help**



**NEW SCHOOL YEAR APPROACHING!**  
 We require **School Crossing Guards** in Markham for September

- Chant & Carlton
- Hollingham & Lockridge
- Castlemore & Glenbrook
- Wooten Way & Senator Reesor P.S.
- Senator Reesor N. & Wooten Way
- Mingay & Edward Jeffrey
- Central Park & Havagal
- Hillmount & Moss Creek
- Carlton Road & Central Park
- Village Gate & Calvert

Please call us today at: 905-737-1600



**General Help**

**metrolandmedia**  
**Mailperson- 3 Month Casual Position**  
**250 Industrial Parkway North, Aurora**  
 A subsidiary of Torstar Corporation, Metroland is one of Canada's premier media companies. Metroland delivers up-to-the-minute vital business and community information to millions of people across Ontario. We have grown significantly in recent years in terms of audience and advertisers and we're continuing to invest heavily in developing best-in-class talent, products and technology to accelerate our growth in the media landscape and strengthen our connection to the community.  
 For further information, please visit [www.metroland.com](http://www.metroland.com).  
 We are currently looking to fill a 3 month Casual Mailperson position for the Aurora warehouse, working up to 19 hours a week. Reporting to the Mailroom Supervisor, the Mailperson is responsible for manually inserting flyer packages into the newspaper for distribution. In addition, he/she will be responsible for manually counting flyers with the use of a scale.  
**KEY ACCOUNTABILITIES**  
 • Setting of scales  
 • Counting and weighing of flyers  
 • Placing counted flyers on rollers  
 • Lifting flyer bundles to and from pallets  
 • Inserting flyer packages into newspaper  
 • Perform manual material handling  
 • Hours fluctuate seasonally based on insert/flyer volume  
 • Other duties as assigned  
**WHAT WE'RE LOOKING FOR**  
 • Previous experience in a warehouse environment an asset  
 • Ability to work in a fast-paced, deadline driven environment with strong attention to detail  
 • Ability to remain alert and maintain a high level of concentration  
 • Must have own transportation  
**WHAT'S IN IT FOR YOU**  
 • Opportunity to be part of an exciting company at the cutting edge of the media industry  
 • Work for a well-established and respected company that is connected to your communities  
 • Be part of a company that is committed to providing a healthy and safe work environment  
 • We provide individualized career plans and extensive ongoing development opportunities  
**If working for a highly energized, competitive team is your ideal environment, please email your resume to [esmyth@yrmg.com](mailto:esmyth@yrmg.com) by August 21, 2014.**  
**INTERNAL CANDIDATES:** Please submit your application directly to the HR Regional Manager of the hiring division  
 Thank you for your interest.  
 Only those candidates selected for an interview will be contacted.

**Health Care/Medical**

**Parkview Home Long Term Care**  
 123 Weldon Road  
 Stouffville  
**REQUIRES:**  
 • PSW -Casual  
 • RPN-Full-time  
 -Temporary (evenings for 1 year) and casual  
 For more information please visit our web site at:  
[www.parkviewhome.ca](http://www.parkviewhome.ca)  
 Send resume to:  
[abisschop@parkviewhome.ca](mailto:abisschop@parkviewhome.ca)  
 or fax: 905-640-4051

**General Help**

**WAREHOUSE WORKERS NEEDED**  
 Must be energetic, physically fit & reliable. Fork & scissor lift exp. an asset but not req'd.  
 Please forward resumes to [cole@choko.com](mailto:cole@choko.com)

**NEED P/T ASSISTANT** for podiatry office. Prefer exp. in health care industry but will train.  
 Submit resume to:  
[markhampodiatry@rogers.com](mailto:markhampodiatry@rogers.com)

**Landscape Construction Help**  
**STONE MASON-** Min. 5yrs. exp.  
 Include; flagstone, natural stone walls, concrete blocks.  
**HARDSCAPE**  
 Include; install pavers, retaining walls/steps, set grades.  
**We offer travel time and group benefits.**  
 Call for interview Glenoaks Landscape Contractors, Stouffville (905)888-6312

**Teaching Opportunities**

**RECE's and ASSISTANTS** required for positions September to June at local school aged childcare centres.  
 P/T Split shifts, Mon- Fri.  
 Please email resume to:  
[amongfriendsdaycarecentres@hotmail.com](mailto:amongfriendsdaycarecentres@hotmail.com)

**Teaching Opportunities**

**MAINTENANCE PERSON.** Local Stouffville area person required for F/T position to maintain grounds of residence & commercial property in Scarb including grounds maint, pool maint, snow removal, general repairs.  
 Email: [lindad.cc@bellnet.ca](mailto:lindad.cc@bellnet.ca) or Fax 416-292-4870

Labourers required to grow in championship golf course in Aurora. Please email your resume to:  
[cyoung@lebovic.ca](mailto:cyoung@lebovic.ca)  
 or call Colin at (647) 8787361.

**CUSTOMER SERVICE REPRESENTATIVE (Part-Time)**  
 Stouffville based online e-commerce business is looking for talented and enthusiastic customer service representatives to manage our phone and email support systems.  
**Highly Desired Experience / Competencies / Education:**  
 •1-2 years experience in Customer Service or Sales Field is an asset  
 •Great interpersonal and communication skills  
 •Outgoing, energetic, enthusiastic, and goal oriented personality  
 •Desire to grow with the company  
 •Full training is provided for successful candidates  
 •Intermediate knowledge of Microsoft Outlook, Word and Excel is required  
 •Completion of High School Diploma  
 •Post Secondary Education is an asset  
 Available shifts are  
 9:00 am - 1:00 pm, 10:00 am - 2:00 pm  
 or 11:00 am - 3:00 pm.  
 \$14 per hour.  
 Please email your resume to [joseph@remarkablemedia.ca](mailto:joseph@remarkablemedia.ca)

**General Help**

Very reliable and fast workers required for the following positions.  
**-PROFESSIONAL DRIVER**  
 • Permanent/part time position (Friday and Saturday night)  
 • Extremely reliable  
 • Good command of English.  
 • 5 ton standard truck - no air brakes  
 • G licence - Clean record required  
**-AFTERNOON SHIFT**  
 • Fast and reliable person needed for folding linen  
 • No experience necessary.  
 • Working hours: 1 pm to 9pm  
 • No experience necessary.  
 • English required.  
 Apply in person at 860 Denison St. #9, Markham. Mon - Fri from 9am-1pm

**General Help**

**FAMILY DAY**  
**Start your home child care business with Family Day**  
 • Competitive rates  
 • Support in recruiting families  
 • Ongoing training  
 Call 416-922-3434 for more info  
[www.familydaycare.com](http://www.familydaycare.com)



**Jobs Available Immediately**  
 Our client with locations in Newmarket & Aurora is currently seeking:  
**ASSEMBLERS / MACHINE OPERATORS**  
 Afternoon & Night Shifts Available  
 Call, fax or email your resume today and start work tomorrow!  
 Phone: (905) 954-0210  
 Fax: (905) 954-0214  
 Email: [work@hcr.ca](mailto:work@hcr.ca)  
 THE BEST PEOPLE FOR THE JOB  
[www.hcr.ca](http://www.hcr.ca)

**Upper Canada Child Care**  
 RECE and Assistant Teachers for Supply and Before and After School positions required for Markham & Stouffville centres.  
 Strong programming, leadership, and communication skills required. Commitment to working in a child care setting. Recent police screening and up-to-date immunizations required.  
 Please submit your resume to Sari Connell, HR Advisor.  
 By email: [hr@uppercanadachildcare.com](mailto:hr@uppercanadachildcare.com)  
 By fax: 289.982.1116  
 Thank you for your interest, only applicants who may be interviewed will be contacted.  
 Upper Canada Child Care is a non-profit, government licensed organization operating centres in communities throughout Toronto, York Region, and Simcoe County.  
[www.uppercanadachildcare.com](http://www.uppercanadachildcare.com)

**TAYLORSCAPE LANDSCAPING**  
 Now looking for **full-time help** for the Fall. Must have a valid driver's licence. Ability to drive a skid steer and mini excavator an advantage. Prior landscaping experience an asset. Start immediately.  
 Reply by email only to:  
[taylorsscape@sympatico.ca](mailto:taylorsscape@sympatico.ca)  
 905-852-0388

**metrolandmedia**  
**MARKHAM ECONOMIST & SUN**  
 Looking for Carriers for door to door delivery. One delivery per week with flexible hours available. Work in your community  
 Call Nikki at 905.943.2446  
 Or email [Nforrester@yrmg.com](mailto:Nforrester@yrmg.com) for more information