

505 Careers

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VAUGHAN CITIZEN

ACCOUNT EXECUTIVE - FULL-TIME

Retail Advertising

York Region Media Group, a division of Metroland Media Group, specializes in award-winning community newspapers, websites, and so much more. We currently have a great opportunity for a **FULL-TIME ACCOUNT EXECUTIVE** to join our team to sell advertising in The Vaughan Citizen both in print and online.

Proven Accountabilities:

- Have the ability to build on existing client relationships and build new ones
- Be comfortable in your ability to cold call and hunt new business
- Prepare marketing proposals
- Negotiate rates with clients within acceptable guidelines
- Attain and surpass sales targets
- Be a motivated professional with superior customer sales and service skills
- Develop strong business relationships with advertisers to build business opportunities
- Have the ability to provide clients with creative advertising solutions
- Be well organized and able to meet deadlines

Competencies, Skills and Experience:

Competencies: Action Oriented, Drive for Results, Composure, Customer Focus, Creativity, Learning on the fly, Time Management

- Print advertising knowledge and computer skills
- A proven history of achieving and surpassing sales targets, an unprecedented drive for results
- Superior sales, presentation and telephone skills
- Superior Customer Service skills
- Ability to build and develop effective relationships within a small team and with customers
- Solid organizational skills and time management skills with the ability to multi-task
- Dependable vehicle and current driver's license

If interested, please send your resume along with remuneration expectations to [Mara Sepe, msepe@ymg.com](mailto:Mara.Sepe@ymg.com) no later than November 3, 2011.

We thank you for your interest but only those candidates receiving an interview will be contacted.

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2001 AUDIO VIDEO

FULL TIME RETAIL SALESPERSON

You must enjoy serving and satisfying customers, exhibit work ethic, values and integrity, and also be confident in your abilities.

LONG TERM CAREER

Base Salary, Commissions, Bonuses, Extensive Benefits, (manufacturer's points program & trips), SPIFFS, Management Training.

email resume to hrdept@2001audiovideo.com or visit the store in person with resume.

5985 Steeles Ave. East (Markham and Steeles) Shawn-Manager

8502 Woodbine Ave. Jeff- Manager

Maple Star

Become a Foster Parent!

- ✓ Earn a Minimum of \$1800 / Month *Tax free
 - ✓ Work Full-time from Your Own Home
 - ✓ Receive Ongoing Support and Training
 - ✓ Be a Key Member of a Professional Team
- Local (905)475-1630
Toll Free 1 (866)427-7827
www.maplestarinc.com

525 Office Help

525 Office Help

Stouffville TOYOTA

Requires Part-time Receptionist

Monday & Wednesday 4 p.m. - 9 p.m.
Saturdays 8:30 a.m. - 6 p.m.
Candidates should possess strong communication skills, a great attitude, as well as be detail-oriented & a multi-tasker. Major responsibilities- greet customers and visitors, answer incoming calls, house-keeping of reception and customer lounge. Various administration tasks. Previous experience an asset. Please email resumes to gemma@stouffvilletoyota.net

530 Sales Help & Agents

530 Sales Help & Agents

ACCOUNT REPRESENTATIVE

A progressive, independent employment firm that rewards hard work has an opening for an Account Rep.

Ideal candidate will be a motivated sales producer who will help generate new business in South York Region. Experience with cold calling and outside sales required.

Call/Email: 905-737-1600 pdi@staffingsrvs.com

STAFFING SERVICES

510 General Help

510 General Help

GARDEN BASKET FOOD MARKETS

www.thegardenbasket.ca

Full-Time & Part-Time Positions available
MEAT & PRODUCE CLERKS
With minimum 2 years experience
Excellent Pay and Benefits
Immediate Employment

Apply in person at THE GARDEN BASKET 9275 Markham Road (at 16th Ave.) or Fax E-mail/ Resume to 905-471-0922 anna@thegardenbasket.ca

We appreciate all responses, but regret that only those selected for an interview will be contacted

We are welcoming applicants for winter operations for North Scarborough and York Region.

Positions available:
Sidewalk Sub Contractors
Sidewalk Personnel
Sidewalk Crew Leaders & Operators:
Articulating Loaders, Farm Tractors, Sidewalk Tractors
Please Contact

Neno at 905-895-9238 or 416-291-1611 ext. 225
email: neno@clintar.com or fax resume 416-291-6792

SERVICE NAVIGATORS ADMINISTRATIVE ASSISTANT

Children's Treatment Network (CTN) provides comprehensive, coordinated care and rehabilitation services to children with multiple special needs living in Simcoe County and York Region. CTN is recruiting a team of Service Navigators and one full time Administrative Assistant to respond to queries and complete comprehensive telephone interviews to connect clients to appropriate services.

Location: Barrie, Ontario
For more information visit www.ctn-simcoeyork.ca
SUBMIT RESUME BY November 4th to jobs@ctn-simcoeyork.ca

510 General Help

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Snow Shovellers, Equipment Operators & Plow/Shovel/Salt Subs for commercial routes in Markham. GTA area. Competitive pay packages. Call 905-472-4842 Fax: 905-470-8426 Email: info@aboutmps.com Markham Property Services Ltd.

MAIL SORTERS INSERTER OPERATORS LASER PRINT OPERATORS

Richmond Hill midnight shift available. Safety shoes, good communication skills req for LCP Mail Sorters, Mail Insert Ops and Laser Print Ops. Other opportunities available. Email resumes to kathy@shannonhr.com or call 416-224-5884

Triple J Contracting is looking for the following positions:
• **MECHANIC** for loaders, air brakes and snow plow equipment
• **MACHINE OPERATORS** for winter contract
• **SNOW PLOW OPERATORS**
• **SIDEWALK LABOURERS**
• **BROKERS** w/own machines/ 4x4 plow trucks
Please call: 905-726-8922 ext. 300

We require a school crossing guard in Markham
• **Carlton & Village Parkway**
★ We require 3 paid back up crossing guards immediately ★
Call (905)737-1600

MARKHAM STAFFING SERVICES

SNOW
A local snow removal company requires drivers, owner-operators, loader operators & sidewalk clearing labourers. Top wages & bonuses. info@primetimeservices.com

TRAVEL CONSULTANTS & HOME BASED TRAVEL AGENTS

Whitby based travel agency is looking for experienced commission based Travel Consultants & Home Based Agents. Consultants should be TICO certified. Great office with friendly working environment. Email: vascowhitby@gmail.com

525 Office Help

515 Skilled & Technical Help

Mature person needed for office duties in a busy medical office. This is a part time position only. Some flexibility is required. Please fax resume to 905-477-7587

532 Retail Sales Help

Experienced F/T Cashiers & Sales Clerk Clothing Dept. English speaking. Apply with working/ refs. **LE BARON** 8365 Woodbine Ave. Markham



535 Hospital, Medical, Dental

F/T DENTAL RECEPTIONIST required for busy office in Richmond Hill. Must be pleasant & efficient. Dental exp preferred. Email: dentistryong@gmail.com Fax: 905-886-4302

510 General Help

Colour Landscaping
(905)370-0280
Landscape Construction labourers wanted Reliable, Hard working, Technical. Team workers, with own Transportation. For Long-term colourlandscaping.com colourdb@gmail.com

Hardworking, valid drivers license, will train for **Landscape Crew and Snow Clearing** Scarborough area. Email: mayflowerlandscaping@rogers.com or call Kathy 416-492-8720

Dog Daycare ATTENDANT

Wanted immediately 20-25 hrs/wk. Must have own transportation K9's In Kahoots. Email resume info@k9sinkahoots.com

INSURANCE PRODUCER TRAINEE
Train for broker (RIBO) licence. Motivated and serious to develop your own career. Email CV to: enquiry@newworldinsure.com

100 Houses For Sale

100 Houses For Sale

Open House This Weekend
Saturday, Oct. 22nd - 1-5 pm
& Sunday, Oct. 23rd - 2-6 pm
Private Sale
198 Corner Ridge Road, Aurora



Executive Home on a 1/2 acre pie shaped lot. Renovated, full privacy in the heart of Aurora (Property Guys ID # 44056)

NOWPAC

NowPac Inc. is an established, leading organization in the contract packaging industry. Currently, we are looking for a **Production Scheduler** within our Scarborough Ont. facility

Summary:

Reporting directly to the Operations Manager, this position is responsible for creation of the production schedule to satisfy committed customer shipping dates.

Principle Role Responsibilities

- Responsible for creating the Rough-Cut Capacity plan for each department
- Communicate capacity utilization/staffing requirements
- Plan and control all scheduling activities supporting the sales and shipping plan
- Balance production and inventory levels with demand to support target consistent with 99% customer service levels
- Interact frequently with sales, marketing and manufacturing personnel to balance supply and demand
- Ensure consistent communication and flow of information between shifts and departments
- Develop Sales & Operating Plan summaries for selected SKU's including demand, inventory and production data
- Participate in the update & creation of Standard Operating Procedures (S.O.P's) as relative to the production schedule
- Continuous improvement initiatives to manage the day to day activities in a more efficient & cost effective manner

Required Qualifications

- Minimum 3 years experience in a production scheduling/material planning role
- Previous experience with GMP, 5s, Lean Manufacturing or SAP Business One an asset
- Must be fluent in the use of Microsoft Word and Excel
- Excellent communication and presentation skills in English language (both oral and written)
- Must be extremely organized, proactive, and resourceful.
- Ideal candidate will be a self starter capable of balancing multiple projects successfully

We thank all who apply however only those selected for an interview will be contacted

Qualified applicants are encouraged to forward your resume with salary expectation to: jobs@nowpac.com
Subject line: Production Scheduler
No telephone calls please

515 Skilled & Technical Help

515 Skilled & Technical Help

york WORKS SEVENT

We are looking for motivated individuals!

Qualified and/or licensed:

- Engineers: Mechanical, Construction, Project Management
- Aestheticians
- Hair Stylists
- Welders

Email your resume with cover letter to karen@yorkworks.ca no later than October 24, 2011

No phone calls please

york WORKS EMPLOYMENT SERVICES
The program is funded in part by the government of Ontario

525 Office Help

525 Office Help

WSIB Claims Specialist - 2 Positions Available!

Office re-location Buttonville! Must have 2 years WSIB claims experience. Healthcare, safety or law credentials an asset. Send resume with salary expectation to lspc201@gmail.com by October 31