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525 Office Help

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- Supervise the overall operation and maintenance of all plant utility systems to ensure reliable and efficient service
- · Plan, schedule and coordinate regular preventative and shutdown maintenance for all utilities and site services
- Supervise union personnel.
- Initiate and manage utilities and site services capital projects.
- Monitor department and utility budgets.

#### Candidates must have:

- Valid 2nd Class Power Engineer Certificate.
- 5 years previous experience.
- Supervisory experience
- · Superior communication, organizational, leadership and interpersonal skills.
- Willing to obtain Advanced First Aid

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Interested applicants should visit our website at www.richardson.ca to upload their résumé and cover letter (quoting Competition # 24.26.09.11) by October 14, 2011





530 Sales Help & Agents

530 Sales Help

SALES REPRESENTATIVE

We are looking for a Sales Representative with at least 1 year of sales experience. preferably in business to business. The representative have must good and presentation communication and must be free to travel within North America several times per month. Professional Sales training would be an asset (ie. Xerox, PSS)

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## PART TIME EVENT MARKETING REPRESENTATIVE

Job Summary:

Through active involvement at our trade shows and at other local community events, the event marketing representative will build strong presence in the community thereby helping solidify our presence overall in the community.

Position Accountabilities:

Representing one of our many properties at local events, shows and malls. Engaging customers with product information, promotional items and potential Offering exceptional customer contest information. service to any customer need that should arise.

In office phone duties including answering of all calls and servicing the client or staff member accordingly.

Providing administrative support for advertising management with responsibilities assigned on a daily basis.

Feature and section content sourcing, editing and proofing, filing and up keep of a selling station for all publications which includes the upkeep of a newspaper morgue for each publication as well as up keep of current Media kits

Ad research and communication with managers on specific ads that ran in editions last year in each publication.

If you are interested, please email your resume no later than October 14, 2011 to Mike Banville at mbanville@yrmg.com

HIRING S

510 General Help

Looking For Work?

EVENTS TUESDAY OCTOBER 11, 2011 JOIN US...

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