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Starting August 2011

The ideal candidate will have:

- Dedication to continuous improvement and customer service excellence
- Friendly, professional and diplomatic telephone manner
- Excellent reading, writing & verbal communication skills; English is imperative for bilingual positions with fluency in both French and English
- Fast, accurate data entry capability
- Superior interpersonal, administrative and multi-tasking abilities
- Successful completion of secondary school education, minimum of 2 years Customer Service and 1 year recent Call Centre experience
- Technical savvy and a great smile!

Schedules are driven by peak business needs - hours of work: Monday to Friday shifts anytime between 7:30 am and 8 pm, Saturday 9 am to 1:30 pm with a minimum of 3 evenings per week

We Offer:

- Competitive rates (rate premium will apply for bilingual positions)
- Extensive paid training, quiet area, free parking, on-site work-out facility, employee store

If you're a positive, professional team player who enjoys problem-solving and a high energy environment, apply today! Applications will be accepted until **July 29, 2011**. Please apply, indicating your shift availability and if you are interested in a Bilingual position to:

**Human Resources Division, Scholastic Canada Ltd.,
175 Hillmount Road, Markham, ON L6C 1Z7
Fax: 905-887-3639 e-mail: resumes@scholastic.ca**

We wish to thank all candidates for their applications in advance and advise that only those selected for an interview will be contacted. No telephone calls or agencies please.

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535 Hospital, Medical, Dental

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CHATS Community & Home Assistance to Seniors
CHATS is a not-for-profit organization launched in 1990 by a caring group of community members who believed in enhancing the independence of seniors living at home. Today, CHATS enhances the health, wellness and independence of more than 6,800 York Region, Bradford West Gwillimbury and new Tecumseth seniors and caregivers each year, through a full range of in-home and community services provided by a dedicated team of 200 staff and more than 550 volunteers.

HOME SUPPORT WORKERS (HSW)
Permanent day time shifts.
Supporting seniors with daily tasks and social interaction within their home.

PERSONAL SUPPORT WORKERS (PSW)
Permanent shifts: Part-time, weekends.
Personal Care, Meal prep, Respite, Home Help
Personal Support Certificate required

If you have an interest supporting seniors in York Region & willing to travel, submit your resume by email or fax
Please include 10-112 in the subject line.

Required:

- Good communication skills
- Enjoy working with seniors
- Own transportation required, valid Ontario driver's license
- Additional language(s) an asset

We thank all applicants for their interest. Only those considered for an interview will be contacted. CHATS is an equal opportunity employer

CHATS (Community & Home Assistance To Seniors)
Fax: Local: 905-713-1705 Toll Free: 877-613-6111
E-mail: hiring@chats.on.ca
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