

505 Careers 505 Careers

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**5985 Steeles Ave. East (Markham and Steeles) Sean-Manager**

509 Drivers 509 Drivers

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515 Skilled & Technical Help 515 Skilled & Technical Help

**Clintar**

The following positions are available:

**Landscape Maintenance Operations Manager for the following areas:**

- York Region & Durham Regions.
- Year Round position

Please fax your resume to: 416-291-6792  
Email: [nen@clintar.com](mailto:nen@clintar.com) or call 416-291-1611

525 Office Help 525 Office Help

**BOOKKEEPER PLUS**

Markham based distributor looking for an experienced multi-tasking bookkeeper with a solid customer service flair & vendor management background.

- Min 10-years experience as a bookkeeper.
- Very familiar with QuickBooks Pro 2010.
- Logistics experience an asset.
- Intermediate MS Excel & MS office skills
- Support customer & vendor related logistics
- Flexible full or part-time

Email resume to: [dbirch@supplyrtesteel.com](mailto:dbirch@supplyrtesteel.com)

525 Office Help 525 Office Help 525 Office Help

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**INVOICING CLERK**  
(F/T TEMPORARY - 14 MONTH CONTRACT)  
10 Tempo Ave. Toronto M2H 2N8

**GENERAL RESPONSIBILITIES**

- Create invoices to bill customers
- Enter print production data into systems
- Generate various accounting and performance management reports
- Assist with customer inquiries
- Provide backup coverage to receptionist
- Other duties as assigned

**REQUIREMENTS:**

- Experience in invoicing or similar area and/or a suitable educational background
- Strong computer skills and keyboarding
- Knowledge of newspaper / commercial printing preferred
- Experience with Avanti software an asset
- Must be detail oriented and demonstrate a high degree of accuracy in work
- Excellent communications skills, ability to deal with all levels in organization
- Strong command of the English language both spoken and written

Please forward your resume no later than **Tuesday July 5**

[jobstempo@metroland.com](mailto:jobstempo@metroland.com)  
Fax: 416-756-2252

No telephone calls or agencies please. Only those selected for an interview will be contacted.

**Torstar**  
Printing Group

535 Hospital, Medical, Dental 535 Hospital, Medical, Dental 535 Hospital, Medical, Dental

**PERSONAL SUPPORT WORKERS**

S.R.T. Med-Staff has immediate openings for full and part-time assignments throughout York Region. Candidates must have a P.S.W. certificate and 1 year recent experience.

- High Pay Rates • Travel Reimbursement
- Weekly Pay (inc. Travel) or Daily Instant Pay
- Benefit Plan • Paid Inservices

Please fax your resumé to **Wendy Hobson** at **S.R.T. Med-Staff Human Resources**  
416-968-3652 or toll free 1-800-650-8839  
or email: [humanresources@srtmedstaff.com](mailto:humanresources@srtmedstaff.com)

S.R.T. Med-Staff ranked #1 for best agency is a Canadian owned and operated healthcare company, recognized as a trusted, experienced provider of nursing and personal support services since 1981. S.R.T. Med-Staff has been accredited by the CCHSA since 2000.

540 Hotel Restaurant 540 Hotel Restaurant 540 Hotel Restaurant 540 Hotel Restaurant

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**Full and Part time Midnight Positions**

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536 Veterinary Help 536 Veterinary Help 510 General Help 510 General Help

We are a busy veterinary hospital in Richmond Hill looking for a **PART TIME RECEPTIONIST** to join our team. We are looking for someone who has great people skills & loves to work with the public and animals, while being organized & able to multi-task. Email resume: [vet.add@hotmail.com](mailto:vet.add@hotmail.com)

545 Teaching Opportunities 545 Teaching Opportunities

**Among Friends Child Care Centres** is looking for **REGISTERED ECE'S** to run local school aged daycares. Must be available from September to June. Part time split shifts. Summer hours also available. Email: [amongfriendsdaycarecentres@hotmail.com](mailto:amongfriendsdaycarecentres@hotmail.com)  
Perfect for someone re-entering the workforce.

510 General Help 510 General Help

**Miller Transit Limited** is seeking experienced and enthusiastic

- 310T Licensed Mechanics
- Operations Supervisor with BZ license and clean MTO abstract
- Control Centre Coordinators/Dispatchers
- Transit Inspectors with BZ license and clean MTO abstract

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For more information, a full job description and how to apply, please visit our website at [www.millergroup.ca](http://www.millergroup.ca). We are proud to be an Equal Opportunity Employer committed to workplace diversity.

**FULL TIME BAKERY HELP** required in the Birchmount/14th Ave. area. Start immediately. Ability to lift 20 lbs. necessary. Call: (905)946-0708 Fax resume to: (905)946-0710

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**MARKHAM** 3 Bedroom semi in nice family neighbourhood. Close to schools, parks transportation & shopping Hwy #7 & Robinson Available July 1st \$1,250.00 a month + utilities. 416-716-7665

170 Apartments & Flats For Rent

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**CORNELL** Coach House 2 bedroom apartment 6 appliances no smoking pets \$1,250 inclusive Suits single 905-554-4554

**HWY#7/48** Clean bright modern 1 bedroom basement in quiet home Suits single professional Non-smoking/ pets \$700 August 1st 905-294-8611

**HWY/7/48** basement 2 bedroom 3-car parking new carpet ceramics laminate large shared yard Laundry a/c Aug 3rd \$850+ (905)201-9350

**MARKHAM** Warden Hwy#7 Brand new luxury condo 2 bedrooms+ den. Furnished unfurnished Close to amenities Car park locker immediate 905-887-8565 [s.raj@rogers.com](mailto:s.raj@rogers.com)

**MARKHAM/ Bur Oak** 3 bdr line 1 bedroom basement Separate entrance Parking \$800 inclusive laundry Non-smoking pets August 1st (416)576-3397

**MARKHAM/ Denison** 2 bedroom basement separate entrance near school transit, shopping non-smoking pets immediate 647-501-7751

**STOUFFVILLE** 1 bedroom 2nd floor 2 appliances separate entrance special rate for seniors, references required. Call evenings 905-640-0685

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**STOUFFVILLE** Clean 1 bedroom in family orientated secure building No dogs no smoking 905-640-1170

180 Condos For Rent

**MARKHAM** Condo Walk to Main Street 1 bedroom+ den 5 appliances 2 baths fireplace Clair balcony 2 indoor parking \$1,600 + Hydro immediate Call 905-471-6927x231 for more info.

185 Houses For Rent

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