

525 Office Help **525 Office Help** **525 Office Help**

Executive Assistant
 This position reports directly to the Partners. The person in this position supports the Partners and the Advisor Team in the management of their activities by monitoring and managing projects, collecting data, managing the CRM system, arranging schedules and travel, carrying out specific activities as directed etc.
 The successful candidate will demonstrate the following:
 • A high degree of accuracy, attention to detail and the ability to process information quickly
 • Effective communication skills: face to face, phone and written
 • Exceptional organizational and prioritization skills
 • Ability to communicate effectively at all levels and work cohesively with team members
 • Proven ability to meet deadlines
 • Self motivated and confident to take initiative and carry out duties with minimum supervision
 • A minimum of 3 years experience in a comparable environment
 • A college degree or applicable business courses
Stonehaven Financial Group is a privately owned, comprehensive, financial advisory firm based in Unionville, Ontario. If you're interested in sharing in the success of our growing organization, we ask that you submit your resume to hr@stonehaven-group.ca. We thank all for their interest and will respond only to those candidates being considered for the position.

535 Hospital, Medical, Dental **535 Hospital, Medical, Dental** **535 Hospital, Medical, Dental**

PERSONAL SUPPORT WORKERS

S.R.T. Med-Staff has immediate openings for full and part-time assignments throughout York Region. Candidates must have a P.S.W. certificate and 1 year recent experience.

- High Pay Rates • Travel Reimbursement
 - Weekly Pay (inc. Travel) or Daily Instant Pay
 - Benefit Plan • Paid Inservices
- Please fax your resumé to Wendy Hobson at S.R.T. Med-Staff, Human Resources
 416-968-3652 or toll free 1-800-650-8839
 or email: humanresources@srtmedstaff.com

S.R.T. Med-Staff ranked #1 for best agency is a Canadian owned and operated healthcare company recognized as a trusted, experienced provider of nursing and personal support services since 1981. S.R.T. Med-Staff has been accredited by the CCHSA since 2000.

MEDICAL SECRETARY
 Busy, two surgeon, office seeks an experienced medical office secretary for reception, patient registration, billing, admin. Need 3 years exp., computer skills, OHIP billing exp., superb English (verbal and written). Pay to match exp. Office hrs., some flexibility. References required.
 markhamspecialist@gmail.com

545 Teaching Opportunities **545 Teaching Opportunities**

Energetic & outgoing RECE's & ASSISTANTS
 wanted for school age program. Start immediately at OLA Child-care Centre & OLH before/ after school programs. P/T split shift. Please email resume to: sonia.conti@olacc.com or fax to: 905-773-9427

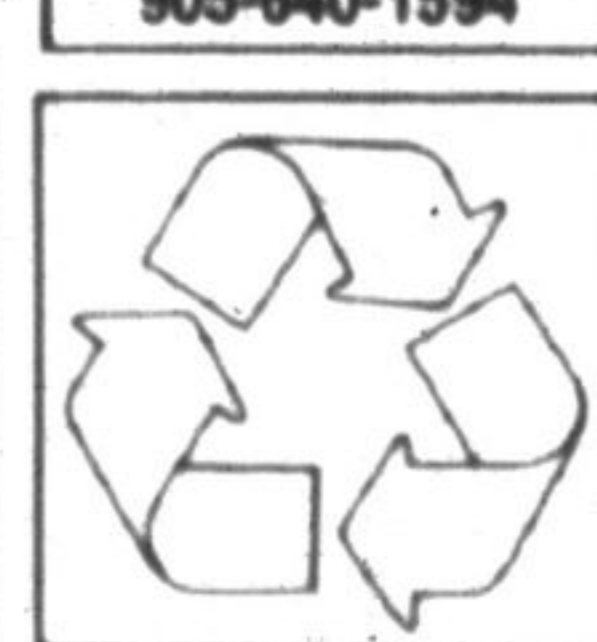
510 General Help **510 General Help**

JL Fabbri & Associates General Contractors
 Requires: Full-time/ Part-time **General Labourers, Driver,** with landscape & interlocking experience
 Call 416-880-5176 ask for Jason
 Email: jlfassociates@live.com

510 General Help

LAWN MAINTENANCE
 Looking for hard-working, responsible individual.
 • F/T from May- Oct.
 • Must have driver's licence
 • Exp. preferred
 Email resumes to shaunmells@hotmail.com

Lawn maintenance company based in Stouffville seeks **RELIABLE & HARDWORKING EMPLOYEES** Full-time & Part-time available. Exp. preferred. Please call 905-640-1594



510 General Help **510 General Help**

HIRING
Commercial Landscape Company
Hiring full-time experienced:
 Yard and Mechanic Shop Coordinator
 Maintenance Foreperson
 Landscape construction sales/design
 Landscape construction Foreperson/ Supervisor
 landemployment@gmail.com
 Fax: 905-882-8409

HELP WANTED! Jobs are in bloom!
 •General Labour/Warehouse
 •Labeling/Packing
 •Numerical Inventory
 •Order Picking/Packing
 •Vehicle Loading/Offloading must have valid G Lic, drive standard
Apply with resume and two pieces of I.D. to: Global 777 Warden Ave., #217, Scarborough (south of Eglinton) across from Lowes - Mon-Fri 10am to 2pm.

Aquaman Pool Service Ltd
Needs People with experience in all aspects of service & repair related to pool and hot tubs. Positions also available for **General Labourers, exp. preferred** but not necessary, will train suitable applicants. All candidates should have valid driver's license with clean abstract
Fax resume: 905-640-3939 or Email: info@aquamanpoolandspa.net

AVECO POOLS
 is now hiring full time Swimming Pool Construction and Service Workers. Experience preferred.
Please email resumes to info@avecopools.com or call 905-640-2666

AVON
 Work from home Flexible hours. Unlimited income Discount on Products. **FREE Beauty Bundle** when you join. Call Carmela 1-866-513-7054

HAND CUTTER for women's special occasion wear P/T Markham **Please call 905-471 0096**

500 Career Training
 GET a competitive edge when applying for your next career or promotion with the free customer service program at www.hospitalityfirst.ca and receive a certificate upon completion

530 Sales Help & Agents
NATIONAL company searching for rural sales reps \$48,750 to start. Vehicle and regional travel required. Apply online at www.aenaphotography.ca/employment.html or fax resume to 1-519-453-3666

510 General Help

WAREHOUSE Person Shipping & Receiving with some driving duties. Mon-Fri 8am-5pm Clean Driving Record Must speak and read English Fax or e-mail resume to: 905-888-6800 E-mail parts@neudberfer.ca

510 General Help

CHECK YOUR AD!
 YRMG Classifieds request that advertisers check their ad upon publication, as we cannot be responsible for more than one incorrect insertion. There shall be no liability for non-insertion of any advertisement. Liability for errors in ads are limited to the amount paid for the space occupying the error. Please be advised that all advertising content is subject to the approval and policy review of management of YRMG Classifieds (The Era-Banner, The Liberal, Vaughan Citizen, Markham Economist & Sun, Stouffville Sun-Tribune, Georgina Advocate). Rights reserved to decline, rework or properly reclassify an ad at any time



103 Private Sales **103 Private Sales**

HOUSE FOR PRIVATE SALE
 tel 905-640-3421
 251 Mostar St, Stouffville ON L4A 0E8
 Mattamy model - The Liston Corner
Asking \$ 469,000
 located at Hoover Park and Mostar
 This house located in front of the park between Stouffville High School and elementary school app 2,000 sq double car garage fully detached, wrap around the porch, corner wide lot eat in kitchen three bedrooms, living room, dining, very large family room, 2 full bathrooms, one 1/2 washroom, full house hard wood floor, complete fresh paint, full Carrier air condition
 House available immediately
MARCH 19- 10am - 4 pm
MARCH 20- 10am - 4 pm

140 Investment Bus. Properties
MARKHAM 452 sqft commercial unit for sale Steeles/ Old Kennedy, lots of parking 905-910-1146 Call M-F 10a.m to 4p.m.

145 Industrial/Comm. Space
GOODWOOD 900 sq.ft. heated, 12' ceilings, 2 drive-in doors, concrete floor \$1100+ utilities (905)852-9966 jim.tindall@sympatico.ca

150 Office/Business Space
DAYCARE has 3000sqft of open space available ideal for dance, yoga, karate classes Call 905-472-6201

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\$\$MONEY\$\$ Consolidate Debts Mortgages to 95% No income. Bad credit OK! Better Option Mortgage #10969 1-800-282-1169 www.mortgageontario.com

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185 Houses For Rent
MCCOWAN Steeles-Upper 4 bedroom, family room, 2 1/2 washrooms, 5 appliances, A/C. Near amenities. Non-smoking/pets \$1250 + April 1st 905-294-4683

170 Apartments & Flats For Rent
14TH 9th Line Brand new large 1 bedroom basement, quiet laundry, \$800 inclusive. No smoking. Available April 1st (905)554-4434

249 Coming Events **249 Coming Events** **249 Coming Events**

185 Houses For Rent

UNIONVILLE Ashglen 3 Bedroom Townhouse, 1.5 baths, finished basement, appliances. \$1,375 + March 1st 905-471-6927 x231 for more info

192 Rooms For Rent & Wanted
16TH McCowan- Large bright, clean furnished queen sized room, all facilities, parking, transit, internet, \$475 First last 416-670-7728

MARKHAM Private bath Quiet home. Parking. Furnished Internet Suits single Non-smoker/ pets \$595 inclusive (416)712-9024

194 Shared Accommodation
MARKHAM Derrison/ Markham Rd. Master bedroom for rent spacious, shared kitchen, \$550. Also, one bedroom basement apt \$750. Immediate. (416)827-1581

STOUFFVILLE spacious 1 bedroom basement Non-smoking, A/C Parking, backyard, laundry, cable \$775 inclusive. Immediate 416-302-3438

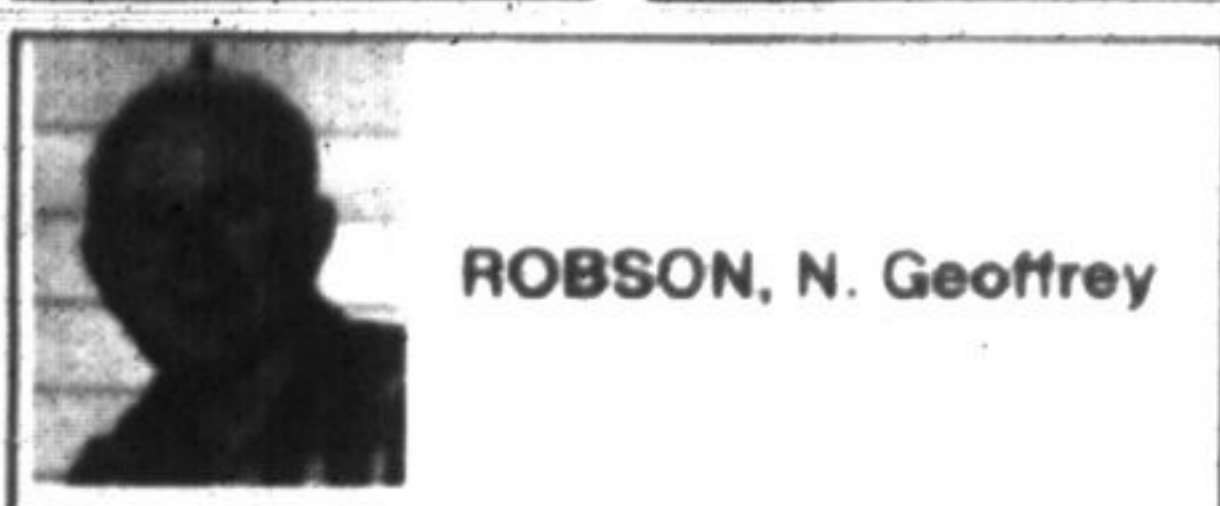
200 Vacation Properties
PLAN your vacation easily by searching 100s of unique holiday home rentals Rates start as low as \$47/night. Rent your own private vacation home at www.myholidayhomerental.com

273 Daycare Available
HOME Daycare Available. Join us for lots of fun and activities! Nutritious meals. References available 905-640-9890

370 Pets, Supplies & Boarding
WASTE clean-up Spring and weekly services available Call for a free quote 416-898-4663, 905-642-6464 mr.stoopandscoop@rogers.com

556 House Cleaning
 A Crystal Cleaning experience- Homes, Offices. Supplies provided. Insured/ bonded. 15% discount. (647)500-2260 for details

256 Deaths **256 Deaths**



ROBSON, N. Geoffrey
 Peacefully on Saturday February 12th, 2011 in his 83rd year, after a long courageous struggle following a stroke. Beloved husband of Eileen (nee Craig) much loved father of Christopher (Janet) and Cameron. Dear Granddad to Aidan and Brendan. Deeply mourned by his brother Ashley (Eunice), nephew David, cousin Dorothy and family. Much loved Uncle Geoff, by his nieces and nephews. Also, remembered fondly by close family and friends in Canada, Newcastle-Upon-Tyne, England and California as well as those who knew him from his work around the world. The family would like to thank the staff at The Woodhaven and Bloomington Cove for their wonderful care over the past five years. Cremation has been held. Those desiring, may send a donation in memory of Geoff to the March of Dimes - York-Durham Aphasia Centre. A Celebration of Life Service will be held at the DIXON-GARLAND FUNERAL HOME 166 Main Street N (Markham Road) Markham on Saturday, March 26th at 1:00 pm followed by refreshments at 1:30 pm.

DAWSON CEMETERY MONUMENTS
 All arrangements made in your home No Sales people to increase price We install at Elmwood & all Markham/ Stouffville area cemeteries. Payment plans available at 0% interest. Call Philip Dawson (owner) at (905)579-1116 Visit our Website: www.DawsonMonuments.com

257 obituaries **257 obituaries**
Honour the memory of a loved one
 In lieu of flowers, pay tribute to a loved one with a special gift in their memory
 www.msh.on.ca 905.472.7373 ext. 6705

273 Daycare Available **273 Daycare Available**

Licensed Home Child Care
it'll fit your lifestyle!
 weewatch.com/youtube
Safe Educational Reliable (weewatch)
905-479-9671

249 Coming Events **249 Coming Events** **249 Coming Events**

SPEED NETWORKING EVENT THURSDAY MARCH 24th

Does the thought of interviewing candidates for your next job opening leave you feeling uninspired? Or are you a job seeker who gets tongue-tied during interviews? Why not spend an evening sharpening your interviewing skills, schmoozing with other local employers & job seekers, & enjoying hors d'oeuvres and sumptuous mocktails for FREE at **Nineteen on the Park in Stouffville?**

Let Speed Networking: Meeting for Business Success add a little spice to your week & reserve your spot today!
 CALL NOW Spaces limited. Don't miss this great event

Contact Us To Register:
 905.883.4402 x 318 yorkworks@ydrdsb.edu.on.ca

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EMPLOYMENT ONTARIO