500 Career Training | 500 Career Training | 500 Career Training | 500 Career Training | 500 Career Training

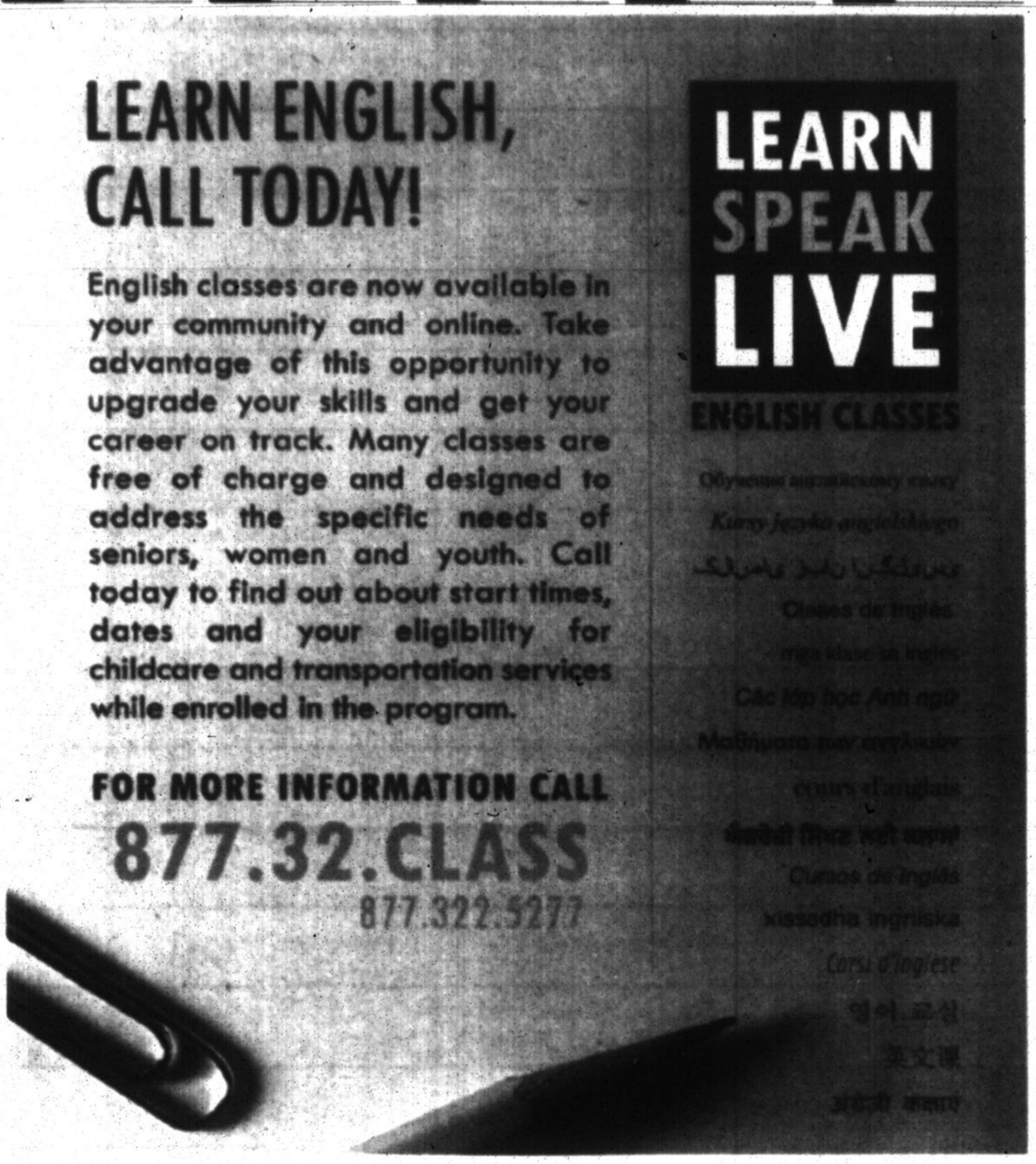
LEARN ENGLISH, CALL TODAY!

English classes are now available in your community and online. Take advantage of this opportunity to upgrade your skills and get your career on track. Many classes are free of charge and designed to address the specific needs of seniors, women and youth. Call today to find out about start times, dates and your eligibility for childcare and transportation services while enrolled in the program.

FOR MORE INFORMATION CALL

877.32.CLASS

877.322.5277



Citizenship and Immigration Canada | Citoyenneté et Immigration Canada | Canada | learnspeaklive.ca

505 Careers | 505 Careers | 505 Careers | 505 Careers | 505 Careers

metrolandmedia
york region | Connected to your community™

JUNIOR INSIDE MARKETING CONSULTANT

The Junior Inside Marketing Consultant is responsible for growing a client base and will increase sales revenue through new business development.

Are you...
- Someone who is comfortable making cold calls on the phone
- A motivated, self starter
- Thrive in approaching new challenges with a sense of urgency
- Able to create proposals for prospective advertisers through compelling business cases
- Good at assisting clients in the best marketing strategy to grow their business
- Comfortable with a fast paced, deadline oriented environment
- Excited to work on commission

Required Skills
- A very strong work ethic and ability to work independently
- Passion and Drive to succeed
- Personality plus to build new and lasting relationships
- Strong written and verbal communication skills
- Solid time-management and organizational skills
- A reliable vehicle
- Strong sales and telephone skills
- A tremendous drive for results
- Strong organizational skills with the ability to multi-task
- Fluency in Mandarin, Cantonese & English would be an asset

Please email resumes to mbanville@yrmg.com no later than March 25, 2011.

Metroland is an equal opportunity employer. We thank all applicants for their interest, however, only those selected for an interview, will be contacted. No telephone calls please. All résumés will be kept on file for future consideration.

ADMINISTRATIVE ASSISTANT
Full-time required immediately for life insurance broker in Markham. Must be mature multi-tasker and work well without supervision in small office environment. Be proficient in Word, Excel & Powerpoint and possesses great interpersonal skills. Salary $38,000-$45,000 depending on experience. Life and Group insurance experience a definite asset. Please e-mail resume to: policy.assistant@gmail.com

Cornerstone Group of Companies

Full Time Bilingual CSR Needed
Richmond Hill, ON
Rate: $17-19 / hour
Monday - Friday 9:00-5:00

Please send resume to
hr@cstonecanada.com

Service Adviser / Coordinator
Fast growing Medical company in the Markham area is looking for a dedicated, hard working and motivated individual. We require strong communication skills with bilingual French-English. Strong computer, analytical and interpersonal skills are required. Interested individuals can send their resume to info@carsenmedical.com

505 Careers | 505 Careers

Sales Director, Markham Based, reporting to President. Must demonstrate outstanding record in sales of large production machinery in 200k plus range.

Plastics Industry preferred. Extensive Travel. Email resume to sale-dir@hotmail.com

515 Skilled & Technical Help | 515 Skilled & Technical Help

ADVANCEMENT OPPORTUNITY!
Receive repair certification from multinational electronics manufacturers and get paid for it!
Position: Technician for National Electronics Service Centre
Criteria:
- Electronics Technician or equivalent experience
- Soldering skill is an asset
- Experience with Agilent equipment (set-up and troubleshooting) is an asset
- Shift work with over-time availability required

jobs@futuretel-service.com

525 Office Help | 525 Office Help

A/P ADMINISTRATOR
for busy property management company located in Markham (Hwy#7 Woodbine). Experience with Yardi Gemini & strong written and verbal communication skills required.
Send resume to: info@briarlane.ca
quote job title and include salary expectations.

WANTED P/T Bookkeeper - QuickBooks Tax Preparer - ProFile. Email resume & cover letter stating salary expectation **broadstone@sympatico.ca**

Classified Hotline: (800) 743-3353

540 Hotel Restaurant | 540 Hotel Restaurant

Fletcher's Field, an athletic facility with licenced club house in Markham requires a
GENERAL MANAGER
Food & Beverage and/or Grounds Keeping exp. Position is seasonal-April-November.
Email: jtwomey@hospitality-resource.ca
We thank all applicants, only those selected for an interview will be contacted.

STAKEOUT DINING ROOM & LOUNGE
in Stouffville seeks
•Bartender
•Host/ Hostess
•Wait Staff
Apply in person with resume after 3 p.m. to
5402 Main Street (905)642-5557

Waitress/Waiter
Monday - Friday 10:30am-3pm.
Must be experienced in fine dining.
Apply in person Mon. Wed. or Fridays
Peter's Fine Dining, 5701 Hwy#7, Markham

510 General Help | 510 General Help

CHILD CARE PLACEMENT CO-ORDINATOR
is required for our Unionville office.
Candidate must possess:
- Excellent oral & written communication skills
- Good organizational skills
- Exceptional telephone manner
- Friendly and outgoing personality

Position is full time with salary plus bonus. Experience in child care an asset.
Please email your resume to annett@weewatch.com

525 Office Help | 525 Office Help | 525 Office Help

Executive Assistant

This position reports directly to the Partners. The person in this position supports the Partners and the Advisor Team in the management of their activities by monitoring and managing projects, collecting data, managing the CRM system, arranging schedules and travel, carrying out specific activities as directed etc.

The successful candidate will demonstrate the following:
- A high degree of accuracy, attention to detail and the ability to process information quickly
- Effective communication skills, face to face, phone and written
- Exceptional organizational and prioritization skills
- Ability to communicate effectively at all levels and work cohesively with team members
- Proven ability to meet deadlines
- Self motivated and confident to take initiative and carry out duties with minimum supervision
- A minimum of 3 years experience in a comparable environment
- A college degree or applicable business courses

Stonehaven Financial Group is a privately owned, comprehensive, financial advisory firm based in Unionville, Ontario. If you're interested in sharing in the success of our growing organization, we ask that you submit your resume to hr@stonehaven-group.ca. We thank all for their interest and will respond only to those candidates being considered for the position.

510 General Help | 510 General Help | 510 General Help

JOB FAIR
Saturday, March 19th, 9am-3pm.
289 Rutherford Rd. S. Unit 17
Brampton
SPRING IS HERE AND WE ARE BUSY!
Looking to fill the following positions:
- **50 Garbage Throwers- Residential Pick up**
- **100 General Labourers- heavy lifting**
- **40 Driver Helpers**
- **30 Certified Forklift Operators (Counter Balance, R.R. dockstocker)**
- **30 AZ Drivers - local, switches, shunting**
- **25 DZ Drivers - local**

Please bring SIN card, photo ID, void cheque. Drivers bring CVOR, abstract, criminal record search as well.
Each applicant that applies will have a chance to win a set of Toronto Blue Jay tickets for applying. Draw will be at 3 p.m. March 19, 2011

Aquaman Pool Service Ltd
Needs **People with experience** in all aspects of service & repair related to pool and hot tubs. Positions also available for **General Labourers**, exp. preferred but not necessary, will train suitable applicants. All candidates should have valid driver's license with clean abstract.
Fax resume: 905-640-3939 or
Email: info@aquamanpoolandspa.net

AVECO POOLS
is now hiring full time Swimming Pool Construction and Service Workers. Experience preferred.
Please email resumes to info@avecopools.com or call 905-640-2666

JL Fabbri & Associates General Contractors
Requires: Full-time/ Part-time
General Labourers, Driver,
with landscape & interlocking experience.
Call 416-880-5176 ask for Jason
Email: jlsassociates@live.com

Lawn maintenance company based in Stouffville seeks **RELIABLE & HARDWORKING EMPLOYEES**
Full-time & Part-time available.
Exp. preferred.
Please call 905-640-1594

EXP. HELP WANTED on HORSE FARM.
To clean stalls, drive tractor, do maintenance work.
Voice Mail
905-642-4888

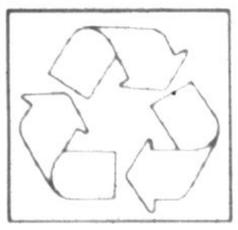
510 General Help

LAWN MAINTENANCE
Looking for hard-working, responsible individual.
- F/T from May- Oct
- Must have driver's licence
- Exp. preferred

Email resumes to shaunmelis@hotmail.com

500 Career Training

GET a competitive edge when applying for your next career or promotion with the free customer service program at www.hospitalityfirst.ca and receive a certificate upon completion.

530 Sales Help & Agents

NATIONAL company searching for rural sales reps. $48,750 to start. Vehicle and regional travel required. Apply online at www.aenalphotography.ca/employment.html or fax resume to 1-519-453-3666.