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## LEARN ENGLISH, CALL TODAY!

English classes are now available in your community and online. Take advantage of this opportunity to upgrade your skills and get your career on track. Many classes are free of charge and designed to address the specific needs of seniors, women and youth. Call today to find out about start times, dates and your eligibility for childcare and transportation services while enrolled in the program.

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877.322.5277

## LEARN SPEAK LIVE

ENGLISH  
Cantonese  
Mandarin  
Arabic

## metrolandmedia

york region | Connected to your community™

### JUNIOR INSIDE MARKETING CONSULTANT

The Junior Inside Marketing Consultant is responsible for growing a client base and will increase sales revenue through new business development.

#### Are you...

- Someone who is comfortable making cold calls on the phone
- A motivated, self starter
- Thrive in approaching new challenges with a sense of urgency
- Able to create proposals for prospective advertisers through compelling business cases
- Good at assisting clients in the best marketing strategy to grow their business
- Comfortable with a fast paced, deadline oriented environment
- Excited to work on commission

#### Required Skills

- A very strong work ethic and ability to work independently
- Passion and Drive to succeed
- Personality plus to build new and lasting relationships
- Strong written and verbal communication skills
- Solid time-management and organizational skills
- A reliable vehicle
- Strong sales and telephone skills
- A tremendous drive for results
- Strong organizational skills with the ability to multi-task
- Fluency in Mandarin, Cantonese & English would be an asset

Please email resumes to [mbarville@yrmg.com](mailto:mbarville@yrmg.com)  
no later than **March 25, 2011.**

Metroland is an equal opportunity employer. We thank all applicants for their interest, however, only those selected for an interview will be contacted. No telephone calls please. All resumes will be kept on file for future consideration.

505 Careers

505 Careers

### AURORA INSURANCE BROKER SEEKS PERSONAL LINES ACCOUNT MANAGER

Exceptional Customer Service  
skills, min 5 yrs RIBO

[martha.betcke@hartwellthayer.com](mailto:martha.betcke@hartwellthayer.com)

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### Electronic Production Manager WANTED!

Cellular repair service centre requires a candidate that has the following skills, education and experience.

#### Experience:

- Minimum 2 years experience in a manufacturing or repair facility setting
- Experience in quality control and process improvement is ideal
- Knowledge in cellular phone repair is an asset
- Familiar with ISO9000 standards
- Strong writing skills

#### Education:

- Bachelor's degree in Electrical Engineering

Send resume to:  
[HR111315@gmail.com](mailto:HR111315@gmail.com)

PEOPLE DO READ  
SMALL ADS.  
TO PLACE YOUR AD CALL  
at  
(905) 853-2527

## CHECK YOUR AD!

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CLASSIFIEDS

**AV INSTALLATION TECH**  
AV Systems Co. seeks F/T install tech., ability to solder & read wiring drawings, 2 yrs. AV exp. req'd. Must have exc. communication skills, ability to work in corporate environment & have a valid driver's license.  
Email resume to: [contact@raveev.ca](mailto:contact@raveev.ca)  
Only those selected for an interview will be contacted

**EXPERIENCED CNC  
PROGRAMMER/OPERATORS**  
F/T for wooden fixtures.  
**Gemini Store Fixtures**  
in Stouffville  
at Hwy#48 & Aurora Rd.  
Call (905)640-7071 / Fax: (905)640-8064

520 Computer & IT

520 Computer & IT

**AS/400 Programmer Required**  
Capable of programming AS/400, system/36, data entry package input & output.  
E-mail:  
[cindy@ajddataservices.com](mailto:cindy@ajddataservices.com)  
or fax 905-475-2227

525 Office Help

525 Office Help

### K-LINE GROUP

### Administrative Assistant - Projects Division

(1 Full-Time Position)  
The K-Line Group of Companies, a leading national High Voltage Electrical Contractor is looking for a full-time Administrative Assistant - Projects Division, based in the Stouffville, Ontario office. The successful candidate will have a minimum of 2 years administrative experience, possess strong organizational skills, have experience working with a centralized accounting software system and a familiarity with larger-scale construction projects. Formal training in project management administration or possessing the Certified Associate in Project Management (CAPM) designation would be considered an asset. Candidates must be professional, well organized, detail oriented, and have the ability to multi-task in a fast paced environment.  
**Interested in this opportunity?**  
Fax your resume by **March 18th, 2011** to (905) 640-7450 or email [mladuca@k-line.ca](mailto:mladuca@k-line.ca) to be considered.

Real Estate Appraisal Office requires **SUPPORT PERSON** Data entry level. Please fax resume 905-886-9054

**F/T EXP. OFFICE ADMIN**  
The applicant must have 3yrs. recent exp. with QuickBooks, Excel, Word Outlook. Fluent in English.  
E-mail resume to: [ajob11@rocketmail.com](mailto:ajob11@rocketmail.com)

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Scarborough Campus: 4430 Sheppard Ave. E. (at Brimley)  
Toronto Campus: 425 Street St. E. (at Sheppard)

### Opportunity Available Immediately

#### Licensed Truck & Coach Technician

- Monday to Friday Afternoon Shift
- Shift Premium
- Competitive Wages
- Yearly Safety Bonus
- Work Boot Allowance
- Tool Allowance
- Medical, Dental, Life and Group Benefits

To Apply:  
Tel: 905.417.6171; Fax: 905.832.9933  
Email:  
[lcwright@scottwoodstransport.com](mailto:lcwright@scottwoodstransport.com)  
In Person: 140 Maloy Street, Maple ON

515 Skilled & Technical Help

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**SKILLED HELP WANTED  
IN HARDWOOD FLOORING  
manufacturing plant for  
operating machinery in the  
manufacturing process. Several  
positions available, including  
finishing line operator.  
Must have 5+ yrs. experience in  
the woodworking industry.  
Fax resume to 905-939-0646 or  
Email to [shawn@northernwideplank.ca](mailto:shawn@northernwideplank.ca)**