

Serving York Region through the Aurora Banner, Newmarket Era, Richmond Hill/Thornhill Liberal, Vaughan Citizen, Markham Economist, Stouffville Sun-Tribune, Georgina Advocate and Bradford Topic

gottarent.com Find a place to rent | HomeFinder.ca Find a place to call home | Lifenews.ca | LocalWork.ca YOUR BEST SOURCE FOR LOCAL JOBS | DailyWebTV.com | Wheels.ca

505 Careers | 505 Careers | 505 Careers | 505 Careers | 505 Careers | 505 Careers | 505 Careers | 505 Careers | 505 Careers | 505 Careers

Elections Canada is seeking a Returning Officer

for the electoral district of:
• Richmond Hill

*An opportunity to
serve democracy*



Returning officers are responsible for administering the electoral process in a federal electoral district. The work is varied, challenging and rewarding. You need to have management experience and strong skills in the areas of project management, finance and human resources. You must also possess computer skills.

To qualify for the position of returning officer, you must:

- be a Canadian citizen
- be at least 18 years of age
- reside in the electoral district for which you are applying

Returning officers are appointed for a 10-year period and are responsible for ensuring the integrity of the electoral process. They must remain non-partisan throughout their period in office.

Remuneration is governed by regulation. Current fees for an election period are approximately \$21,500. The hourly rate for special assignments between elections (approximately 200 hours per year) is \$45.32 per hour. These rates are subject to annual review.

Visit Elections Canada's Web site at www.elections.ca. Click on "Returning Officer" to download the application form, the job description and other relevant documents. For more information or for a copy of these documents, you may also call 1-800-463-6868.

Applications must be received by midnight on Thursday, December 2, 2010.

Cette offre d'emploi est également disponible en français à www.elections.ca.

Elections Canada is an independent body set up by Parliament to conduct federal elections, by-elections and referendums.

514 Salon & Spa Help

GREAT CLIPS hiring HAIR STYLISTS for Stouffville salon. Salary, incentives & benefits avail. Call John 647-998-1232

515 Skilled & Technical Help

Tool & Die Maker required for maintenance and new tooling. Also required: Punch Press Operator with progressive die experience Email: rob@fjstamping.com

515 Skilled & Technical Help



AEROTEK
Aerotek, a leading provider of technical and industrial staffing services is conducting an OPEN HOUSE

on December 2nd & 3rd at the Holiday Inn Hotels & Suites at 7095 Woodbine Ave., Markham, L3R 1A3.

We are looking for skilled technicians to join our technical repair facility in Markham! If you have experience with electronics and repairing laptops, gaming consoles, cell phones or warehouse experience (shipping/inventory), we would like to meet with you. Questions? mcabello@aerotek.com

515 Skilled & Technical Help

525 Office Help

FULL TIME OFFICE ASSISTANT

Highly competent individual required for busy engineering firm. Must possess excellent communication skills, both written and verbal, and have strong computer knowledge. We require a person who is self-motivated and willing to learn new tasks in a fast paced professional environment. Access to a vehicle is required.

Qualified candidates should forward resume in confidence to our Greater Toronto location: jobs@DSEL.ca

We are grateful to all applicants for their interest; however, we will only be contacting those candidates who have been selected for an interview.

LAW CLERK

Corporate Commercial, Wills and Estates - Senior position required by Newmarket law office. Must have strong computer skills, including Microsoft Office, Fast Company, Estate-a-base, and PC Law. Fax resumes to: 905-853-9894

525 Office Help

525 Office Help

Administrative Assistant required for busy Stouffville office. Excellent communication & organizational skills a must. Must be proficient in Microsoft Word, Excel & Powerpoint. This is an entry level position available immediately. Vehicle required. Send resume and salary expectations to jobs@sandboxgrouppltd.com by November 30th.

OFFICE CLERK

Established Property Management Office in Concord, requires someone with experience to assist in general office duties. Must be proficient in Word, Excel and have some bookkeeping experience. Please fax resume to attention of: Manager (905) 669-0440

Administrative Assistant

for manufacturing company in Markham. Minimum 2 years experience. Must have exceptional typing, computer, verbal and written skills, highly organized and detail oriented. Send resume to jhopper@petallmfg.com

525 Office Help

Customer Service Rep for 7 month contract

For outbound call center. Updating customer information. Hwy#7 & Warden Ave. area Please fax to 905-475-2227 or email: cindy@ajddataservices.com

525 Office Help

525 Office Help

Markham School Admin Asst. MS Office. Excellent English. Email: reception@mindtechschools.com

510 General Help

510 General Help

Part-Time Counter Help needed immediately for weekends in Markham. Must have excellent communication skills, work well with children. Email resume to markhambowl@rogers.com or fax 905-294-4193

530 Sales Help & Agents

NEW HOMES SALES OPPORTUNITY Markham area. Send resume to: phil@bgshomes.com

Fax Us Your Ad:
(905) 853-1765

york region .com Check Out Real Estate Listings Every Week! It clicks home

