RECEPTIONIST

full time

Richmond Hill

dental office

WWW.

wilmotdental.ca

Call

905-882-9357

New Business Development Representative

The New Business Development Representative is responsible for growing a client base and will increase sales revenue through new business development.

Are you...

- Someone who is comfortable making cold calls in person and on the phone.
- A motivated, self starter
- Thrive in approaching new challenges with a sense of urgency
- Able to create proposals for prospective advertisers through compelling business
- Good at assisting clients in the best marketing strategy to grow their business
- Comfortable with a fast paced, deadline oriented environment
- Excited to work on commission

Do you have...

- A very strong work ethic and ability to work independently
- Passion and Drive to succeed
- Personality plus to build new and lasting relationships
- Strong written and verbal communication skills
- Solid time-management and organizational skills
- A reliable vehicle

RBRO

service providers

Qualifications:

an asset

quickly

audiences

verbal and written)

Skills:

- Strong sales, presentation and telephone skills
- A tremendous drive for results
- Strong organizational skills with the ability to multi-task

Please email resumes to mbanville@yrmg.com no later than April 30th, 2010

Metroland is an equal opportunity employer. We thank all applicants for their interest, however, only those selected for an interview will be contacted. No telephone calls please. All résumés will be kept on file for future consideration.

Located in Pickering, your responsibilities will be to:

image/branding projects and advertising programs

Translate product positioning and features compiling

marketing strategies which can be leveraged for sales

Develop new designs and ideas for our corporate web

Supporting regional user communities in their efforts to

3-5 years of hands-on marketing experience in a corporate

publishing software, Flash, MS Publisher and Adobe

Proven computer skills with MS Office Suite and desktop

Photoshop, Adobe illustrator, Dreamweaver, etc., would be

Demonstrated ability to work independently under pressure,

· Creative self-starter with the ability to master new concepts

Excellent interpersonal and communication skills (both

Must have effective presentation preparation skills and feel

We thank all candidates for their interest and will only contact

those candidates selected for interviews.

Please forward résumés to career@rbrosolutions.com

comfortable presenting before peers, customers and large

managing several projects simultaneously and coordinate

create and run regional user conferences

major activities with minimal supervision

Strong graphic skills and proven writing ability

Assist in the development of corporate marketing activities,

Develop go-to-market strategies for target market segments

Manage the internal corporate communications and external



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Career Opportunities Available For the right individuals to enter the exciting Travel Industry. We offer the flexibility to work in the office or from home. Complete training provided.

Experienced travel agents welcome. For more information join us at our **Discovery Night**

on Tuesday, April 20th at 7:00pm Please RSVP to Markham@cruiseshipcenters.com

or phone (905) 948-1800

515 Skilled &

515 Skilled & Technical Help

EXPERIENCED ALUMINUM MANAGER/ FOREPERSON

Required for busy soffit, facia and eaves troughing contractor located in Stouffville. Responsible for supervising sub-contractors and for the management of new and existing customer accounts. Competitive salary and benefits package Please fax resume to 905-642-1990

525 Office Help

525 Office Help



We are a state of the art medical facility in downtown Markham.

Account Receivable (AR) admin: 1+ year(s) experience in a Rehab clinic Experience dealing with Motor Vehicle Accident files and third party insurance Please email resume to:

Tom. Haynes@healthwithcare.ca

LEGAL ADMINISTRATOR/LAW CLERK Marketing Specialist Tired of commuting.....

We are seeking a candidate with minimum of 5 years condominium of subdivision experience. The candidate must have strong organizations skills, ability to meet deadlines and be a team player.

Email: jobs@bratty.com or fax resume to Dorothy Jones 905-760-2900

F/T Legal Corporate Assistant

for very busy Richmond Hill law firm. Min 2 years exper. Excellent keyboarding skills, Word, WP, Fastco, PC law, and be able to work in a fast paced environment. Please reply to

Alexandroff@litowitz.com or fax 905-731-6986

HVAC POSITION Available

Job duties include: Sales, residential & commercial, daytime & evening, technical support, office management skills, license required G2 minimum.

Please email resume to: hvacyorkregion@gmail.com

Edmunds Home Improvements

Requires a part-time person for general office duties. Knowledge of word processing and spreadsheets essential. Excellent phone skills. Experience in home improvement field would be an asset.

Call 905-472-0276 or Email edmundshomeimprovements@rogers.com

PAYROLL ADMINISTRATOR

Responsible for sub-contractor

invoices. Must be able to multi-

task and meet deadlines.

Must be fluent in English.

Please email resume to:

cathy@chouinardbros.com

Colley, Borland & Vale Insurance Brokers Ltd.

CAREER OPPORTUNITY

We are seeking a candidate qualified in farm underwriting or sales to assist in managing our farm and rural department.

Contact Phil Colley 1-888-473-8636 ext 106

P/T Experienced Real Estate/ General Legal Secretary

required for Markham Law Office. Knowledge of Conveyancer/Teraview/PCLaw

> Send resume by e-mail to heather@torlaw.com or by fax to 905-209-0785

Are you interested in a career in insurance?

Full time customer service position available. University degree required. OTL

would be an asset. Fax resume to 905-201-8601

& Agents

530 Sales Help

530 Sales Help & Agents



FREE SEMINAR

Recent promotions & increased sales volumes have occurred due to changes under the new GM. This means, we need additional Sales Professionals! We are prepared to hire and train you through a professional seminar held by one of North America's foremost Instructors of Automotive Sales. Don't miss this opportunity! The potential to earn up to \$100,000+ per annum for those who are self-motivated and driven to succeed is here!

April 25th, 2010 - Almost Fully Booked!

SALES CAREER OPPORTUNITY

Come and learn about the automotive industry before making a career decision. If you love dealing with people and you're a self-motivated individual, this may be for you! A car allowance, benefit package, and excellent commission plan are available for the right candidates.

Male and female applicants are encouraged. If you think a career in the automotive industry might be for you, please call:

George Redak General Sales Manager gredak@eastsidegm.ca 905-475-7878, ext. 201

Judy Trunks **CRM Manager** 905-475-7373

NEW CAREER

We're looking for individuals with a career objective for immediate positions in vehicle sales.

\$35,000 - \$75,000 No experience required

We offer

Professional sales training program Excellent pay, commission and Bonus plan *Group Insurance *Demo package

*Variable work schedule *Motivated and prestigious work environment *Opportunity for advancement to management

Personal interviews for one day only! Monday, April 19 apply in person only 11a.m. to 5p.m. College and University grads welcome

VILLAGE WESTAN



4600 Hwy #7 Unionville,



FUTURE STEEL BUILDINGS **Top Closers Wanted!** Inside Sales

 Must be motivated •All leads provided Uncapped income \$85K avg/. amongst 45 reps. Email resumes: cbower@futuresteel.com

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510 General Help Markham Dental Mario's no frills

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905-471-1703 cornell dentalcentre@ rogers.com

540 Hotel Restaurant

Experienced Wait Staff required for 7 days per week at Eighty 8 Restaurant located at Leslie/John. Call Victor after 3pm.

NONNA'S RESTAURANT now hiring DISHWASHERS, **WAIT STAFF &** COOKS Call: 905-205-0145 or apply at: 9275 Hwy 48,

416-902-5618

Unit 18

510 General Help

vince@nonnas.ca

510 General Help

TELEMARKETERS

required for

financial service co

Languages: English

& Hindi/Punjabi.

Guaranteed salary+

bonus.

Resume to:

asm.financial

@rogers.com

tel:905-471-5353

or fax

905-471-5451

JOB FAIR

Monday, April 19th 12 p.m. to 8 p.m.

Stouffville Employment Resource Centre 28 Sandiford Drive, Unit 7, Stouffville

We have the following full and part-time opportunities...

- Assistant Store Managers
- Pharmacists Beauty Experts
- Receivers Merchandisers
- Cashiers
 Cash Supervisors

As a member of our team, you will enjoy... staff discounts
 a variety of shifts

· competitive wages · opportunities for growth a great working environment · comprehensive benefits for full-time staff

Please bring a current resume including references.



510 General Help

Now Hiring!! •FULL TIME GROCERY CLERK •FULL TIME PRODUCE CLERK Apply in person at: 9255 Woodbine Ave. at 16th Ave., Markham

or fax resume: 905-887-2189

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Requires Residential Landscape **Construction Workers** Call Chuck ARTISTIC 416-771-1635 IMPRESSIONS

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(William Berczy P.S.) Raymerville & Higginson (Raymerwood P.S.) Please call

Chant & Carlton

(905)737-1600 MARKHAM

STAFFING SERVICES

510 General Help

SHOPPERS DRUG MART shoppersdrugmart.ca/careers

We are holding a job fair for our NEW STORE in Stouffville...