# Strategy and Analytics (Markham)

Reporting Analyst - Reporting to Manager of Strategy and Analytics. Global Credit & Collection Inc. is seeking a Reporting Analyst to support our team in a very fast paced environment within the Collection Industry. The ideal candidate will possess advanced analytical, technical, organization and communication skills. The ability to multi-task in a technical/support role in required.

 Ensure the timely and accurate generation of all internal letter processes

 Manage and own the letter processes by building systems to monitor and report on all letter processes Conduct tests and prepare presentation material

completed results Position: Full time, permanent position Salary: TBD

### Location: Markham Ontario Qualifications:

Database management / SQL knowledge preferred. Knowledge of Microsoft office applications (Word, Excel, Outlook) Microsoft Access experience a definite asset. 2+ years experience in an office support / admin role is required.

To apply, please send a resume to Dean lacobucci at hiring@globalcollection.net or phone 905-413-8760, or fax: 905-413-8761. To ensure that you get a call back, please provide more than one contact telephone number that you can be reached at.

# BAL

Global Credit and Collection Inc., a leading serviceprovider for clients in the financial, telecommunication and utility sectors is seeking motivated and capable individuals to help facilitate its impressive and continuing growth.

#### **DEBT COLLECTORS**

Generous base salary, with the opportunity to make great commission dollars. Located in the Motorola Building (Hwy # 7 and Warden). New, state of the art facility. Free parking.

This is a fast paced environment where successful candidates must be able to multi-task and reach targets. Full time positions only.

### Required:

Strong command of the English Language

 Must be able to work until 9pm 2 times per week We will pay a premium for experienced collectors. A recession proof career.

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## **ACCOUNTING** MANAGER

One Year contract

Global Credit and Collection Inc., a leading serviceprovider for clients in the financial, telecommunication and utility sectors is seeking motivated and capable individuals to help facilitate its impressive and continuing growth.

We are looking for a motivated, self starter to replace our current accounting manager during maternity

The ideal candidate will have a CGA or CMA with managerial experience. Knowledge of ACCPAC and Simply Accounting are a must. Experience in the collection industry would be an asset, but not required.

The role includes overseeing all aspects of the accounting department including cash reconciliations, payroll and communication with other departments.

To apply, please send a resume to Dean lacobucci at hiring@globalcollection.net or phone 905-413-8760, or fax: 905-413-8761. To ensure that you get a call back, please provide more than one contact telephone number that you can be reached at.

**Promote** your company's INTERNET PRESENCE in the Classifieds. Be sure to include your WEB

**ADDRESS** 

Skilled & Technical Help

**Butler Disposal Services** Stouffville

We have immediate positions available for: **Licensed Truck Mechanic** Exp. In Waste Industry an asset Roll Off Drivers - Experience reg'd Night Shift - 6pm to 4am Early Shift - 3am to 2pm Fax or Email Resume to:

905-640-9232 or 905-642-6977

Email: jeffwillis@look.ca

# Career Opportunities

525 Office Help



Chevrolet Ltd. 5964 Main Street Stouffville, Ontario

Due to the increase in Service Customers, we require the additions to our current friendly staff. Monday - Friday

## **General Licensed Technician**

Must be a person focused on detail of job at hand Must be able to work unsupervised Must be Customer orientated Must have own tools GM Experience preferred 5 Day work week, No Nights or Saturdays Hour rate... Non Flat rate shop Fax or Email resume to Mark Giles

Service Manager Fax: 905.640.8481 or email: mgiles@gileschev.ca

Come join our family

Help wanted in Hardwood Flooring Mfgr.

plant. Must have 3-5 yrs. experience in

one of the following positions.

Moulder/ Ripsaw Operator, Quality

Control in Flooring or Lumber Grader.

Please contact Shawn (905)939-9858

or fax resume to 905-939-0646 or

Email: shawn@northernwideplank.ca

514 Salon & Spa Help 514 Salon & Spa Help

LICENSED STYLISTS and

experienced MANAGERS

needed

Great Clips salon in Markham

Great team, clientele provided,

competitive pay.

Spencer (416) 435-6767

Brosz and Associates is an established

and growing forensic and technical

services engineering firm. We have

been in business for 39 years and are

located in Markham, Ontario. We

aspire to create a highly motivated

workforce from different backgrounds

and areas of expertise. We value the

experience of each individual and

regard our differences as positive in

understanding the needs of our

customers and achieving our goals in a

We currently have an opening for an

administrator to carry out front office

administration and human resources

Maintain front office: purchase

Human Resources support

Miscellaneous data entry and

Prepare forensic reports and

orders, supplies, equipment, B&A

computer, database and IT support

documents for project engineers

calendar for executive engineers

Create, maintain, update B&A

· College diploma in business or

• 1-3 years experience in a related

Excellent computer literacy; some

Self starter with the ability to work

Excellent organization, communica-

Please submit a resume in

confidence to: Vinita Jajware

vjajware@brosz.net

tion and time management skills

Positive attitude; energetic team

IT experience/education desired

independently and prioritize

forms & templates

human resources

Qualifications:

player

Schedule business trips & manage

collaborative, team-oriented work

525 Office Help

support.

Responsibilities:

525 Office Help

Office Administrator

Support

# BATH FITTER

## Scheduler/Admin Monday- Thursday 11-8 Friday 8-5 \$12-14 per hour

We are seeking an individual with strong Organizational skills to work in fast paced Office of an national sales and installation Company In Scarborough Must have Strong Computer skills, fluent in English, and excellent telephone manner, reliable Transportation Fax resume to (416) 292-6323

525 Office Help

540 Hotel Restaurant

**Johnny Bistro** Restaurant requires **DISHWASHERS** P/T & F/T

Please bring your resume to:

5 Washington St. Markham

#### DALE'S Gardening & Landscaping Inc. Landscape Maintenance Specialists LANDSCAPE MAINTENANCE -Positions available

Are you interested in becoming "the best among the best" in residential landscape maintenance? We are looking for landscape maintenance personnel who has a valid driver's license and 2 years working experience in gardening. If these descriptions capture your strengths then please submit your resume and references via:

> Fax 905-640-2164 or email: melissa@dalesgardening.ca

UTLER

# **JOB FAIR**

Wood Products Manufacturing

## **FACTORY HELP** WANTED

Apply in person Saturday, March 7th, 9am-1pm. 12 Paisley Lane, Stouffville (Bloomington & Durham 30)

510 General Help

510 General Help

PUT YOUR PASSION TO WORK.

HELP CUSTOMERS BUILD DREAMS.

FIND THE BEST SOLUTIONS.

510 General Help

**NOW HIRING:** 

Showroom Specialists.

Overnight Freight.

Customer Service.

Cashiers, Inventory.

**BENEFITS:** 

Part-time positions

· Health & Dental

available vary by store.

· Tuition Reimbursement

Bonus Opportunities

· Growth Opportunity

Sales Associates, Designers.

FAST TRACK YOUR CAREER

2 CUSTOMER SERVICE REPS

required

• 1 Bilingual (French/English)

• 1 English

For outbound call center.

Updating customer information.

Hwy#7 & Warden Ave. area

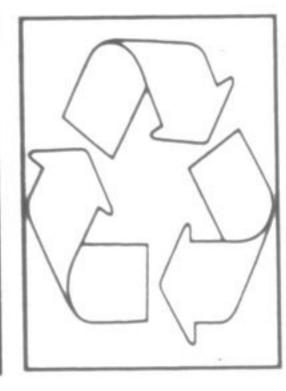
Please fax to 905-475-2227 or

email: cindy@ajddataservices.com

If you are vivacious, high energy, and very outgoing with outstanding communication skills and an enthusiastic attitude, come join our elite team. Great hours! Fabulous training! Apply with your smile,

Unionville Family Wellness Centre. 4747 Hwy #7 East, Unionville.

Medium sized Sign Company requires Bookkeeper/ Office Administrator Full-time. Experience nec. Email resume to: info@ vital-signs.ca



530 Sales Help & Agents

530 Sales Help & Agents

### \*\*SALES/DESIGN\*\* **CLOSETS BY DESIGN**

- \* Earn 2-4k comm./mo.
- \* Preset apts. / No cold calling \* Fun-Creative-Rewarding
- \* Work near home
- \* Training provided

Call Rita for more information: 800-293-3744

532 Retail Sales Help 532 Retail Sales Help

# SALES PROFESSIONAL

Unionville business looking for salesperson. Experience in orthotics/ shoes an asset. Must be available some evenings and Saturdays.

Please fax resume to 905-479-7808.

510 General Help

510 General Help

certification required. Email resume to:

**TELEMARKETERS** required for

bonus. Resume to: asm.financial @rogers.com tel:905-471-5353 or fax 905-471-5451

Ready to join the motivated team at Canada's leading home improvement retailer? Apply online at:

homedepot.ca

NOTICE TO READERS

requesting that money be sent, you may wish to investigate the company and offering. The publisher can not assume responsibility for the validity of the

> offering advertised within the classified pages.

PET GROOMER

for dogs & cats required at veterinary clinic in Newmarket Full styling experience and

stephtripp@rogers.com

financial service co. Languages: English & Hindi/Punjabi. Guaranteed salary+

Before responding to any advertisement