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Our phone lines are open:
Monday-Friday 8:00am-6:00pm
1-800-743-3353

Serving York Region through the Aurora Banner, Newmarket Era, Richmond Hill/Thornhill Liberal, Vaughan Citizen, Markham Economist, Stouffville Sun-Tribune, Georgina Advocate and Bradford Topic

500 Career Training 500 Career Training 505 Careers 505 Careers 505 Careers 514 Salon & Spa Help 514 Salon & Spa Help 525 Office Help 525 Office Help 510 General Help

BECOME A MONTESSORI TEACHER

Toronto Montessori Institute offers f/t, p/t and summer courses in Richmond Hill. All courses lead to a Montessori Teaching diploma. Pre-requisite includes post secondary education.

Open House Dates:
February 3, 17 & 21
10 am - 12 pm

PLEASE CALL TO REGISTER
(905) 889-6882 x242
www.tmi.edu
8569 Bayview Avenue
Internationally accredited



GLOBAL CREDIT & COLLECTION INC. NOW HIRING:
Executive Assistant and CSR's for Debt Recovery

Global Credit and Collection Inc., is seeking an experienced, full-time Executive Assistant to support the execution of its daily operations and help facilitate its remarkable growth.

Suitable applicants must be able to multi-task, managing multiple calendars and duties, be proficient in Microsoft Office and related programs, be capable of arranging corporate travel for executives and clients, and possess an overall familiarity with the daily operation of an executive office while maintaining a personable and professional demeanor.

Candidates must also be capable of ordering office supplies, make facility requests, organize company events, and maintaining the overall appearance of the executive area. Only successful applicants will be contacted for an interview. 40 more CSR's needed- contacting customers with outstanding credit card debt. A recession-proof career.

Send your resume today.

Contact Dean Iacobucci
Tel: (905) 413-8760 Fax: (905) 413-8761
Email: hiring@globalcollection.net
Or dean.iacobucci@globalintl.net

Great Clips
Smart!Centre Stouffville
Hoover Park Dr & Markham Road

**SALON MANAGER
HAIR STYLISTS**

We're looking for a great team!
Energetic...Fun...Freindly.

Apply Now! Call 647-998-1232
Relax. You're at Great Clips!

Amico Corporation
Customer Service Rep.
Required for Richmond Hill based
Global Medical Manufacturer
Min 2 years experience req'd.
Base Salary \$30-34K +
Excellent Benefits Package.
Send Resume to hr@amico.com

TELEMARKETERS
required for financial service co.
Languages: English & Hindi/Punjabi.
Guaranteed salary+ bonus.
Resume to:
asm.financial@rogers.com
tel: 905-471-5353
or fax
905-471-5451

505 Careers 505 Careers

Altima Dental Canada
is seeking great people!

- Regional Dental Operations Manager
- Dental Centre Manager

Individuals with dental experience and looking for a new style of dental career are encouraged to apply. Full-time positions with excellent compensation, training and career growth opportunities. Join an amazing team!

E: hr@altima.ca
F: 416 785 5561
Visit www.altima.ca for details

525 Office Help 525 Office Help 525 Office Help

Join us and build your career with a logistics leader....

We are a leader in the field of third party logistics solutions particularly in the Healthcare vertical and are looking for a dynamic, results-oriented **Quality Assurance Coordinator**.

Reporting to the Branch Manager via the Senior QA Coordinator this position is required to monitor our overall status from a Quality perspective, and to ensure our compliance with regulations, including cGMP's.

Responsibilities include GMP training, writing/revising GMP training material, maintaining training records, writing and maintaining procedure manuals, facility inspections, Clients communication and external audit support, liaising with Health Canada officials during regulatory audits, monitoring processes and systems within the branch to promote effective operation and procedural compliance, and ensuring that documentation is complete and accurate.

An additional responsibility of this position is to be the custodian of our many Client Procedure Manuals, monitoring business developments and managing communication with clients to ensure that the manuals are at all times accurate and up to date.

Essential qualifications and skill sets are: B.Sc. degree with chemistry as a major subject (mandatory), 2 years warehouse operations experience, strong knowledge of current regulatory requirements, effective problem solving and organizational skills, excellent verbal and written communication, ability to make decisions and recommendations, and demonstrated effective interpersonal and team skills.

Applicants should send their resumes, electronically, by no later than February 13, 2009 to dkalbfe@lilco.lynden.com
We thank all applicants for applying, however, only those selected for interview will be contacted. No agencies please.

515 Skilled & Technical Help 515 Skilled & Technical Help

Newer fully-equipped facility in Newmarket, ON has an opportunity for a...

Mechanic / Partner

You are a self-motivated, professional, Class "A" Licensed Mechanic with experience in Fabrication/Welding, Multi-Axle trailers, and Hydraulics. Excellent organizational and communication skills required. We offer commission incentives and the possibility of partnership.

Interested applicants please contact:
1504257 Ontario Inc. Tel: 416-678-0382
Fax: 905-853-3121

Dental supplies Co. in Markham seeking a **Bilingual Customer Service (Fr/ Eng.)**
The ideal candidate must have 2-3 years of related experience. This is a full-time salaried position.
Fax resume to:
905-474-2251 Attn: H.R.

We require a **School Crossing Guard** at

***Kreighoff & Fred Varley**
"We also require paid stand-by guards"
Please call us today at:
(905)737-1600

mhpm PROJECT LEADERS

Office Manager - Markham

The ideal candidate will present a favourable first impression, and demonstrate proven ability to manage multiple requests on deadline and coordinate meetings and events. You are expert in MS Office and confidently take on new challenges - a cheerful take-charge person who enjoys diverse tasks at both the administrative and clerical levels. You should have 10+ years experience as an office manager. Prior experience in a consultancy or construction environment is an asset.

Apply to: hr@mhpm.com

MHPM is a member of the First Service Corporation and Colliers CMN organizations, global leaders in the property services sector.

514 Salon & Spa Help 535 Hospital, Medical, Dental

ESTHETICIAN
wanted for busy salon in Stouffville.
Full or part time.
Call
Messimo
(905)640-2088

Full Time Dental Assistant/ CDA II needed for friendly dental office in Markham.
Fax resume to 905-477-6339

Mid-sized Markham distribution firm (500M+) seeks **CA Bookkeeper**.
We do our own manufacturing in addition to supplying services for American & offshore clients. Own transportation req'd.
Please send resume to Jody.Hushion@live.com

530 Sales Help & Agents 530 Sales Help & Agents

JOIN OUR TEAM at Sorin Group Canada
(A leading Medical Devises Supplier).
We are seeking a full time **Customer Service Representative** to join our order desk.
At minimum the right candidate must possess the following:

- Excellent customer service skills
- Key boarding skills
- EXCEL experience
- MS Outlook experience
- Good listening and communication skills
- Strong organizational skills and be a self motivated problem solver.

Resume with covering letter should be sent to Sorin Group Canada, Attn: J. Barker, 280 Hillmount Road, Unit 8, Markham, Ont, L6C 3A1 or email to Joanne.Barker@sorin.com

ATTENTION PT/FT Openings

- \$16.00 base-appt
- Flexible schedules
- Customer sales/svc
- Scholarships awarded
- No experience necessary will train

Call 905-731-0390
immediatework.com

525 Office Help 525 Office Help

Bushwood Golf Club
located in Markham, is seeking the services of a **Bookkeeper**. Position is full time May to October and part time November to April.
Only those selected for the interview process will be contacted.
Apply to john@bushwood.ca or fax 905-640-9877

540 Hotel Restaurant 540 Hotel Restaurant

P/T & F/T WAIT STAFF & COOK
Exp. needed at Captain George's Fish & Chips. Stouffville location.
Please apply within or contact 905-640-1999

New Cafe in Markham requires exp'd. **Counter Help P/T**
Fluent English required.
Call 905-258-0464 or 416-268-2766

TAILOR/HAND CUTTER
For Custom Dancewear.
Fluent English. Experience required.
Hwy 7 & Leslie
905-763-8887

Looking for persons willing to speak to small groups. Part-time/ full-time. A car & internet necessary.
Diana
888-306-5858

Welcome Centre Immigrant Services

HIRING

Welcome Centres
Capital Project Manager
(One year, full-time contract)

For more detailed information, refer to:
welcomecentre.ca/careers

MARKHAM ECONOMIST & SUN (Stouffville) **Sun-Tribune Present**

hire EXPECTATIONS
career training • help wanted • careers

Saturday, February 21, 2009

You Receive:

- 3"x4" Process Colour Ad
- 15-day posting on workopolis.com
- Plus a 15-day posting on yourclassifieds.ca

Any 1 York Region paper	Any 2 York Region papers*	All York Region papers*
\$525 plus GST	\$895 plus GST	\$1,425 plus GST

DEADLINE: FRIDAY, FEBRUARY 13, 2009
*YRMG newspapers on the weekend of February 21/22, 2009 include: Era/Banner, Liberal, Economist & Sun/Stouffville Sun-Tribune, Vaughan Citizen

509 Drivers 509 Drivers

DRIVER WANTED
F/T Permanent position for laundry plant.

- Extremely reliable person
- 5 Ton standard truck - No air brakes
- A clean driving record is essential.
- G Licence • Night shift work

Apply: Monday - Friday
860 Denison St. #9, Markham
9:30am to 2pm

510 General Help 510 General Help

TORONTO STAR
Has an opening for an **Independent Sales Crew Managers**

The successful candidate must be able to recruit, train and maintain a crew to sell subscriptions door to door.
Must have reliable van and be available nights and weekends.

In the Markham, Newmarket and Stouffville areas.

Some sales experience would be an asset but willing to train the right candidate.


For Personal interview call, e-mail or fax your resume to:
Mike Foley
Cell (416) 453-9801
Fax (905) 850-5231
mfoley@thestar.ca

Experienced Bartenders
required for Markham Pub
E-mail: barjobs@rogers.com

CHIROPRACTIC/ Multi-disciplinary Health facility in central Unionville requires a full-time Patient Care Coordinator. Excellent oral/ written communication and superior organizational skills necessary. Computer proficiency and experience in a clinical setting required. Fax resume to 1-877-579-5533 or e-mail to uchhealth@rogers.com

535 Hospital, Medical, Dental

yrmg



CALL 1-800-743-3353 AND SPEAK WITH A YRMG CLASSIFIED REPRESENTATIVE