## Sun-Tribune

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Our phone lines are open: Monday-Friday 8:00am-6:00pm 1-800-743-3353

Serving York Region through the Aurora Banner, Newmarket Era, Richm

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Out of School, Out of Work?

17 to 24 years of age?

We have Employers wanting to hire you!

Contact our Job Connect **Employment Team** 

Call Now.

Markham 905-201-8662

> **EMPLOYMENT ONTARIO**

Bayshore Home Health is a Canadian-owned company that is a leader in home and community health services. We promote a culture based on respect, continuous learning and improvement, and valuing our employees' individuality and contributions. We are seeking a full time, Client Service Team Leader for our Richmond Hill office.

## Client Service Team Leader

As the Client Service Team Leader, under the direction of the Client Service Manager, you will oversee the coordination of client care schedules by the Client Service Coordinators. You will also arrange client care and service, schedule field employees and maintain scheduling information and data as required. Ability to professionally resolve and document client concerns is vital. In this challenging role you will assist your team by applying your exceptional organizational skills, stress management and interpersonal skills.

A minimum of two years of customer service experience, in a heath care environment is essential for this position. Proficiency with computers is necessary and preference will be given to those candidates with a familiarity with the Procura system. Ability to speak a second language is an asset.

Please contact us regarding this career opportunity. by forwarding your resume, quoting: 'Resume, Team Leader' on the subject line or cover letter. E-Mail gta@bayshore.ca or Fax 1-888-223-8599

Better care for a better life

www.bayshore.ca



**Main Drugmart** McCowan & Hwy. 7 has an immediate position for FRONT STORE **CLERK/CASHIER** Forward resume

to: menkariosm@ pharmacyppg.com

540 Hotel Restaurant

Eighty 8 Restaurant 2300 John St.

 WAITER WAITRESS SERVERS

F/T, P/T 7 days Exp. required. 416-902-5618

New Cafe in Markham requires exp'd. Counter Help P/T Monday-Friday Fluent English required. Call

(416)268-2766

Career Counseli

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at the same time!"

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"This is a fantastic program.

It helped me get back on track!"

"I never attended anything like this

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PRODUCT MANAGER

We are looking for an experienced leader

for our product development team. The

position requires proven understanding of

all phases and tasks in a software

development cycle, including business and

database analysis, technical and functional

design, development, testing and quality

assurance, packaging, documentation and

release management. The ideal candidate

will be a results oriented self starter with

exceptional ability to manage a project

team, complete tasks on time and on

budget and possess a history of meeting

deliverables. Experience: 3+ years in MS

technologies; VB6, DCOM, ASP.Net, IIS,

ActiveDirectory . Net Web Services,

SharePoint and SQL Server. Financial

Competitive compensation and benefits.

Interested applicants

please visit our website:

http://www.srbeducationsolutions.com

SRB Education Solutions, Inc.

200 Town Centre Blvd

Suite 400

Markham, Ontario L3R 8G5

accounting systems background an asset.

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for Women

vents are available each month at NO COST to you!

NEXT WORKSHOP STARTING: Richmond Hill - January 19

NEXT NETWORKING EVENT Richmond Hill - January 22

"Looking at Life Through Rose-Coloured Glasses"

Space is limited, register NOW! 1-866-992-9930

Delivered by the Career & Employment Programs of the York Region District School Board. Employment Ontario programs are funded in part by the Government of Canada.

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THE LINKAGE GROUP INC.

CLINKAGE

THE LINKAGE GROUP, a leading retail

information company is searching for a

TEAM LEAD - Data Reporting

for their Markham office.

This position involves leading Data Entry

Clerks on specific assignments/projects

report processing, ensure quality information,

track projects, project status update & assist

The ideal candidate will have superior

leadership skills & expert level knowledge of

Excel - particularly macros, report creation &

analysis using macros, pivots, charts &

CPG/Marketing experience an asset. Must be

Kindly forward your resume and cover

letter to: jobs@linkage-group.com

Excel testing will be conducted, therefore

only qualified applicants are required.

with formulation of client reports.

basket comparisons.

available Sunday to Thursday.

525 Office Help

**Administrative** Support

Person required for Markham insurance brokers office. Computer knowledge and reception experience required. Fax resume to Linda

> **OFFICE CLERK** Full time.

905-475-0447

Salary: \$24K-\$34k. Requires OSSD.

For details see: www.ocr.ca/job.htm

before. It opened my eyes. Thank you!" This dynamic 5 day workshop will help you take control of your life! Available at no cost to any unemployed person in York Region Learn how to: · Handle change, overcome obstacles and identify & reduce stress Turn your negative self-talk into words of empowerment · Understand how limiting beliefs and negative habits are holding you back · Design strategies for managing your life and career successfully · Get what you want out of life while re-building confidence and self-esteem Upcoming 2009 Sessions Please Call for Information or to Register

This is the best thing I have ever done

for myself. I learned a lot and had fun

Markham 905.508.5791 January 19 - 23, March 16 - 20

905.836.8973 Newmarket February 2 - 6, February 23 - 27, March 23 - 27

Richmond Hill 905.508.5791 January 26 - 30, February 9 - 13 March 30 - April 3

Stouffville 905.508.5791 January 12 - 16, March 9 - 13

Academy or LEARNING

520

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Computer & IT

520 Computer & IT

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Needed Immediately!

Assemble and disassemble desktops and laptop computers

Call Collen at 905.283.1265 or email cgavel@aerotek.com.



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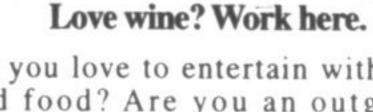
SRB P

Maple Star Be a Treatment Foster Parent To care for children 6 to 16 years old. As a foster parent, you can expect to receive:

• up to \$1800 per child per month generous allowances for social activities & tutoring, paid relief extensive support, including social workers, youth workers &

on-going training Previous experience in working with challenging youth preferred; however, all inquires are welcome.

For more information: Call: 905-475-1630, 866-427-7827 Email: christinemaplestar@bellnet.ca www.maplestarservices.com



Do you love to entertain with wine and food? Are you an outgoing, strong communicator who has experience in retail management. If yes, then Wine Rack wants you! Talk to us about becoming part of Canada's growing wine industry.

STORE MANAGER

full-time Store Manager Positions available in Markham & Richmond Hill Email your resume to

www.vincorcareers.com

Join the Wine Rack team as a

525 Office Help

525 Office Help

A logistics leader located in Vaughan requires Warehouse Associates with a good record of work performance who are able to read & write legibly in the English language, & who have experience or are capable of being trained to operate material handling equipment. Pay starts at \$13.45/hr. Shift hours currently are from noon-8.30pm. Mon.-Fri. No agencies please.

Email resume: sblay@lilco.lynden.com

## BOOKKEEPER

reg'd for Richmond Hill manufacturer. Minimum 3 years exp. including Payroll in manufacturing Co.req'd. Forward resume to hr@amico.com or by fax to 905-764-0862.

## **EXECUTIVE ASSISTANT**

Markham based, 33 yr family business, industrial prods, seeks EA to provide full support to the Pres. in it's Cda wide growth mode. Sales team liaison, prod/marketing specialist, BB, Outlook mngmt. 5 yrs exp, 45 - 55 k, Email resume: lori@brodi.com