

York Region DRIVATE EDUCATION **SUNDAY, JANUARY 25, 2009** 11AM - 3PM PREMIERE BALLROOM & CONVENTION CENTRE

Explore options for your child's future. Meet exhibiting schools to discuss:

- The admission process
- Financing options
- How to make the right choice
- What each school has to offer your child

### Participating Exhibitors:

9019 LESLIE STREET (JUST NORTH OF HWY. 7), RICHMOND HILL

Bayview Glen Crescent School Foundations Private School J. Addison School La Citadelle International Academy Prepskills Inc. Richland Academy Somerset Academy The Bethany Hills School

The Country Day School TMS College Toronto French Montessori Toronto Montessori Schools Town Centre Montessori Private Schools Town Centre Private High School Unionville Montessori School Wesley Christian Academy Wishing Well Montessori School

While you're at the Private Education Fair, why not visit our



Sunday, January 25, 2009 11am - 3pm **Premiere Ballroom & Convention Centre** 

FREE PARKING FREE ADMISSION

Presented by:



www.yorkregion.com



For more information, call 1-888-211-7288 ext. 216 or email: ahughes@yrmg.com

## Sun-Tribune

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Serving York Region through the Aurora Banner, Newmarket Era, Richmond Hill/Thornhill Liberal, Vaughan Citizen, Markham Economist, Stouffville Sun-Tribune, Georgina Advocate and Bradford Topic

505 Careers

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individual for the position of Product Coordinator. This position will

505 Careers

514 Salon & Spa Help 514 Salon & Spa Help

AURORA

in a HIP, UPSCALE AND WELL-EDUCATED COMMUNITY?

You're in Good Company The Town of Aurora is located 30 minutes north of Toronto in the geographic heart of York Region. The historic Town of Aurora offers the unique combination of thriving business opportunities, growing modern day amenities and a small-town lifestyle; qualities that have attracted people to Aurora in increasing numbers over the past four decades. It's a wonderful place to live, work and play. The New York Times reported the Town of Aurora is a "HIP, UPSCALE, and WELL-EDUCATED" community! More recently, The Town received the prestigious Prince of Wales award by Heritage Canada for Municipal Leadership in Heritage Preservation.

As Town Solicitor you will provide leadership and provision of legal services in the areas of municipal law, land use planning law, real estate, corporate and commercial transactions, administrative law, by-laws, agreements, purchasing procedures, conducting legal research, assisting with claims and risk management review and advice, retaining, monitoring and instructing external legal counsel, and preparing and presenting reports and memoranda. You will also provide expert legal advice on corporate actions and initiatives including legislation, provincial government initiatives, the role of local government and the general business of municipalities, and conducting or assisting with Court and administrative tribunal proceedings.

The successful incumbent will possess excellent communication, problemsolving, leadership, staff development and supervisory skills, accompanied with the ability to work co-operatively with elected officials, other departments/ levels of government, the community, and be a contributing member of Aurora's corporate administration.

Candidates should have several years of regulatory and municipal law litigation focused experience, strong advocacy skills, good communication skills, a friendly professional disposition, relevant academic training, possess a post-graduate university degree in Law (LL.B); and be a member in good standing with the Law Society of Upper Canada.

In addition to the superb location, we offer a competitive benefits package, a "lieu time" policy, training and development opportunities, and a formal system of performance management which rewards contribution with progression in the salary range.

We invite you to forward your resume by January 8, 2009 to Human Resources, Town of Aurora, 1 Municipal Drive, Box No. 1000, Aurora, Ontario, LAG 6J1 or email to: hr@e-aurora.ca

We thank all applicants and advise that only those selected for interviews, which will be commencing in January 2009, will be notified.

#### PRODUCT COORDINATOR NGK Spark Plugs Canada Limited, a tier one automotive parts company (located in Markham, Ontario) is seeking a qualified

Are you ready for a Challenging Career,

be responsible for researching competitor information on spark plugs, oxygen sensors and wire sets. OE market data research and maintaining a graphic library of parts. Successful applicants must possess the following: Proficiency in a Microsoft Office environment Intermediate or better MS Excel skills General knowledge of vehicle makes & models Mechanical aptitude is an asset Familiar w/ graphic programs (i.e. Photoshop)

This is an entry level, full time position ideal for a start within the automotive industry.

Interested applicants should submit their resume by e-mail to: careers@ngksparkplugs.ca

#### **COLLECTIONS REPRESENTATIVE** (3 month contract)

A minimum of 2 years' experience collecting accounts in a computerized environment is required. Persuasive communication skills are essential with exposure to U.S. commercial accounts preferred.

#### **CREATIVE COORDINATOR**

A minimum of 2 years' Administrative Project support for a Creative Team. Ability to monitor and manage project deadlines a must. Strong MS office skills essential.

Please forward your resume to: careers@ganz.com

> Please visit our websites: www.webkinz.com www.ganz.com



509 Drivers

**DRIVERS:** 

OwnerOps. Liquid Bulk Up to \$1.30/Mile 1-866-5Harmac

Seaboard hamac

525 Office Help

RECEPTIONIST needed for optometrist's

asset. Full or part time.

office in Markham. Experience and Cantonese an

Fax resume to:

905-201-2913

Full time, required immediately for upscale spa in Markham. Must be an enthusiastic people person who is mature, experienced reliable and love what they do.

**ESTHETICIANS** and

HAIRSTYLIST Needed

Fax resume to: 905-475-1817 Email: vt@mayfairclubs.com

515 Skilled & Technical Help

LICENSED PLUMBER & 3rd or 4th Yr. Apprentice

Work with the leading emergency service plumbing company in Canada. Must be customer oriented. Great team to work with. Benefits & oppt'y for growth. Mail to: 580B Steven Crt., Box 277 Newmarket, Ontario L3Y 4X1 email: dmaclean1@yahoo.ca

525 Office Help

525 Office Help



We are seeking enthusiastic, friendly, motivated & very customer oriented individuals for our front office. full & part time.

Successful applicants must be flexible to work weekdays, evenings and weekends.

Our benefits include medical and dental insurance, prescription drug plan, generous employee discounts and profit sharing, along with career growth opportunities to those who aspire to management positions.

Please submit your resume to: LEON'S FURNITURE LTD. 10875 Yonge St. (Yonge/Elgin Mills) Fax: 905-770-4760 Email: storerh@leons.ca

We thank all applicants for their interest, however.

only those selected for an interview will be contacted.

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