

505 Careers 505 Careers 505 Careers 505 Careers

HealthForceOntario

Our client, HealthForceOntario Marketing and Recruitment Agency, is an independent operational service agency of the Government of Ontario. The Agency is a core component of the HealthForceOntario strategy - a multi-year, collaborative plan to provide Ontario with the right number and mix of healthcare providers, working in communities across the province to meet Ontario's health needs now and in the future. The Agency is responsible for developing and executing the marketing, recruitment and retention activities for healthcare professionals.

Partnership Coordinator

Positions located in Brampton, Ottawa (bilingual), Guelph, Markham, and Orillia.

Reporting to the Manager, Community Partnerships, the Partnership Coordinator will work as part of a team of coordinators to assist in making Ontario an employer of choice for healthcare professionals. Key responsibilities will include attracting, recruiting and retaining healthcare professionals focusing currently on physicians to their local communities; working with the Local Health Integration Network to assist in the rollout of its health human resource plans; coordinating marketing activities for attracting healthcare professionals; and reporting on important recruitment and retention trends and indicators.

Qualifications include an extensive background in the recruitment and retention of physicians or other healthcare professionals; knowledge and understanding of the health human resources challenges within the local communities; knowledge of marketing and outreach techniques for health professionals; and strong communication, teamwork, relationship management and stakeholder development skills. Leading candidates will also have a proven track record of innovation and the drive to deliver results.

To Apply: please indicate your location preference and forward your resume to hfo@hrassociates.ca or visit www.hrassociates.ca/hfo by October 3, 2008. For enquiries please contact Heather Switall at 1-866-598-1500, Ext. 240 or at heather.switall@hrassociates.ca.



CHIEF ADMINISTRATIVE OFFICER (CAO)

Are you ready for a Challenging Career, in a HIP, UPSCALE AND WELL-EDUCATED COMMUNITY?

The Town of Aurora is located 30 minutes north of Toronto in the geographic heart of York Region. The historic Town of Aurora offers the unique combination of thriving business opportunities, growing modern day amenities and a small-town lifestyle; qualities that have attracted people to Aurora in increasing numbers over the past four decades. It's a wonderful place to live, work and play. On April 18th, 2008, the New York Times reported the Town of Aurora is a "HIP, UPSCALE, and WELL-EDUCATED" community! More recently, this year, the Town received the prestigious Prince of Wales award by Heritage Canada for Municipal Leadership in Heritage Preservation.

Reporting to the Mayor and Council you will be responsible for providing effective advice and support to the Mayor and Council in developing and implementing policies and strategies that address the unique qualities and needs of the Town and its Administration; driving change and moving Councils' community and strategic agenda forward.

Leading a talented Senior Management Team, your extensive experience in administrative management and leadership will inspire a dedicated workforce to deliver excellent municipal services, and shape a workplace culture founded on trust and transparency. You will ensure the timely delivery of innovative programs and services, strategic plans, business plans, policies and procedures to meet the ever-changing needs of the community, while ensuring fiscal responsibility.

You possess a university degree and several years experience at a senior management level and possess extensive knowledge of municipal functions and responsibilities, applicable provincial legislation and regulations and ability to interpret and administer agreements, statutes and by-laws, and Council and Committee procedures. In addition, you possess excellent conceptual, analytical, problem-solving, interpersonal, organization, management, communication and judgement skills.

In addition to the superb location, we offer a competitive benefits package, a "lieu time" policy, training and development opportunities, and a formal system of performance management which rewards contribution with progression in the salary range.

We invite you to forward your resume by **October 17, 2008**, to Human Resources, Town of Aurora, 1 Municipal Drive, Box No. 1000, Aurora, Ontario, L4G 6J1 or email to: hr@e-aurora.ca

We thank all applicants and advise that only those selected for an interview will be notified by October 31, 2008.



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CHATS is a not-for-profit organization providing a comprehensive range of home and community support services. Since 1980, we have been dedicated to supporting the independence of seniors living in York Region. CHATS is proud to deliver these services to more than 4,500 seniors and caregivers through our dedicated team of 750 staff and volunteers.

Director of Development Full-Time, 35 hours per week

Reporting to the Executive Director, you will provide leadership, strategic direction, management and coordination for all CHATS fundraising efforts. This includes major gift fundraising and annual campaign.

You will lead, plan, organize and control fundraising activities toward the achievement of CHATS' mission, strategy and its annual goals and objectives.

As a recognized leader in previous roles, you have demonstrated achievement in the above areas, ideally in the community health sector, social services or seniors' market in a multi-service environment. The successful candidate is a high energy, creative, results-driven individual. Key qualifications: a degree in Marketing and Communications or related field, with five years experience in managing a fundraising program or related management or leadership experience in fund development. You are a self-starter who can apply leadership and business skills to achieve work goals. You have excellent interpersonal skills to build partnerships with internal and external constituencies. You need a valid Ontario driver's license and a vehicle. Fluency in other language(s) is an asset.



Project Manager 6-months contract, Full-Time, 35 hours per week

We have a unique opportunity for you to use your proven project management expertise to lead the development and implementation of the Balance of Care - Seniors Adult Day Program (BOC-ADP) in Richmond Hill and Downsview. This includes securing location for the programs, overseeing building design, ensuring standardization between programs including best practices for Adult Day Programs, staffing and program design.

You will plan, direct and coordinate a project plan to support the BOC-ADP implementation plan and targeted outcomes, in collaboration with health and community partners.

We'd like you to become part of our team if you have degree or diploma in Management, Health or Social Services, with three years experience in community support services, or equivalent education and training. You have project management experience preferably the development of Adult Day Program for seniors. You have excellent interpersonal skills to build alliances and relationships in partnership with other health service providers, knowledge of organizational development and change management processes. You must have excellent communication and computer skills, as well as organizational and problem-solving skills. You need a valid Ontario driver's license and a vehicle. Fluency in other language(s) is an asset.

If you are seeking an opportunity to demonstrate your passion for excellence in supportive work environments, we'd like to hear from you!

Deadline to submit resume: **October 15, 2008**
CHATS, 126 Wellington Street, Suite 103, Aurora, On. L4G 2N9
Fax: Local: 905-713-1705 Toll Free: 877-613-6111
E-mail: hiring@chats.on.ca URL: www.chats.on.ca

509 Drivers 509 Drivers

Join our dynamic Customer Service Team! SCHOOL BUS DRIVERS

\$250.00 Paid Training + \$250.00 Hiring Bonus!

WE NEED YOU Stay at home parent?
Stop paying for daycare and bring your preschooler with you.

Need extra part time work to supplement your income?
Regular Monday to Friday hours provided.

Too young to retire?
Make this an important part of your day.
• Competitive wages
• Charter opportunities
• Supportive team environment.
You must have a "G" license in good standing for 2 years and be fluent in the English language.

Stock Transportation,
24 Cardico Dr. Gormley (just north of Stouffville & Woodbine) or 550 Edward Ave. Richmond Hill (north off Elgin Mills west of Bayview Ave) Tel: 647-444-6327

514 Salon & Spa Help 514 Salon & Spa Help

PHYSIOTHERAPIST (F/T)

required immediately for a busy upscale wellness centre in Markham. Recent grads welcome. Interested candidates please fax resume to: 905-475-1817

525 Office Help 525 Office Help

Career Opportunity with SOLARSOFT BUSINESS SYSTEMS

Solarsoft is a well-respected ERP software provider for the manufacturing industry. Due to our steady growth and excellent market acceptance, we are looking for a team-oriented professional to join us for the following position.

Receptionist/Administrative Assistant:
This position requires an individual with excellent command of oral and written communication skills, pleasant phone manner, energetic and willing to learn, working knowledge of Excel and Word is a plus. Perform administrative duties for the finance and customer service department.

Please send resume to: careers.na@solarsoft.com or fax to: HR Dept., Fax#: 905-224-2221

Reception/ Customer Service
Markham based medical distributor requires a well spoken, organized individual with: Customers service exp. Computer skills, excellent written and oral English. French is an asset. Competitive salary & full benefits. Email resume: mail@remingtonmedical.com

514 Salon & Spa Help 525 Office Help

Seasons Spa Opening Soon

Hiring:
Hair Stylist
Esthetician &
Nail Technician
Call:
(416)886-3942

SALES ADMIN ASSIST.

F/T for publishing Co. with computer skills (Excel, outlook Exp. Internet). Sales exp. asset. Please send resume to Officework2008@gmail.com

525 Office Help 525 Office Help

Direct Marketing Agency in Markham, specializing in flyer distribution, direct mail, on-line marketing and marketing analytics for the retail industry requires three key individuals to join their team:
• Administrative Assistant/Reception
• Marketing Administrator
• Part-time Data Entry Clerk (work from home)
For further information, responsibilities and qualifications required, please visit Marketfocusdirect.ca/jobpostings.html

Construction Products Supply Co.

located in Stouffville is seeking a Part time SENIOR BOOKKEEPER, leading to Full time in March.
Must have a minimum of 5 years related experience

Please reply in confidence with resume and expected remuneration to sshadlock@rc-ca.ca or fax to 705.722.9852

COLLECT CANADA

COLLECTION OFFICERS NEEDED!!!
NEWMARKET COLLECTION AGENCY
Requires Assertive Individuals
Salary + Bonus + Benefits
Fax resume to: 905-715-7946
E-mail: employment@collectcanada.ca

535 Hospital, Medical, Dental 535 Hospital, Medical, Dental

LEVEL 2 DENTAL ASSISTANT

Required for busy modern cosmetic dental group practice in Richmond Hill. Monday to Thursday. 28-30 hrs per week. No evenings or Saturdays, with opportunity for additional hours. Excellent benefits and wages offered. Experience preferred.

Please fax resume: 905-884-9155, or email: rhidentalposition@hotmail.com

535 Hospital, Medical, Dental 545 Teaching Opportunities

Busy doctors office in Markham requires RNRPN/LAB TECH for part time evening/some Sats. Must be fluent in English. Venipuncture & medical knowledge required.
Fax resume to: 905-475-3581

ECE
required for school age program.
Phone/ Fax/email: 905-640-2152
F: 905-640-0781
ballantraecc@rogers.com

540 Hotel Restaurant 540 Hotel Restaurant

SWISS CHALET

Full-time and part-time server positions available for friendly, energetic associates.

Apply in person at: 15 Sandale Rd., Stouffville or email resume to: swiss1943@cara.com

New restaurant at Hwy 407 & 9th Line opening mid-October Now Hiring Experienced:
•Servers •Bartender •Host/Hostess
•Chefs •Sous Chefs •Prep Cooks
•Dishwasher •Bus Person
Email resume to: bridgesbar&restaurant@rogers.com or call 416-402-3511

510 General Help 510 General Help



Would you like to earn extra cash working from home and in your community?

Reliable people are required immediately for newspaper sorting and delivery throughout Markham.

If you own a reliable vehicle and are interested in making hundreds of \$\$\$ monthly...

Please call our office for more information (905) 294-8244

DOLLARAMA 1\$

Canada's largest and fastest growing Dollar Store chain is NOW HIRING! ALL POSITIONS

New Location at: BOXCROVE PLAZA

We are looking for energetic, enthusiastic and team-oriented individuals who enjoy working in a fast paced retail environment.

Benefits include:
Flexible schedule, Competitive wages, Career opportunities.

Apply in person or send your C.V. by Fax to (905)294-3657

JOIN A WINNING TEAM!

AUTOMOTIVE QUALITY INSPECTORS NEEDED

Inspectors required for shift work in Newmarket, Aurora, Bradford and surrounding areas. Experience in quality inspection or manufacturing is a definite asset.

Position Details:
• \$11.00/hour DAYS
• \$11.75/hour AFTS / MIDS
• Sat/ Sun overtime available

Please forward your resume to fax #905-450-5881 or e-mail to sue.kahlon@thepicgroup.com