Ford experience preferred but not essential. Call Sandro Calzini 905-884-4441

525 Office Help

525 Office Help



CUSTOMER SERVICE REP

required. The candidate should have a post secondary education and excellent computer skills. Duties include: answering customer inquiries, entering orders and performing other related duties. Excellent communications and interpersonal skills are a must. Previous related experience and fluency in French a definite asset.

Resume: Employee Relations chickey@holophane.com

Amico Group of Companies ACCOUNT MANAGER

Seeking post-sec'd grad with excellent communication and writing skills to assist sales executives with post-sale customer service and administrative requirements. Must be logical, organized, self-motivated & analytical. Must be able to manage multiple projects at one time, and possess a strong drive to succeed.

Please send your resume to: AMICO CORPORATION Email: hr@amico.com Fax: (905) 764-0862 www.amico.com

Amico Group of Companies PROJECT MANAGER

Seeking junior AutoCAD technician with project mgmt. experience for a progressive position. Must have excellent organizational & comm. skills (verbal & written). The chosen candidate will be enthusiastic. accurate and meticulous, have pleasant phone manner and be able to handle multiple projects at one time. Please send your resume to:

AMICO CORPORATION Email: hr@amico.com Fax: (905) 764-0862 www.amico.com

A well established corporate housing company with head offices in Stouffville is looking for a full time representative to join our young, dynamic team. The ideal candidate will handle customer service requests, accounts payables and receivables and some sales requests. We are looking for someone who has strong organizational skills, able to work independently but is also a team player and possesses strong written and oral communication skills.

If you are looking for a challenging position, please forward your resume to hr@apts-intl.com

ADMINISTRATIVE ASSISTANT

Needed for Richmond Hill office. Good command of the English language, French a definite asset. QuickBooks knowledge, organized. Permanent full time with benefits. Reply by fax 905-731-2873 or rajat@medfutures.com

TYPESETTER

required full time. Proficient in Illustrator and/or Corel Draw. Excellent English skills. Start at \$14/hr. Fax resume to: 905-475-7488

BOOKKEEPER/OFFICE ASSISTANT

Small growing local manufacturing business needs bookkeeping and general office help. Variety of duties and flexible hours available for the right person.

Fax resume to: 905-201-6457

525 Office Help

525 Office Help

525 Office Help

TIRED OFTELEMARKETING? IFYOU HAVE EXPERIENCE AS A CSR, CALL CENTRE REP., TELEMARKETING OR RETAIL SALES, WE WANTYOU.

We are looking for 50 debt collectors to be hired immediately. Are you a confident, articulate, professional individual? Are you ready to move ahead in a great career? Competitive Base Salary, with the opportunity to make great commission dollars. Located in Markham (Hwy#7/Warden) New State-of-the-art facility. Free parking.

Strong verbal and written communication skills

Strong customer service, interpersonal and negotiation skills

Must have a strong work ethic

Must be able to work independently or as part of a team

Must be reliable and punctual

Must be polite and professional

Job Description:

Locate and notify customers of delinquent accounts by telephone or mail in

order to solicit payment.

Perform various administrative functions for assigned accounts, such as recording address, and phone number changes.

Persuade customers to pay amounts due on accounts

Advise customers of necessary actions and strategies for debt repayment Record information about financial status of customers & status of collection efforts

Receive payments and post amounts paid to customers accounts

Please contact us for immediate consideration. Send your Resume TODAY Telephone, fax or email your resume today to Dean lacobucci Tel: 905 413 8760 Fax: 905 413 8761 Email: hiring@globalcollection.net

532 Retail Sales Help

532 Retail Sales Help

532 Retail Sales Help



Canadian Tire Markham 164 is looking to fill the following positions:

 Garden Centre Manager With plant knowledge & a green thumb Sales Associates

Please send your resume to cantire164@hotmail.com or drop off at 8675 McCowan Road, Markham

535 Hospital, Medical, Dental

535 Hospital, Medical, Dental

PERSONAL SUPPORT WORKERS

S.R.T. Med Staff has immediate openings for full and part time assignments throughout York Region. Candidates must have a P.S.W. certificate and 1 year recent experience.

 High Pay Rates
 Travel Reimbursement Weekly Pay (inc. Travel) or Daily Instant Pay Benefit Plan • Paid Inservices

Please fax your resumé to Wendy Hobson at S.R.T. Med Staff, Human Resources 416.968.3652 or tell free 1.800.650.8839

or email: humanresources@srtmedstaff.com

SRT Med-Staff, ranked #1 for best agency. is a Canadian owned and operated health care company, recognized as a trusted,



experienced provider of nursing and personal support services since 1981 S.R.T. Med-Staff has been accredited by the CCHSA since 2000.

535 Hospital, Medical, Dental

535 Hospital, Medical, Dental

R.N or R.P.N. Contract Full-Time Night Position, 9 Butternut Lane, Markham L3P 3M1 Our agency provides Residential and Support Services for Adults with

PARTICIPATION HOUSE, Markham

Disabilities. Please submit resume to Frances DiCarlo, **Human Resources Department** by fax (905) 294-7834

> **DENTAL ASSISTANT** required in Stouffville,

Monday, Tuesday, Thursday 7:45am-6pm, Wednesday, Friday 7:45am-12pm. Send resume to: tbdental@gmail.com

or call Evelyn at (905)640-1144

540 Hotel Restaurant

CASHIERS, KITCHEN HELP

Days Mon.-Fri. only **Tucker's Express** Kitchen at Woodbine & Denison Apply in person. (905) 474-3529

510 General Help

LOVE DOGS? DOGGIE DAYCARE ATTENDANT

Markham. Weekday mornings. Animal exp. necessary. (905)471-9361

535 Hospital, Medical,

535 Hospital, Medical, Dental

MARKHAM FAMILY PHYSICIANS

is accepting resumes for PART TIME DAY

RECEPTIONISTS Please fax resume to: 905-471-3627

510 General Help

SHOPPERS DRUG MART

510

General Help

Join our winning team!

We are holding a JOB FAIR for our NEW Markham store

located at 2920 Major Mackenzie Drive East...

Tuesday, April 8th • 3 p.m. - 8 p.m.

Angus Glen Community Centre, 3990 Major

Mackenzie Drive East, Markham

ALL POSITIONS

As a member of our team, you will enjoy...

Staff discount • Variety of shifts • Competitive wages

Opportunity for growth • Great working environment

Comprehensive benefits for full-time staff

Shoppers Drug Mart@/Pharmaprix® boasts over 1,000 stores

from coast to coast and is still growing. With our commitment to

customer and community service and our drive to excel, we are one

Please bring a current resume including references. If you are unable to

attend, please apply to: ncurtis@shoppersdrugmart.ca

SHOPPERS DRUG MART

510 General Help **Swimming**

Pool Service Company requires DEPENDABLE HELP. Experience preferred but not required. 647-300-7117

JOB FAIR

shoppersdrugmart.ca/careers

510 General Help Landscape

Maintenance/Snowplow personnel needed in Markham area. Experience & car a must. Great salary or hourly wage. F/T only. Mark 905-313-8662 Fax: 905-313-8845

LANDSCAPE PERSONNEL

required for residential construction firm. Call Markham Landscaping 905-640-3113 Fax: 905-640-8278

Landscape Maintenance Co. requires LAWN CUTTERS/ **CREW LEADERS** \$9-11/hr. Thornhill area. **Contact Craig**

(905)889-7196

CLASSIFIED HOTLINE 1-800 743-3353

ATTENTION ALL GARDENERS

of Canada's most prominent retailers.

Valleyview Gardens is a year round Garden Centre and Greenhouse business. We are looking for hard working motivated people to join our team. At the present time we are looking for Cashiers, Drivers (G class), General greenhouse help for both our locations (Scarborough and Markham). Full-time, part-time and seasonal positions are available.

> Please apply in person to: VALLEYVIEW GARDENS 3012 Kennedy Road Scarborough Ontario 416-291-1270

ADVANTAGE FITNESS SALES INC. is a leading distributor of commercial exercise equipment in Ontario. We are located in Markham and we have an immediate opening for:

INSTALLATIONTECHNICIAN & DRIVER

The successful candidate should have: ê Excellent mechanical skills

ê Clean driving record with experience driving standard 5 ton size trucks

ê Be very physically fit and capable of heavy lifting

ê Excellent customer service skills ê Own and be proficient with tools

ê High school education

ê Starting wage \$18/hr. with benefits

Interested candidates should fax or email resumes to: 905-415-9916 brian@advantagefitness.ca

Sleepy Hollow Golf & Country Club in Stouffville is currently seeking enthusiast individuals to fill the following positions:

SOUS CHEF **LINE COOKS PREP COOKS DISHWASHERS** WAITSTAFF

Please forward resume to Sleepy Hollow Country Club 13242 10th Line Stouffville, ON L4A 7X4 Fax: (905)642-0308 Email: events@sleepyhollowgolf.on.ca

LABOURERS, CARPENTERS and **WORKING SITE SUPERVISORS**

required for local construction company. Wages based on experience. Benefits available. Drivers licence required.

Fax resume to 905-642-0007

SteelesPaint

BUSY PAINT STORE Seeking **Experienced Colour Consultant**

To assist customers in store with paint and decorating ideas and perform some administrative duties. Send Resume

Fax: 905-850-4055 Email: info@steelespaint.com

TTELLE I VIUEU

Join our Local Team!

FULL TIME RETAIL SALES

Base Salary, Commissions, Bonuses, Extensive Benefits, Management Training, Employment Stability. Please phone, fax or visit

8502 Woodbine Ave.

Aaron@ Phone: 905-479-2001 Fax: 905-479-0371 hrdept@2001audiovideo.com

MODELS & ACTORS NEEDED

Extremely busy principal tv/film/modeling agency is seeking men, women and kids, 4 yrs and up for tv commercials, music videos, print & catalogue work etc. IF accepted, agency will cover training and reg. fees. BBB

Projects featuring our talent:

Bell Canada Print - Buffalo Jeans Print Axe Body Spray Comm. - Tragically Hip Video

Guess Fashion Show

Toronto 416-482-5392

info@maxagency.com www.maxagency.com





GOLF COURSE LABOUR required.

Beacon Hall, a private golf club in Aurora, consistently ranking among the top ten courses in Canada is looking for young, reliable & energetic individuals with a positive attitude for work April thru November.

Apply in person: 14121 Yonge St.