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Richmond Hill	905.508.5791	Apr. 21-25, May 5-9, June 2-6, July 7-11, Aug. 5-8 (4 days)
Stouffville	905.508.5791	May 20 - 23 (4 days), Aug. 25-29
Vaughan	905.508.5971	Apr. 7 - 11

# ONTARIO



#### **SERVICE SUPERVISOR & SERVICE TECHNICIAN**

Micro Alternative Solutions is an aggressive, leading Canadian IT services company with a 17 year track record of growth and innovation. As one of the few Technology Lifecycle Management organizations in Canada, our unique position in the market place continues to create growth for our services. We are looking for experienced, enthusiastic, self motivated individuals to join our team in the following positions: Service Supervisor and Service Technician

#### Service Supervisor requirements:

- 2-3 Years of Supervisory/Management experience in a Computer Service
- Demonstrates proficient technical knowledge and hands on experience of Tier 1 PC Hardware/software
- Strong trouble shooting and analytical/problem-solving abilities
- Effective interpersonal and relationship building skills
- Strong customer service orientation, written and oral communication skills
- Self motivated and demonstrate the ability to work independently with minimal supervision
- Ability to effectively prioritize and execute tasks in a high-pressure environment
- Experience working in a team oriented, collaborative environment
- Superior leadership and time management skills Responsible for the daily supervision, delegation of duties; measuring, and
- monitoring of Field/Depot Technicians. Maintaining and growing
- Hardware/Software Maintenance and Service Level Certifications. The ability to refine existing processes and develop new procedure's to improve

Service Technician requirements:

efficiency

- Extensive Technology experience, strong customer service and organizational skills, multi tasking and priority management
- 2-3 Years Experience in Computer Service Industry
- A+,MCP, MS Server 2003/2007 including extensive knowledge of active
- directory, MS Exchange, Backup Exec Demonstrated knowledge Network Security and software devices
- (Switches Routers etc) Demonstrated skill set with Network security devices and related software
- Demonstrated proficiency with IBM and HP Server and Storage products
- HP and/or IBM Service Hardware Certification would be an asset Compensation will commensurate with experience along with a

comprehensive benefit package. Please forward your resume to careers@microalternative.com or fax to (905) 946-0147



# REPORTER - FULL TIME Editorial – York Region Media Group

A DIVISION OF

The York Region Media Group has an immediate opening for a full-time news reporter with a minimum of three years of experience at a major community newspaper group.

Applicants should have a broad range of experience covering environmental news, as well as general assignment and features.

The successful candidate will demonstrate strong news judgment and be passionate about digging up the stories that matter. A confident, self-motivated team player who understands the importance of meeting tight deadlines is required. An interest and experience in online and/or broadcast journalism, as well as familiarity with issues affecting York Region and experience covering environmental issues, will be considered assets.

The position is based in Richmond Hill, but will require regular travel throughout the region.

Please apply by 5 p.m. April 15, 2008 to: Kim Champion, Editor The Liberal & Vaughan Citizen kchampion@yrmg.com

Maple Star

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A fast paced packaging company located in the Finch/Markham Rd area. This fulltime position is available immediately.

#### Senior Accountant Position - Responsibilities:

- · Manager of an established financial accounting department
- · Preparation of monthly financial statements and associated monthly reporting
- · Preparation of monthly GL reconciliations
- · Manage the team on all day to day accounting functions to include Payroll/HR; company medical benefits; A/R: A/P; monthly Government remittance
- · Ensure a high level of internal control is maintained
- · Management of special projects as they arise
- Develop dept staff and prepare performance reviews

#### Qualifications required:

- Professional accounting designation (CMA or CGA) or in final phases of program
- Minimum three years' related experience
- SAP experience a major asset
- · Knowledge of cost accounting
- Excellent computer skills; highly proficient in MS Office (Excel, Word and Outlook)
- Excellent English verbal and written communication skills
- Highly organized with the ability to recognize opportunities for improvements
- Ability to supervise and motivate 3 accounting staff
- . Team contributor who thrives in a fast paced environment

COMPENSATION: Remuneration is commensurate with experience.

To Apply: Email your resume to jobs@nowpac.com

Positions Available:

Software Developers

Network Administrators

Web Developers

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**Project Managers** 

**Business Analysts** 

QA/Testers

Architects

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and make reference to "Senior Accountant Position - 04/01/08" Technology & Tech Sales Career Fair

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# **HUMAN RESOURCE ASSISTANT**

# Responsibilities:

- Write and maintain HR policies
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# **Education & Experience**

- Minimum 5 years in a manufacturing environment
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Strong computer skills with Microsoft Word and Excel.

Send your resume to: Fax: 416 229 2276 Attn: HR Assistant Email: employment@camtooldie.com

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