

**505 Careers**    **505 Careers**    **505 Careers**

## Term Deposits-Investments Are You Experienced?

Strategic Information Technology Ltd. (SIT) is looking for a:  
**TERM DEPOSITS & INVESTMENTS SPECIALIST**

The ideal candidate for this position will:

- Have a minimum of five (5) years experience in banking or the financial industry;
- Have experience with financial software applications;
- Possess product knowledge in GICs, mutual funds, investments and their respective legislative environments;
- Enjoy helping customers solve complex issues;
- Be client-service oriented and an excellent communicator.

Work in Stouffville - save yourself the commute...

Please submit your résumé in confidence to:

careers@stratinfotech.com

For information about this and other job opportunities, please visit:

www.stratinfotech.com

We thank all applicants, only those selected for an interview will be contacted.

**SIT** STRATEGIC  
INFORMATION  
TECHNOLOGY LTD.

It is possible to enjoy your job.

**515 Skilled & Technical Help**    **515 Skilled & Technical Help**

**Eurofase Inc.**, a leading lighting manufacturer & distributor in Richmond Hill requires a:  
**RETURNS LEAD HAND.**

The ideal candidate should have 2+ years hands-on reverse logistics experience in a warehouse environment, great verbal + written skills and above average PC skills (Excel). Lighting repair ability and/or electrical knowledge required.

E-mail resume with salary expectations to:  
hr@eurofase.com or fax to: (905)695-2056

Manufacturing company in Markham has immediate opening for an  
**INSTALLATION HELPER**

Must know how to operate power tools/ mechanically inclined/ construction. Able to travel, work long hours and weekends.

Background a plus!

Fax: Attn: Allen (905)470-6906

**TWIN HILLS FORD LINCOLN LTD.**  
Requires

- **LUBE TECHNICIAN**
- **LICENSED TECHNICIAN**
- **SERVICE ADVISOR**

Call Sandro Calzini  
905-884-4441

**525 Office Help**    **525 Office Help**

Richmond Hill distributor, moving to North York in July 2008 has 3 positions available immediately. Each position requires a minimum of 2-3 experience.

- **CUSTOMER SERVICE REP** for Service Centre
- **RECEPTIONIST**
- **ADMIN/ACCOUNTING ASSISTANT**

All positions require skills to include excellent phone manners, high attention to details, good computer skills and ability to multi-task effectively in a fast paced environment. French would be an asset to the Customer Service and Reception positions.

E-mail resume, stating which position you are applying for and salary expectations to:  
ournewpositions@gmail.com

### ASSISTANT TO VP

3 to 5 years experience.

Legal or real estate preferred.

Busy development company.

Fax resume to 905-640-7369

### Data Operators

Require keyboarding & computer skills. 8,000+K/S. Must be able to work at a fast pace. English skills required.

Hwy 7 & Warden Ave.

Please fax to: 905-475-2227, or e-mail: cindy@ajddataservices.com

### OFFICE ASSISTANT

Markham area wholesaler is looking for a versatile assistant who is willing to learn all office duties from invoicing to handling customers on the phone. You will assist at trade shows. MS office and excellent English required.

Please email resume to  
dtaylor@auralim.com

### RECEPTIONIST

Full time required immediately for busy Spa in the Woodbine and Steeles area. Some experience required. Must be reliable and have excellent communication skills.

Fax resume to: 905-475-1817

Busy Markham endoscopy clinic requires a **FULL-TIME RECEPTIONIST**.

OHIP Billing experience an asset.

Must be fluent in English.

Send resume to: 905-948-8358

We thank all those who respond, however, only short-listed candidates will be contacted

**529 Inside Sales**    **529 Inside Sales**

### INSIDE SALES

High tech company specializing in the supply of electronic components to manufacturers is looking for an inside sales rep for our Markham office. Qualifications include sales experience, and proficiency in Microsoft applications (Excel, Word etc.) Strong written and oral skills are also an asset. We are looking for a team player with people skills who is looking for a career opportunity.

Email resumes to: bhunter@heilind.com

**535 Hospital, Medical, Dental**    **535 Hospital, Medical, Dental**

**PARTICIPATION HOUSE, Markham Residential and Support Services for Adults with Disabilities.**

### R.N and R.P.N.'s

Part time Evening, Weekends and Night Shifts

9 Butternut Lane, Markham L3P 3M1

Please submit resume to

Frances DiCarlo,  
Human Resources Department by fax only (905) 294-7834

### REGISTERED NURSE

for Oral Surgery Practice

Looking for a team member for our growing practice.

Top \$\$\$ paid. Tuesday- Friday

Email resume to:

omfassociates@rogers.com

### PART-TIME PEDIATRIC RN

for busy doctor's office.

Must have current license and experience in either a hospital or office setting.

Please fax resume & references to:

905-472-0529

**535 Hospital, Medical, Dental**    **540 Hotel Restaurant**

Dental office is currently looking for a personable **DENTAL RECEPTIONIST/ ASSISTANT** who can speak Cantonese and Mandarin. Experience is an asset but not necessary. Please call (905)940-0960

**Tim Hortons**  
NOW HIRING  
F/T & P/T night shifts  
Counter & Bakery.  
Great Benefits  
Premium Wages  
Flexible Hours  
Paid Training  
Apply in person to:  
7828 Kennedy Rd.,  
Markham  
(1 blk south of #407)

**ANDERSON HAULAGE**  
**NOW HIRING**

• **AR/AP Senior Clerk** (experience necessary)  
• **BILLING CLERK**  
Resumes by fax to **Michael Anderson**  
905-640-3190 or by email at michael@andersonhaulage.com

**WE'RE MOVING!**

DON ANDERSON HAULAGE LTD.  
36 GORDON COLLINS DRIVE  
GORMLEY, ONTARIO  
L0H 1G0

**515 Skilled & Technical Help**    **515 Skilled & Technical Help**

Harding Display is hiring a **DIE CUTTER**

- Experience in operating platen and semi automatic die presses
- Experience in job set ups
- Experience in corrugated display industry
- Available for day or afternoon shift

Fax to 416 754 3289

### SALES MANAGER

needed for roofing co. Specific trade exp. preferred. Builder exp. an asset.

Office in Stouffville.

F/T Mon.-Fri. 9-5pm. Salary

Please fax resume to Rick at:

905-640-7352

Harding Display is hiring **Line Leaders for Woodworking/ Permanent Dept.**

- Woodworking experience a must
- Assembly experience a must
- Responsible
- Available for day or afternoon shift

Fax to 416 754 3289

**514 Salon & Spa Help**    **514 Salon & Spa Help**

### HEADLINES SALON & SPA

a recent finalist at the **Contessa Awards** for Canadian Salon Team and Ontario Stylist of the Year, is now looking for a stylist to join our ongoing success.

Full and Part time positions available.

Please email your resume to

HeadlinesSalonSpa@bellnet.ca

**515 Skilled & Technical Help**    **515 Skilled & Technical Help**

**Engine Control Systems Limited**, an ISO 9001 certified manufacturer of diesel exhaust emission control devices, based in Newmarket is searching for:

### Second Shift Supervisor

This position will report directly to Operations Manager. The successful candidate will have 5 years supervisory experience in a manufacturing environment. Knowledge of Mig and Tig welding as well as fabrication with thin gauge metal would be an asset.

### Production Welders

The successful candidate will have experience with Mig welding of thin gauge stainless steel as well as fitting and assembly. Tig welding and blue print reading would be an asset. Shift work may be required.

Qualified candidates please forward your resumes by January 25, 2008 via fax, Email or mail to:

Attn: MLKO  
Engine Control Systems Limited  
165 Pony Drive  
Newmarket, ON  
L4Y 7V1  
Fax (905) 853-6909  
E mail:  
mlko@enginecontrolsystems.com  
Only successful candidates will be contacted  
No phone calls please

**525 Office Help**    **525 Office Help**    **525 Office Help**

The Lake Simcoe Region Conservation Authority is seeking a  
**PROJECT ASSISTANT**  
**SOURCE WATER PROTECTION**  
2-year Contract, Newmarket, Ontario  
Salary Range: \$42,073 - \$49,215

**A Watershed For Life**

The Source Protection Project Assistant reports to the Manager, Source Protection Planning and provides administrative support, file management and assistance with technical and status report preparation for the Source Water Protection Program. In addition, the successful incumbent will be responsible for the recording and distribution of meeting notices, agendas and minutes as well as assist with program administration.

A post-secondary education in office/business administration with 3-5 years in project administration is an asset. Professional minute taking either short hand or electronic with superior computer skills, combined with demonstrated experience in technical report writing, file management and strong organizational skills is essential.

For further details please visit www.lsrca.on.ca. Please forward resumes with references by February 4, 2008 to info@lsrca.on.ca, Attention: Human Resources.

LSRCA is an equal opportunity employer. We thank all applicants for their interest in LSRCA, however, only those candidates selected for an interview will be contacted.

120 BAYVIEW PARKWAY, TEL: 905.895.1281  
Box 282 FAX: 905.853.5881  
NEWMARKET, ON INFO@LSRCA.ON.CA  
L3Y 4X1 1.800.465.0437 WWW.LSRCA.ON.CA

**CANADIAN BABY PHOTOGRAPHERS**  
Warden/Steeles  
Please email resumes to:  
sylvia.kotsopoulos@canadianbaby.com  
**TELEPHONE CLERK**  
We are seeking a reliable individual to work from our Head Office. Telephone experience and keyboarding will be an asset.  
Must be fluent in English.  
Training will be provided.  
This is a non smoking environment

**FULL TIME ADMIN ASSISTANT FOR CUSTOMER SERVICE**  
Fast paced property management and real estate office at Woodbine/ Hwy #7.  
General office experience and MS Office skills required.  
Resume with salary expectations faxed to: 905-940-0079 or e-mailed to: trisha@mfcrealty.com

**530 Sales Help & Agents**    **530 Sales Help & Agents**    **530 Sales Help & Agents**

**SALES ASSOCIATE**  
Enthusiastic sales person needed for retail store in Stouffville.  
Full time. Tuesday to Saturday.  
Fax Resume 905-640-0137

**535 Hospital, Medical, Dental**

Chiropractic office looking for energetic **P/T OFFICE HELP** to help the doctor directly in the management of patients. Will train the right person.  
Multi-tasking essential.  
Call: 905-294-3958  
Tuesday, January 22nd or 24th between 12:30-2pm

**525 Office Help**

## Outside Sales

Gold Book is the directory division of Metroland Media Group Ltd., which is a wholly owned subsidiary of Torstar Corporation. We publish over 24 million directories and operate 14 regional websites across 41 markets in south central Ontario. Gold Book services local markets, providing small businesses with affordable multimedia advertising bundles and providing consumers with complete listings of businesses and services relevant to their communities.

To ensure our continued growth and unprecedented success, Gold Book is seeking energetic and self-motivated individuals to join our team. We are in search of full-time **OUTSIDE ADVERTISING SALES REPRESENTATIVES** in the GTA and surrounding areas.

Are you a hard working and independent, self-starter?  
Do you have the confidence and drive to excel at generating new business?  
Are you customer-focused with a desire to build strong relationships?  
Do you have excellent communication, presentation and telephone skills?  
Are you goal-oriented and capable of meeting weekly targets?  
Do you enjoy dealing with small businesses and meeting new people every day?  
Are you willing to commit 37.5 hours per week to achieving your financial goals?  
Do you have a reliable vehicle?

If you answered "Yes" to all of the above and would like to pursue a rewarding career with an innovative leader in the media industry, this opportunity may be the right one for you.

We offer:

- **Unlimited income potential** (includes base + commission + bonus)
- **Car/cell phone allowances**
- **A comprehensive benefits package** (including group RRSP plan eligibility)
- **3 weeks vacation to start**
- **13 weeks paid training bonus**
- **Ongoing sales incentives and contests**

**INTERESTED CANDIDATES** are invited to apply to Sarah Nash, Human Resources Manager: snash@goldbook.ca  
Gold Book is an equal opportunity employer. We thank all applicants for their interest, however, only those selected for an interview will be contacted. No phone calls or agencies please.

**Gold Book**  
a division of Metroland Media Group Ltd.

Gold Book provides us with every opportunity to be successful. A superior directory product coupled with our drive to succeed makes our earning potential virtually uncapped!

Steve, Jesse & Nigel  
Advertising Sales Reps, Gold Book