



Serving York Region through the Aurora/Newmarket Era-Banner, Richmond Hill/Thorhill Liberal, Vaughan Citizen, Markham Economist, Stouffville Sun/Tribune, Georgina Advocate and Bradford Topic

Monday-Friday 8:00am-6:00pm • 1-800-743-3353 • www.yorkregion.com

505 Careers

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515 Skilled & Technical Help

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## Financial Co-ordinator, Capital & Plant Maintenance Projects

Within our Finance Services team, you will work in a collaborative model, bridging Finance and Plant Services to ensure continued financial accountability. This full-time challenge calls for 7 years of experience and knowledge of public-sector accounting board and tangible capital assets.

## Assistant Manager, Quality Assurance

In this term position, ending December 2008, you will apply your 5 years of related experience, as you work with our Quality Assurance team, assisting in managing the performance of internal audit and quality assurance processes related to school finances.

Both positions require a degree in Accounting or Business Administration, plus a professional accounting designation (CA, CMA or CGA). For more information and to apply, please visit our website.

We strive for equity, inclusiveness, and diversity in all our programs, practices, facilities, and people.



Diane Giangrande  
Chair of the Board  
Bill Hogarth  
Director of Education  
www.yrdsb.edu.on.ca

### SR. CUSTOMER SERVICE REPRESENTATIVE

Our client is a full-service commercial printing company located in Markham. You will liaise with sales, customers and production to verify job specifications, document any deviation from estimate, close dockets and ensure the timely production of jobs efficiently meet customer needs. You have a post secondary education with 3-5 years' commercial print experience, excellent interpersonal and communication skills together with strong initiative, multi-tasking and computer capabilities.

Please forward resume to:  
Email: sharonr@resourcecorporation.com,  
Fax: 416-498-9650.



The Resource Corporation



BIRKETT-HASSARD

Insurance Brokers Limited

is looking for two full-time RIBO licensed brokers with minimum 2 years experience, to fill the following positions

•CUSTOMER SERVICE REPRESENTATIVE  
•PRODUCER

Please fax resume to:  
905-640-4684 or  
e-mail to mmcbeth@on.aibn.com

511 Retail Opportunities

511 Retail Opportunities

### GRIFFIN JEWELLERY DESIGNS MARKHAM

Seeking motivated individuals to join our retail sales team. If you enjoy a challenging, yet rewarding retail environment then we have the position for you.

Positions available:  
ASSISTANT MANAGER +  
FULL TIME SALES ASSOCIATE  
Salary + Commission  
Please fax your resume to: 905-944-8300

509 Drivers

509 Drivers

509 Drivers

North America's Leading School Bus Company

## First Student

formerly Laidlaw Education Services

### Steady, Part-Time School Bus Drivers Needed!

Great for early retirees, mothers and fathers looking for additional income.

- B Licensed Signing Bonus
- No Experience Necessary
- Free, Friendly and Professional Training
- Competitive Wages
- Advancement Opportunities
- Safety Awards Programs
- Bring your Children & Save on Daycare Costs
- Both Small & Large Bus Routes Available
- AND MORE!

Please contact our recruitment team  
(905)294-5104  
30 Heritage Rd., Markham L3P 1M4



With over 35 years of experience, Jarlette Health Services cares for more than 1600 residents at 13 retirement and long term care facilities in Ontario. Our Avalon Retirement Centre, nestled on five beautifully landscaped acres in the heart of Orangeville, currently requires an...

Making a Difference  
Outstanding Difference  
In The Lives Of Others

## Administrator

A dynamic leader and team builder, you will ensure compliance with applicable legislation and standards, quality improvement, financial planning, and effectively manage the overall operations of our Home. An accomplished communicator, you will promote strong community linkages through effective public relations.

You have 3 years' leadership experience in a long term care or related setting with experience in staffing and labour relations. A Registered Nurse with the College of Nurses of Ontario or a Bachelor's Degree in Business Administration is required.

To join a well respected organization, please send your resume to: Mary Barber, Human Resources Manager, Jarlette Health Services, 689 Yonge Street, Midland, Ontario L4R 2E1 e-mail: mbarber@jarlette.com Fax: 705-528-0023



We thank all applicants, however, only those selected for an interview will be contacted.

jarlette.com

514 Salon & Spa Help

HAIRSTYLISTS  
needed F/T & P/T  
at Melonhead  
Children's Salons  
in Markville Mall.  
Call  
905-731-6280 or  
email careers@melonhead.ca

515 Skilled & Technical Help

515 Skilled & Technical Help



Aurora Custom Mouldings  
LEADING MANUFACTURERS IN QUALITY WOOD MOULDINGS.  
Requires EXPERIENCED MOULDING  
STICKER OPERATOR & LABOURER  
Apply in person only  
120 Metcalfe St., Aurora

CLASSIFIED  
HOTLINE  
1-800  
743-3353

**Underground Utility Locating Technician**  
Canadian Locators (Ontario) Inc. is looking for self motivated individuals, with/without previous underground utility locating experience. Understanding of basic underground construction or surveying practices would be an asset. Work with a company committed to providing its clients with a quality product in the vibrant communities of York Region. Some of our clients include the Province's largest utilities and construction companies.

An understanding of how to use a computer and the internet is a must. You must provide drivers abstract and be bondable.

We offer a competitive hourly rate and benefit package. Technicians are provided with a company work vehicle, or an option to use their own.

Please forward your cover letter and resume to jtdorovski@bellnet.ca or fax (905) 479-2713 or 479-5674. No phone calls please.

### NOW HIRING!!!

Alpa Roof Trusses Inc.

We have immediate openings for

- Sawyers
- Labourers
- Assemblers
- AZ Drivers

Full-time, team atmosphere, will train.

No calls. Apply in person:  
5532 Slaters Road, Vadorf

Industrial & Commercial Company has the following positions available:

- ♦ PAINTERS
- ♦ ELECTROSTATIC PAINTER
- Kremlin or Wagner equipment experience preferred

Must have a valid driver's license and be willing to travel.

Please call 1-888-456-0926

### WELDER FITTER

We are looking for an ambitious welder / fitter to work on all phases of fabrication. Must be able to work from drawings with minimum supervision. Minimum 5 years experience required. Concord, Ontario.

Fax resume to (905)738-5750  
or Email to job2reply2@yahoo.ca

Requires Experienced  
**Cabinet Makers**  
for hi-end kitchen manufacturer.  
Yonge/ Major Mac.

Excellent wages/benefits. Email resume to:  
jmarc@irpinia.com  
or fax: 905-780-0554 Attn Joe.

### SITE SUPERVISOR

Required for commercial projects in GTA. Must be competent in reading architectural drawings. Excellent supervisory and communication skills required.

Fax resumes to: 905-939-7633 or email: info@marambuilding.com

525 Office Help

525 Office Help

### THE SHOE GROUP INC.

Hwy 7 & Woodbine, Markham  
Are you an individual who can multi-task and prioritize in a small, fast-paced office?  
We are a footwear sales agency seeking an  
**ADMINISTRATIVE ASSISTANT**

Qualifications: Excellent written and oral communication skills, quick and accurate order entry and keyboard skills, computer expertise and knowledge, accuracy and attention to detail, self-motivated and reliable. Fashion and shoe retail knowledge an asset.

If you have these qualifications, send CV to the attention of Jody Owen by email to: theshoegroupinc@powergate.ca or fax to 905-852-9445.

### CARPENTER'S HELPER

Experienced. Must have own vehicle. Framing crew in the Stouffville area.

Call  
705-499-0266  
Or after 6pm:  
705-426-5196

525 Office Help

Rapidly Growing Security Co. Seeks  
**DATA ENTRY PERSON**

Days / Evenings  
Hwy 7 & Keele  
Email or Fax  
resume to:

Shane Lee Beaman  
shane.beaman@apidealers.com or  
905-738-1416

Growing Advertising firm seeks a reliable person for the role of:

**Client Account Administrator**

Work M-F 8:30-5pm  
Requires strong computing skills, accuracy & own vehicle.

Email your resume to  
HR@CreativeOutdoor.com

535 Hospital, Medical, Dental



Full/Part Time  
Career Opportunities

- Rehabilitation Counsellors
- Case Managers
- Vocational Evaluators
- Office Support Staff

Direct your resume to  
info@rehabnetwork.ca

### SCHEDULER COORDINATOR

with exp. needed for health care agency. Candidate must be available to do on call weekends.

Fax 905-709-1768  
or email staffrelief@golden.net

536 Veterinary Help

Veterinarian Assistant req'd. Scarborough area.

Part time/ Full time Immediate.

Exp. preferred. Fax resume to: 416-266-7818

