

505 Careers

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525 Office Help

525 Office Help

530 Sales Help & Agents

530 Sales Help & Agents

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545 Teaching Opportunities

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Be a Treatment Foster Parent

To care for children 6 to 16 years old. As a foster parent, you can expect to receive:

- up to \$1800 per child per month
- generous allowances for social activities & tutoring, paid relief
- extensive support, including social workers, youth workers & on-going training

Previous experience in working with challenging youth preferred; however, all inquires are welcome.

For more information:
Call: 905-475-1630, 866-427-7827
Email: christinemaplestar@bellnet.ca
www.maplestarservices.com

The Linkage Group, a retail information resource to Canada's retail and packaged goods companies, has the following opening in its Markham office:

DATA ANALYST

The position involves data and trend analysis and data cleansing. The ideal person will have excellent organizational, communication and analytical skills, be detail oriented, able to adapt quickly to a fast paced environment, able to multi task. This person must be numbers oriented. Experience in or understanding of Marketing and/or Consumer Package Goods industry is an asset.

DATA ENTRY CLERKS

Must be available for flexible schedule (days/evenings) and short notice projects. Applicant will possess good computer skills (Excel), communication, multi-tasking skills, type min. 60 wpm, and pay attention to detail.

Kindly forward your resume and cover letter noting job title to:
elainew@linkage-group.com.
Experienced, qualified applicants need only apply.

MAGAZINE SALES REPRESENTATIVE

York Region Media Group has an immediate opening for a full time advertising sales representative.

In this full time position, your responsibilities will include actively generating advertising sales for two established magazines in York Region.

If you are confident, enthusiastic and creative, and have an entrepreneurial spirit, this opportunity may be for you. Magazine sales experience would be an asset.

We offer a salary plus commission, car allowance and a great team environment.



Please e-mail your resume with cover letter to:
Mike Rogerson at mrogerson@yrmg.com
(Only successful applicants will be notified)

SUPERVISOR
required for licensed school age daycare in Richmond Hill.
Part Time
Must be ECE, or equivalent.
Please fax resume to 905-477-0285 or email:
amongfriendsdaycarecentres@hotmail.com

510 General Help 510 General Help

DELIVERY POSITION AVAILABLE

A reliable person is required immediately for newspaper delivery door to door throughout Markham.

The successful candidate will:

- Be extremely reliable.
- Own a reliable vehicle.
- Insert and deliver newspapers throughout Markham.

Delivery days are Thursday and Saturday. You must be available to work both delivery days. Serious calls only please.

yrmg
Making a Positive Difference in Our Communities
Please call Distribution at: (905) 294-8244

514 Salon & Spa Help

515 Skilled & Technical Help

CERTIFIED HAIR STYLIST

Full time, required immediately for busy salon in Woodbine/Steeles area. Must be mature, experienced, reliable and have excellent English communication skills.

Fax resume to: 905-475-1817

ELECTRONICS

- Testers
- PCB Inspectors
- Assemblers

Day/ Aft/ Midnight
Markham, Ont.
R. So - TES
randals@tes.net
Fax: 416-482-8076

The Linkage Group, a national merchandising organization, representing some of Canada's Tier One Cosmetic companies, has the following job opening:

MERCHANDISING SUPERVISOR

Ontario East: the ideal candidate will have cosmetic merchandising experience, will be able to work with little supervision out of their own home office. This individual will be detail oriented, possess excellent communication, organizational, coaching and networking skills. This person will be responsible for recruiting, staffing, training and coaching a team of 16 representatives (in a retail environment). This position is permanent part-time, the applicant must be flexible and able to work on each day.

Kindly forward your resume and cover letter to
elainew@linkage-cgroup.com
Experienced, qualified applicants need only apply.

535 Hospital, Medical, Dental

535 Hospital, Medical, Dental

536 Veterinary Help



Unionville Home Society. A non-profit organization requires an **Administrative Assistant** Part-Time 3 days per week

Responsibilities:

- Staff scheduling/payroll
- Ordering of stock/supplies as requested
- Updating quotes from vendors
- Invoicing/coding, copying, inputting into expenditure report and filing
- PM Works - processing of new work requests
- Answering phone

Qualifications:

- High School graduate
- Fluent English spoken and written
- Intermediate level of Microsoft Office

Please send resume to
Human Resources: 4300 Highway #7,
Unionville, Ont L3R 1L8
by December 21, 2007
or email to: lharrison@uhs.on.ca

Veterinary Hospital looking for the right person to join our animal wellness team.

Reception/Office Admin: Some exam room assisting, F/T
Fax resume 905-642-8845

515 Skilled & Technical Help

515 Skilled & Technical Help

Seeking a full-time Machine Maintenance Technician at our Markham Location. Responsible for preventative maintenance, upkeep and repairs to all production and building related equipment and fixtures. Good working knowledge of offset and electrostatic plate process. Requires Millwright (Industrial Mechanic) license, Electrical Engineering license or in the process of obtaining. Ability to fabricate replacement parts as required, familiar with electronics, and excellent communication skills.

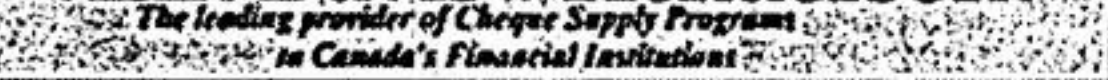
Shift Hours are Monday to Friday, from 3:00 pm to 11:00 pm / 11:00 pm to 7:00 am

Apply in confidence to:
mkmjobs@dhltd.com or fax 905/944-8464.

Apply by December 31, 2007.

The successful candidate will pass a security clearance.

Thank you for your interest in Davis + Henderson, only qualified applicants will be contacted.



The leading provider of Cheaper Supply Program in Canada's Financial Institutions

1. Junior Programmer Required. Must have knowledge of Visual C++, SQL Server & Web Applications. To work with Digital Video Recording Software. Starting Salary \$30,000. Email resumes at alex@watchnetdvr.com

2. Computer Technician Required for Telephone Support. Must have excellent communication skills, and networking knowledge. Email resumes at alex@watchnetdvr.com

TWIN HILLS FORD LINCOLN LTD. SERVICE ADVISOR SERVICE TECH

- Ford exp. preferred, but not required.
- Excellent communication skills
- Customer service oriented

Call Sandro Calzini
905-884-4441

STOUFFVILLE FAMILY FOOT CARE

Mature office assistant for busy practice. 33.5 hrs./week. Medical office experience, computer skills, customer service, be able to multi task. Must be personable, outgoing, fun, active, talkative, enjoys working with the elderly and all ages. **THIS IS NOT A SIT DOWN JOB!**

email resume: stouffvillefootcare@bellnet.ca
Fax: 905-640-7701
If you don't like feet or touching feet, this is Not the job for you...

FULL-TIME OFFICEWORKER NEEDED

Checking and adjusting contractors invoices against job take-offs; inputting in computer and preparing for payment. Must be computer literate and very reliable. Please fax resume to 905-640-7352
Attn: Lynda

RECEPTIONIST

Full time required immediately for busy wellness centre in the Woodbine and Steeles area. Some experience required. Must be reliable and have excellent communication skills.

Fax resume to: 905-475-1817

540 Hotel Restaurant

540 Hotel Restaurant



Fire & Ice Now Hiring

- Full & Part Wait Staff
- Host/Hostesses
- Dishwashers
- Experienced Bar Tender

Apply in person at 25 Cochrane Dr. Markham, ask for Peter or Jim.

Parkview Village requires P/T WAIT STAFF

Monday to Sunday
Forward resume to: admInstrator@parkviewvillage.org or fax to: 905-640-7944

535 Hospital, Medical, Dental

NOTICE TO READERS

Before responding to any advertisement requesting that money be sent, you may wish to investigate the company and offering. The publisher can not assume responsibility for the validity of the offering advertised within the classified pages.

510 General Help

TAEKWONDO INSTRUCTOR
Well versed in the Korean language. Graduate of sports college and familiar with the latest techniques. Candidate should be willing to do administration work and teach from 5-9pm. Call 647-234-1896 6-9pm or leave message

ACCOUNTS PAYABLE / RECEIVABLE CLERK

Fax Resumes to: (905)477-7278

Experienced MEDICAL DICTA TYPIST

required Additional skills in reception and filing beneficial. Fax resume to: 905-471-7154

Join A Winning Team

Start your Career with us! Our business is growing!

These positions are available today:

- Service Advisor
- Lot Person
- Customer Service Coordinator
- Body Shop Tech

Contact
Mr. Shawn McGill
Customer Service Manager
905 477 1666
careers@unionvillemotors.com



PONTIAC-BUICK-GMC



www.thegardenbasket.ca

Full-Time GROCERY CLERKS

With experience preferred

Excellent Pay and Benefits
Immediate Employment

Apply in person at THE GARDEN BASKET
9275 Markham Road (at 16th Ave.)
or Fax E-mail/ Resume to 905-471-0922
anna@thegardenbasket.ca

We appreciate all responses, but regret that only those selected for an interview will be contacted

LIVE-IN SUPERINTENDENT

required for a 150 unit seniors high-rise apartment in Markham. Experience in plumbing, electrical, drywall, HVAC, fire safety and elevators. Remuneration based on experience. Send resumes Attn: Property Manager by email to: water.street@rogers.com or by fax: 905-472-8080, by December 31st.