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Monday-Friday 8:00am-6:00pm • 1-800-743-3353 • www.yorkregion.com

500 Career Training

500 Career Training

505 Careers

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Consider a Career in
DENTAL HYGIENE
OXFORD

Program starts January 2nd
Open House & Info Session
December 5th @ 7pm

OXFORD NORTH TORONTO
10087 Yonge St., Richmond Hill Ont.
(905) 780-9023 #222
www.oxfordnorth.com

505 Careers

505 Careers

TRANS-NORTHERN PIPELINES INC.

Trans-Northern Pipelines Inc. is searching for a Line Controller to supplement the work force in its Oil Movements Department in Richmond Hill, Ontario. We are looking for an individual who is responsible, committed, respectful, adaptable and acts with integrity in all that they do. The successful applicant will receive extensive training in all aspects of pipeline operations before permanent assignment.

To be considered for this position you must:

- Have a valid Class "G" driver's license;
- Have a minimum of a High School Diploma;
- Be fully proficient in English.

In addition, completion of University or Community College courses leading to OACETT registration as a "Certified Technician" under provincial registration would be a definite asset.

Trans-Northern offers excellent compensation and benefits and long-term career opportunities.

Please submit resumes by December 14, 2007 to:
Trans-Northern Pipelines Inc.
Suite 310, 45 Vogell Road,
Richmond Hill, ON L4B 3P6
Attn: M. Donovan
Email: info@tnpi.ca

The Plan™
Investors Group

Explore one of York Region's Best Entrepreneurial Opportunities

- Be your OWN boss
- Set your OWN flexible hours
- Create your OWN retirement plan

RSVP for our next Career Information Session by contacting Tina at 905-895-6718 Ex 214
1-888-565-9996
tina.tamburro@investorsgroup.com

514 Salon & Spa Help

515 Skilled & Technical Help

NEW WAVE
Temporary Seasonal Help needed immediately in busy Unionville Salon.
(905) 477-5014

EXP SEAMSTRESS (M/F)
Use of industrial machines and working with stretch fabrics is necessary.
Call 905-731-2629 or fax resume to: 905-731-0685

525 Office Help

525 Office Help

PRODUCT MANAGER

Giftware company in Markham requires a product manager. Responsibilities include pricing product, communication with overseas factories, ordering, follow up with freight forwarder, quality checks, and general merchandise coordination. Applicants should have skills in email, excel and be comfortable working with numerical data. Experience in product management or buying preferred.

Email resume to:
generaldelivery@candym.com

525 Office Help

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Senior Accounts Payable

Markham based residential construction and land development company requires a high energy Sr. Accounts Payable person with proven educational background and Minimum 3 years experience in home building/construction industry. Must be able to work under pressure and meet deadlines.

Salary commensurate with experience.
Fax resume in confidence to (905) 477-5258.

AURORA
You're in Good Company

Building Code Specialist
\$61,376- \$72,535

As a key member of our team you will ensure permit applications for large and complex buildings comply with the OBC, applicable laws and related regulations. Your inspection experience of large and complex buildings to ensure construction/legislation compliance as well as your ability to manage projects including coordination of departmental services such as fire services review and inspections, and your willingness to provide assistance to Building Inspectors/Plans Examiners will ensure your success in this position. Formal academic Architectural/Civil Engineering training along with significant demonstrated experience in a municipal environment dealing with large and complex projects; and successful completion of relevant MMAH qualification examinations are required. Knowledge of the Ontario Building Code with emphasis on Part 3 and 4; ability to read and interpret site plans and building construction plans; application of the Occupational Health and Safety Act and Regulations related to building construction; excellent organizational, problem solving and inspection skills and ability to deal courteously and effectively with the public, staff, other levels of government, building industry professionals and agencies are essential. A reliable vehicle and valid class "G" driver's licence are also required.

We invite you to forward your resume, to Human Resources, Town of Aurora, 1 Municipal Drive, Box No. 1000, Aurora, Ontario, L4G 6J1 or email to: hr@e-aurora.ca by December 19, 2007.

We thank all applicants and advise that only those selected for an interview will be notified by January 10, 2008.

1979 NORMERICA

Authentic Timber Frame Homes

Manufacturer of distinctive Post & Beam/Timber Frame Homes, Club Houses and Resort Lodges throughout North America and overseas. Normerica's energy-efficient and environmentally friendly homes offer enduring beauty and unsurpassed craftsmanship. Normerica is located in Aurora area approx. 15 minutes North of Hwy. 401 at Hwy. 404.

ARCHITECTURAL TECHNOLOGISTS / PRODUCTION DETAILERS

Experience in Residential wood-frame construction design and working knowledge of, and ability to apply OBC Part 9, Post & Beam construction design experience would be a valuable asset. Candidates must possess excellent CAD skills with AutoCAD 2006.

ESTIMATOR / TAKE-OFF

Knowledge of wood framing construction, OBC Part 9 coupled with strong AutoCAD 2006 and MSOffice skills (especially MSExcel). 2-5 years minimum in estimating, material quantity surveying and takeoff across a broad range of materials and components is essential.

Please e-mail your cover letter and resume to info@normerica.com or FAX to: 905-841-9061.

Thank you for your interest. However, only qualified applicants will be contacted.

Visit us at: www.normerica.com

525 Office Help

525 Office Help

530 Sales Help & Agents

530 Sales Help & Agents

Experienced Mature **RECEPTIONIST** is required for a busy Veterinary Hospital in Richmond Hill starting in Jan. 2008. Part-time 8-2pm
Please fax covering letter and resume to 905-248-3553

Busy Property Management/Real Estate Office requires full time
• **F/T RECEPTIONIST**
Must have strong communication and computer skills.
Fax resume to 905-940-0079

PROMOTIONAL PRODUCTS/ PREMIUMS/ INCENTIVES

Wilson Dunn Promotions have a vacancy for an Account Executive. Only applicants who have at least two years experience in our field will be considered. Our commission rate at up to 65% of Gross Profit, is reputed to be the highest in our industry. Wilson Dunn Promotions is ISO Certified. Our focus is on quality products and outstanding service. www.wilsondunn.com
Please telephone Chris Dunn or Athena Dunn in confidence at 905-940-0332.

525 Office Help

535 Hospital, Medical, Dental

BOOKKEEPER
Manage staff of A/R & A/P, month end, year end, payroll. B.V. Systems an asset.
Email: ed@choko.com or lmckay@choko.com

DENTAL ASSISTANT PART-TIME
Tuesday, Wednesday & Thursday
7am - 7pm
Will train, must be flexible
905-294-0761

VITRAN
www.vitrان.com
Vitrان Express Canada

is a North American provider of freight services, specializing in Less-than-Truckload (LTL). We are currently recruiting for a full-time Customer Service Representative to join our team. If you have experience in supply chain management, logistics, distribution centers, and freight forwarding submit your resume to the attention of:
Human Resources
email hr@vitrان.com or fax 416-798-4753 indicating your salary expectations
We thank all those who apply, however candidates who meet the hiring criteria will be called for an interview.

The Lake Simcoe Region Conservation Authority is seeking a
COMMUNITY MARKETING SPECIALIST
11 month Contract Position, Newmarket, Ontario
Salary: \$51,500

Reporting to the Manager, Corporate Communications, you will promote the programs of the Conservation Authority, and implement a community-based social marketing program. Your work will include:

- advancing communications strategies to promote stewardship programs
- developing and implementing a community-based social marketing program
- organizing event opportunities
- writing, editing, designing and producing a variety of promotional and educational materials

You work well with a team to accomplish common goals, and have the initiative and ambition to work proactively on your own. You are accomplished at maintaining excellent relationships with stakeholder groups; skilled at project planning and management; and familiar with community-based social marketing with a post-secondary education in communications, public relations or related discipline with 3-5 years experience in promoting stewardship.

For further details, please visit www.lsrca.on.ca. Please forward resumes with references by December 21, 2007 to info@lsrca.on.ca. Attention: Human Resources.

120 BAWVIEW PARKWAY, BOX 282, NEWMARKET, ON L3Y 4X1
TEL: 905.895.1281 FAX: 905.853.5881 1.800.465.0437
INFO@LSRCA.ON.CA WWW.LSRCA.ON.CA

525 Office Help

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CUSTOMER CARE COORDINATOR

- Proactively track customer store openings, deadlines, equipment on order and communicate with National Account Manager
- Prepare equipment listings (SO's) for store installation
- Respond to status inquiries from Customer and Account Reps
- Experience dealing directly with customers on site
- Ability to read and understand floor plans and drawings
- Promote source tagging as directed

General business college diploma or equivalent experience. 2+ years customer service related skills. Excellent data entry, verbal and written communication skills. Advanced computer skills (Microsoft Office) Oracle, Lotus Notes, bilingual (English/French) an asset. Position requires a valid drivers license and use of own reliable vehicle.

Please send resume to Sylvia.pinto@checkpt.com or fax to 905-948-1056

530 Sales Help & Agents

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MAGAZINE SALES REPRESENTATIVE

York Region Media Group has an immediate opening for a full time advertising sales representative.

In this full time position, your responsibilities will include actively generating advertising sales for two established magazines in York Region.

If you are confident, enthusiastic and creative, and have an entrepreneurial spirit, this opportunity may be for you. Magazine sales experience would be an asset.

We offer a salary plus commission, car allowance and a great team environment.

Please e-mail your resume with cover letter to:
Mike Rogerson at mrogerson@yrmg.com
(Only successful applicants will be notified)

535 Hospital, Medical, Dental

535 Hospital, Medical, Dental

535 Hospital, Medical, Dental

ACCOUNTS MANAGER

F/T position in multidisciplinary rehabilitation clinic. Extended health benefits. Finance/business ed. or exp. in related field an asset.
Markham Physiotherapy Clinic
Fax 905-471-3751
Email: mrainc@rogers.com

Dental Hygienist
P/T: Tues. 8-5pm
Wed. 2-9pm
Seeking dedicated professional with exceptional communication skills.
Email resume thru www.mydentalhome.com