

540 Hotel Restaurant

**EXPERIENCED DISHWASHER** needed for evenings. Apply at: **Il Postino** Unionville or call: (905)940-1555

545 Teaching Opportunities

**FULL-TIME ECE** required for child care in Stouffville area. Phone/Fax/email: 905-640-2152 F:905-640-0781 ballantraecc@rogers.com

510 General Help

**ADMINISTRATION CLERK FULL TIME ADMINISTRATION CLERK PART TIME**



The York Region Media Group is currently looking for 2 people to join our team.

**Duties Include:**  
 • Preparation & tracking of Accounts Payable  
 • Preparation & posting of Accounts Receivable  
 • Bank Deposits  
 • Weekly & monthly revenue reporting  
 • Credit collection support as needed  
 • General accounting reporting & analysis  
 • Reception relief

**Qualifications:**  
 • Accounting fundamentals & office experience is essential  
 • Strong verbal & written communication skills  
 • Proficient with Microsoft Office & PPS  
 • Strong ability to problem solve  
 • Deadline oriented  
 • Excellent organizational skills  
 • Must be flexible & adaptable with the ability to multi-task  
 • Detail-oriented with a high degree of accuracy.

Interested and qualified candidates should forward their resume to: careers@yrmg.com no later than December 5, 2007  
 Metroland is an equal opportunity employer. We thank all applicants for their interest; however only individuals selected for an interview will be contacted. No telephone calls, please.

510 General Help

**WINDOW CLEANER** full time year round. Exp. preferred but will train suitable applicants. Hard working, reliable, neat appearance. Own transportation to Markham office. Call/fax: (905)471-4458

510 General Help

Looking for full time Installers/Movers/Drivers with experience in systems furniture installations and office furniture moving to join our energetic team. Please e-mail your resume to bill@cmimove.com or call Bill at 905-738-0099

170 Apartments & Flats For Rent

**BASEMENT** for rent. Full kitchen, bedroom and living room. Parking, separate entrance, laundry facilities. Steps from Main Street, Unionville. Partially furnished. \$1000-416-520-7882

**BAYVIEW/Elgin Mills** totally renovated separate entrance, very bright, 2 bedroom basement, new windows, wooden flooring, parking, laundry. \$975. No smoking/pets. (416)830-0360

**BRIGHT, sunny** 1 bedroom basement. Clean, quiet home. Separate entrance. Laundry. Parking. Cable. TTC. \$670 inclusive. Ellesmere/Markham. 416-697-8129, 416-431-7968

**BRIMLEY/ Denison** 1 bedroom basement apt., separate entrance, \$675. No pets/ smoking. Laundry. January. (905)479-0754

**BRIMLEY/ Denison** 1 bedroom basement apt., clean, spacious, satellite, near transit, Dec 1st. \$700. 416-970-4912

**BRIMLEY/ Denison** 2 bedroom basement, separate entrance, \$750. Non-smoking/pets. (905)946-1496, 416-875-5252

**CORNELL** bright brand new Coach house, hardwood floors, parking. Available January 1. Year lease. 416-270-6996

**CORNELL** 9th/16th. Coach house, 1 bedroom. Bright, 5 appliances, parking. Walk in closet. Non-smoking/pets. \$950. 416-458-2689

**CORNELL** Coach house, 1 bedroom, January 1st. 5 appliances. \$925 inclusive. No pets/ smoking. 416-876-1994

**ELSON/ Middlefield** Beautiful 2 bedroom apartment, separate entrance/ laundry, parking. Near TTC/YRTC stores. 905-294-1449

**FULLY** walkout, 2 bedroom basement apt., util incl. Close to malls, high & elementary school, bus stops. (905)947-0414

**HWY 48/7** - 2 bedroom on main floor, duplex. \$1200, inclusive. January 1st. (905)722-9058, 416-984-9058

**HWY 7/ Robinson** New, large 2 bedroom basement. Separate entrance, laundry, parking. No smoking/pets. \$850 inclusive. 416-254-2949 Dec 1st, Bill.

**HWY #7/ Gallsworthy** newly renovated 2 bedrooms, eat-in kitchen, 4pc bath, laundry facilities, parking. 416-809-5038

**HWY 7/ Robinson St.** furnished 1 bedroom, living room, appliances. Parking. Suits single non-smoker. \$750 inclusive. (905)479-0325

**IN the heart of Markham** Clean, bright 2 bedroom apartment. Parking included. Immediate. (905)642-4429

**KENNEDY Rd N** - 1 bedroom, separate entrance, upper level. Stove/ fridge. \$775 inclusive. First/ last. Suit professional. No smoking/pets. 905-888-1500

**MARKHAM** - Bungalow, upper level. Freshly painted, new floor. Minutes to amenities, transportation, elementaries, MDHS, hospital. No smoking/ pets. \$1325 inclusive. 905-472-2890

**MARKHAM** - 2 bedroom basement. Separate entrance, laundry, parking, appliances. Non-smoking/ pets. Immediate. 905-479-7539

541 Part-Time Help

**CLUB HEAD COACH**  
 The Whitchurch-Stouffville Soccer Club is looking for a Club Head Coach. This individual who has a passion for soccer would define, develop and direct the Club's technical programs. This is a part time salaried position involving the outdoor and indoor seasons. The individual would have competitive playing experience, coaching experience at several age levels, good organizational skills, excellent communications skills, be positive and enthusiastic, have a keen understanding of youth development stages and be proficient in Word, Excel, Outlook and Internet Explorer. Adult coaching experience would be an asset. The club will consider direct applicants and other persons suggested by third parties. Please email resume/nominations to: admin@wssc.info.

545 Teaching Opportunities

**LANGUAGE INSTRUCTORS** FRENCH, SPANISH, JAPANESE **Berlitz**  
 • Flexible part-time position for Markham and surrounding area  
 • Must be native fluent  
 • University educated or equivalent  
 • Available for training  
 • Vehicle may be required  
 For well over a century, Berlitz has been the first name in language training. Our Method, our instructors and our materials are unparalleled by any other language training organization in Canada.  
 For more information visit www.berlitz.ca & follow employment links or email your resume directly to discoverthedifference@berlitz.ca

545 Teaching Opportunities

Join our dynamic Customer Service Team!  
**SCHOOL BUS DRIVERS**  
**\$250. Hiring Bonus**



**Stay at home parent?** Stop paying for daycare and bring your preschooler with you. Need extra part time work to supplement your income? Regular Monday to Friday hours provided. Too young to retire? Make this an important part of your day.  
 • Competitive wages  
 • Charter opportunities  
 • Supportive team environment.  
 You must have a "G" license in good standing for 2 years and be fluent in the English language.

Stock Transportation, 24 Cardico Dr. Gormley (just north of Stouffville & Woodbine) or 550 Edward Ave. Richmond Hill (north off Elgin Mills west of Bayview Ave) Tel: 647-444-6327

Kids Connection Care and Education requires enthusiastic p/t ECE's & Assistants to work in our new Before and After School Programs opening January 08. Must be willing to work split shift. Fax or email resumes to: 905-771-0442 jbrown@kidsconnectionce.com

A leading North American foundation contractor requires a **Safety Co-Ordinator**. CRSP certification required. Fax resume to: Deep Foundations Contractors Inc. (905) 881-2564

510 General Help

**NO NIGHTS! NO WEEKENDS! NO HOLIDAYS!**  
 Home cleaning with flexible hours.  
 • Weekly paycheques  
 • Paid mileage  
 • Paid training  
 • Family atmosphere  
**merry maids** Call (905)471-2929

510 General Help

**PERMANENT F/T** Warehouse Help wanted. Speak, read & type both English & Chinese, some lifting, keep track of inventory, schedule distribution of goods, inspect incoming goods, verify document, oversee loading & unloading goods. \$16/hr. Send resume to lamlamp@hotmail.com

510 General Help

**Carcone's Auto Recycling** is one of the largest and most progressive automotive recycling facilities & wheel refinisher in Ontario. We are growing and have available positions in the following areas:  
**• IN HOUSE AUTOMOTIVE PARTS SALES (Parts Dept.)**  
 If you possess salesmanship skills, are an organized professional with a positive attitude, join our dedicated team of automotive experts. The sales position requires moderate computer skills, multi-tasking capabilities, and the ability to function in a fast paced environment.  
**• PAINTER AND SANDER (Wheel Refinishing Dept.)**  
 As a painter your duties will require that of preparing and painting aluminum wheels in our wheel refinishing division. Previous painting experience is preferred, training available.  
**• SANDER AND PREPPER (Wheel Refinishing Dept.)**  
 Duties will require sanding and preparing wheels for the painting process (Labor Position), training available.  
**• INVENTORY PERSONNEL (Parts Dept.)**  
 Training will be provided. Duties include placing parts in stock and picking orders for sales. (Labor Position)  
 We provide competitive industry wages, incentive based programs and full company benefits package.  
 Please reply in writing to: Carcone's Auto Recycling, 1030 Bloomington Road, Aurora, Ontario L4G 3G8 or e-mail: jobs@carcone.com; fax: 905-773-0482 Please, no phone calls.

510 General Help

Busy fast paced mechanical office looking for a **RECEPTIONIST/ DISPATCHER**. Able to work independently, multiple priorities, scheduling and dispatching. Excellent people, telephone and computer skills. Must be detailed orientated. Preferences given to those with work experience. Fax resume to 416-609-9597

**Raywal Kitchens**, a well-known manufacturer of quality kitchen cabinetry is looking fill both day & afternoon shifts:  
**• CNC & MACHINE OPERATORS**  
**• MATERIAL HANDLERS - heavy lifting & cold environment**  
**• LOCAL DZ DRIVER**  
 68 Green Lane, Thornhill, L3T 6K8 Fax 416-733-7629. jobs@raywal.com

**NOW HIRING ~ \$16.55/ hr to start**  
 Markham distribution company has openings in all Departments  
 • Sales • Service • Office  
 No experience necessary. Must be able to start immediately. Call for interview Mon & Tues only 10am-6pm 905-474-1961

**HOMEWORKERS NEEDED!!**  
 To Assemble Products;  
 • Mailing/ Processing Circulars  
 • Envelope Stuffing • On-line Computer Work  
 Up to \$1,500/wk. No experience needed!  
**FREE information at**  
 www.Jobs-WorkAtHome.com  
 Reference 2-301

510 General Help

**KIDS! KIDS! KIDS!**  
 ~Ages 2+~  
 Wanted for TV & Movie Jobs! No Fees! Men/ Women 16-65 yrs. Needed for same! No extras. Parents call: (416)221-3829

510 General Help

**HOLIDAY WORK**  
 \$15.85 base/appl. Local company has 27 Flex. openings in customer sales/svc. Cond. apply. will train. Students welcome. 905-731-0393 www.eamparttime.com

145 Industrial Comm. Special

404/ Stouffville Rd/ 10 Stalwart. Great location. 3500sq.ft. Suits service, manufacturing, warehousing, storage. (905)853-0791

150 Office/Business Space

**STOUFFVILLE** Offices, 600/ 650 sq.ft. at 117 Ringwood Dr. \$600./ \$500./ month. Plus hydro. Tony. (905)479-7872

159 Investment Opportunities

**INVESTMENT** opportunity earn 25% interest rate all deposits fully insured. 1-866-588-3372

160 Business Opportunities

**HOME Based Business** Residential screen repair, investment \$25,000., includes inventory, training, tools, work trailer, territory. Email guymaning@cogeco.ca for more information.

160 Business Opportunities

**JOB at home.** \$487.68 weekly. Assemble products, mail or computer work. Free details. www.TopJobReview.com Write CHRJobs:372 Rideau St. #916-A15 Ottawa On. K1N 1G7 1-800-351-5120

160 Business Opportunities

**PROMOTE** your business or service to over 4 million adults in Ontario. Call today to book your classified word ad in over 100 community newspapers! Regional & weekly packages avail: (includes online) 416-493-1300 ext 237, 288, 276 advertising@metroland.com

165 Mortgage Loans

**\$5MONEY\$** Consolidate Debts. Mortgages to 100%. No income, bad credit OK! Ontario-wide Financial Corporation 1-888-307-7799

165 Mortgage Loans

**DO you need money?** Call Catherine 416-409-6638

168 Business Services

**PRIVATE** Eyes Investigative Services. Locate a Friend or Relative. No Find = No Fee. 905-946-0000 www.privateeyes.net (valid until December 25th)

170 Apartments & Flats For Rent

**#48/ #7** Basement apartment, separate entrance. Access to pool and laundry. Non-smoking/ pets. \$1050. 416-428-4447

**14TH/ 9th** - 1 large bdrm basement. Separate entrance. Non-smoking/ pets. Suits professional. \$825. Immediately. (905)201-0993.

**16TH/ 9th Line** - 1 bdrm & 2 bdrm basement apts. in house. Immediately. 416-726-4073

**16TH/ McCowan** - 3 bedroom basement, separate entrance/ laundry, appliances, cable. \$1050 inclusive. Immediately. (905)294-7714, (416)320-5595.