

RCMP-GRC



We're hiring! Nous embauchons!

<p>MAKE A DIFFERENCE. START TODAY.</p> <p>Join us for our next Information Session</p> <p>Thursday, May 8, at 2 p.m. Angus Glen Library (Meeting room) 3990 Major Mackenzie Drive East Markham</p>	<p>FAITES UNE DIFFÉRENCE. DES MAINTENANT.</p> <p>Joignez-vous à nous lors de notre séance d'information</p> <p>Le mardi 8 mai à 14 h Bibliothèque Angus Glen (Meeting room), 3990, prom. Major Mackenzie Est, Markham</p>
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1-877-888-0433

www.rcmp.gc.ca www.grc.gc.ca

Canada

COOK

MEDICAL OFFICE ASSISTANT
One year contract

Cook (Canada) Inc. is a fast growing established distributor of medical devices located in Stouffville. We emphasize team spirit and employee involvement. We have an immediate opening for an energetic part-time Office Assistant. This position's core hours would be Monday to Friday 10am - 3pm with the occasional full time hours. This is a one year contract position.

JOB DUTIES INCLUDE:

- Reception relief
- Various general office tasks
- Vacation coverage

REQUIRED SKILLS:

- Computer literate with Microsoft Word and Excel experience
- Highly motivated and energetic.
- Superior organizational skills.
- Ability to prioritize.
- Attention to detail and accuracy.

Interested individuals please submit your resume or complete an application along with salary expectations no later than Friday, May 25, 2007 to:

Cook (Canada) Inc.
Attention: Human Resources
111 Sandiford Drive
Stouffville, ON
L4A 7X5
Fax: 905-642-7712
E-mail: hr@cookcanada.com

RN

Registered Nurse required for clinical trials research in a private medical office in Markham.

Fax resume to:
(905)471-7154 or
email: bev@lynderm.com

ACCOUNTS RECEIVABLE CLERK

Richmond Hill, ON

Qualifications:

- Minimum 1 year accounts receivable experience
- Proficient in ACCPAC and Microsoft Excel
- Excellent communication/interpersonal skills

Responsibilities:

- Process customer invoices
- Maintenance of customer records

Please forward your resume to david@nationwideappraisals.com

SALES AGENTS

15+ years experience.
Leads provided.
Perfect English.
Ontario travel.
Fax resume
905-881-6760

Hilton Garden Inn

Toronto/Markham

The Hilton Garden Inn Toronto/Markham is currently hiring experienced and motivated candidates for the following positions:

- Accounts Payable- Junior Accountant
- Front Desk Agent
- Guest Services Manager
- Waiters/Waitresses
- Line Cooks
- Room Attendants

All qualified applicants are asked to fax their cover letter and resume to (905) 709-6008.

Kitchen Help & Cooks

Students Welcome

- \$9.00+ /hour
- Markham & Scarborough Locations
- Previous Experience Required

Please send your resume to Ms. Pat Sykes:
psykes@thepeoplebank.com
Phone: 905-754-3386
Fax: 905-470-5822
www.thepeoplebank.com

CROSS ROADS RESTAURANT & LOUNGE

Main St., Stouffville.

seeks experienced LINE COOKS & DISH-WASHER PREP PERSON full & part time.
Apply in person or fax resume to:
905-591-5890 or email:
steve_crossroads@yahoo.ca

STATION CREEK GOLF CLUB

A property of Clublink Corporation located in Stouffville requires a **CLASS "A" LICENSED MECHANIC**. This position is full time permanent with a full benefit package.

Apply by resume to:
E-mail: jrobertson@clublink.ca
or fax to 905.888.0101

Crosscap Media Services, a Markham company, offers Fortune 500 retailers a complete suite of marketing technologies.

We are currently looking for a **WEB DEVELOPER** with strong J2EE skills to enhance and maintain our client's web site, one of Canada's largest retailers.

Email: torontojobs@crosscap.ca

OFFICE ADMINISTRATION

required full-time for local Markham company. Simply Accounting knowledge an asset - will train. Job includes general office duties, ordering, scheduling, A/P and A/R. Must have excellent organization skills and good telephone manner. Sales background an asset.

Please fax resume to 905-294-7058 or email dougavie@kastlefireplace.com

Retail Sporting Goods seeks F/T Bondable Cashiers & Sales Help.

Exp. in Fishing/ Camping.
Reliable, mature.
Apply with/ refs.
8365 Woodbine Ave. Markham

DELIVERY POSITION AVAILABLE

A reliable person is required immediately for newspaper delivery door to door throughout Thornhill.

The successful candidate will:

- Be extremely reliable
- Own a reliable vehicle.
- Deliver newspapers door to door throughout Thornhill.

Delivery days are Thursday and Saturday. You must be available to work both delivery days to meet our delivery deadlines.

Communication Contractor Construction & Technical Help needed.

Markham/ Stouffville
Drivers Lic. req'd.
Prefer Class D with some experience.
Call: 905-640-5755
Fax: 905-640-5655

Co-ordinator/Administrator - Special Projects

Largest and oldest construction association of its kind in North America located in Richmond Hill looking for an energetic, highly motivated and well organized person with excellent communication and interpersonal skills. Candidate must enjoy planning, organizing and executing successful meetings and events. Individual must be detail oriented, with a positive attitude and be able to work well as part of a team.

Please send resume in confidence to:
kmckinney@tcannetworks.com

Entry Level Credit Investigator

required immediately. \$20,000 salary a year. Skills required: excellent verbal/ written/ telephone skills and computer skills.

Send resume to olagos@qcsi.com or fax 905-470-4220

Healthcare RECEPTION Full Time

Excellent compensation, training provided.
Strong communication skills.

Fax resume:
(905)471-1703

yrmg

RESEARCH IN COMMUNITY GROWTH

Making a Positive Difference in Our Communities

Please call Susan or Tania at:
(905) 660-9887 ext. 311

APPLICATION DEVELOPER - Sutton, Ontario

The Doctor Company Inc., located in Sutton, is the premier supplier of dental software solutions to a rapidly growing list of Canadian dental practices.

We are looking for an Application Developer with SQL Server, VB 6.0, and .Net experience. Excellent troubleshooting skills are required for this challenging position. Familiarity with other database platforms, Web Services Technology, and Digital Signature (Topaz) Technology an asset.

Qualifications:
Candidates must have experience with the following:

- Microsoft SQL Server 2000/2005, T-SQL
- VB 6.0, .Net, ADP.Net, ASP.Net
- SQL Server DTS

Apply to: info@LiveDDM.com

PURCHASING ASSISTANT

Required by a well-established, rapidly growing Richmond Hill area mfg. Duties include: creating reports using Excel, follow-ups with suppliers for order confirmation & delivery, research on products, issue Purchase Orders & quotes. Skills: math, communication in both written & verbal, work independently, thorough, aggressive, responsible, and takes initiative.

Please send your resume to:
AMICO CORPORATION
Email: hr@amico.com
Fax: (905) 764-0862

RECEPTIONIST/TYPIST

Busy studio needs an organized person - **MUST HAVE** excellent telephone manner, have MS Office computer experience, and fluent in English.

Leslie and Hwy 7 location.
Fax resume to: 905-886-5002

Johnny Bistro Restaurant

requires **DISHWASHER**

Please forward your resume to:
info@johnnybistro.ca

SteelesPaint

WE CARRY EVERYTHING

We're looking for an energetic experienced **PAINT SPECIALIST** to mix paint and serve customers at our busy paint counter.

We offer a great teamwork environment, competitive salary and full benefits!

Skills Required:

- Must have Retail Paint Experience
- Working knowledge of Paint & Stain mixing
- Excellent people skills
- Excellent Command of the English language
- Some heavy lifting

Please fax or email your resume.
Fax: 905-850-4055
Email: lborean@steelpaint.com

FULL TIME POSITION available for

fast growing software company.
Dental experience required, Computer skills an asset.
Willing to train.

Fax resume to: 905-722-5625
or email: debra@liveddm.com

CUSTOMER SERVICE REP

For a multi-line insurance agency located in Markham. You must hold an OTL or RIBO license.

Fax resumes to: 905-201-8601

JUNIOR ACCOUNTING HELP

Full time salary \$24K. Requires excellent interpersonal and telephone skills. Computer experience essential.

For details see: www.ocr.ca/job.htm

SALES REP

Fast growing Medical Equip. Mfg., looking for an over-achieving Sales Rep. Must be ambitious, organized and excellent at follow up. Able to travel to U.S.A. Competitive salary.

Please send resume to: ajaniak@amvex.com

A small manufacturer has immediate openings for GENERAL LABOURER

\$9.50/hr.
Lifting 20-60 lbs.
Please apply at
41 Shelley Rd.,
Richmond Hill
905-787-9166