

york region

C · A · R · E · E · R · S

Your community career choice • Serving York Region through *The Era-Banner, The Liberal, The Vaughan Citizen, The Economist & Sun, The Stouffville Sun/Tribune & The Advocate*

Monday - Friday 8:00 am - 6:00 pm

1-800-743-3353

www.yorkregion.com

505 Careers

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525 Office Help

525 Office Help

529 Inside Sales

529 Inside Sales

Metroland Media Group Ltd, is seeking a Support Specialist.

You will coordinate and deliver effective and efficient multi-media training for various applications. Additional responsibilities includes coordinating software implementations, facilitating software documentation and other IT support duties.

Project Management experience and a proven track record in communications are required. Experience with multimedia presentations, filmmaking, and/or video post-production is a definite asset. You must have immediate access to reliable transportation to travel throughout Ontario.



If interested please forward your resume via email, by **May 7, 2007** to smccarthy@metroland.com. Please refer to Job #8771mt in your subject line. We appreciate the interest of all applicants however only those selected for an interview will be contacted. No phone calls or agencies please.

HiTech Career Fair

Computer/IT & Engineering Professionals meet face-to-face with hiring managers! Go directly to the interview! Companies Hiring At This Event

Training Location / Date / Times
 Metro Toronto Convention Centre - 255 Front Street West
 Tuesday, May 1st - 11am - 6pm
 Wednesday, May 2nd - 11am - 5pm
 Recruiters are reviewing resumes now
 View Job Descriptions Pre-Register & Apply Online Today
www.CareerDoor.com

StartRight

Child Care Services

Needs individuals to provide quality in-home child care using the **StartRight Sequenced Learning** program. Providers enjoy health benefits, ongoing support and training, while working from home.

To learn more about this rewarding career opportunity, call StartRight Child Care Services at (905)763-2525.

509 Drivers

509 Drivers

BUDGET TOWING

Services Ltd. MARKHAM ONT.

IS GROWING!

F/T & P/T DRIVERS

Experience not necessary. Excellent driving record a must. Good command of English. Benefit package.

Call Cathy/ Brian at: 905-294-2422

515 Skilled & Technical Help

515 Skilled & Technical Help

DZ DRIVER required Immediately for Stouffville based Company. Fax Resume CVOR Drivers Abstract to: 905-888-1879 or e-mail larryb@sladescartage.ca or call Larry 416-754-9230. Monday-Friday 11am-2pm.

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509 Drivers

Bell Microproducts (Markham) is currently seeking a:

CUSTOMER SERVICE REP, ECOMMERCE

This role involves the support of our web store including login requests, order processing, trouble-shooting and customer communications. The successful candidate will possess:

- Post-secondary education
- Min 2 years office experience
- Strong oral and written communication skills
- Intermediate computer skills in MS-Excel
- Multi-tasking capabilities

Please forward resume to: eCommerce Manager, Bell Microproducts Or fax to 905-948-9303 or E-mail to hscott@bellmicro.com

514 Salon & Spa Help

P/T AZ DRIVER

suit retired or semi-retired person.

Must have knowledge of GTA and D/G. Good command of English, written & oral. Clean driver's abstract.

Fax resume to: 905-888-1243

514 Salon & Spa Help

YELLOW ORANGE

SALON & SPA

seeks (2) Stylists

Come and join our team!

Call (905)726-8141

or drop off resume at: 15117

Yonge St., Aurora

www.yelloworange.ca

salon@yelloworange.ca

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The Plan™

by Investors Group

INVESTORS GROUP FINANCIAL SERVICES INC.

Explore one of York Region's Best Entrepreneurial Opportunities

- Be your OWN boss
- Set your OWN flexible hours
- Build your OWN book of business
- Create your OWN retirement plan
- Create your OWN lifestyle

RSVP for our next Career Information Session by contacting

Tina at 905-895-6718 Ex 214
 1-888-565-9996 or email tina.tamburro@investorsgroup.com

HIRING

Experienced f/t

Painters

Carpenters

Tilers

Own vehicle required.

Call / Fax

416-489-2194

416-489-0554

515 Skilled & Technical Help

515 Skilled & Technical Help

Good opportunity for a

MATERIAL HANDLER - ORDER PICKER.

Picking orders, putting away stock, packing, shipping and related warehouse duties.

Must be a certified reach truck operator.

Minimum 3 years experience. Automated warehouse systems. Full time with benefits. 40 hours per week, Mon thru Fri. Flexible work hours. Markham location.

Email resume to: dward@kubota.ca

or fax to 905-294-6651

Part time Receptionist

wanted for busy rehab clinic in Markham.

Please fax resume to:

905-887-3671

SECRETARY / ASSISTANT

experienced in Office with computer knowledge.

Call

(905) 640-3113

Fax:

(905) 640-8278

529 Inside Sales

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INSIDE SALES

Distributor of Wireless Technology

Markham based firm seeking

full-time sales person to manage retail accounts across Canada. No travel.

Mon-Fri, salary + commission.

Visit www.talktyme.com or email mc@talktyme.com.

CABLE INSTALLERS

Experienced/ entry level (will train) required for York Region.

Technical aptitude and ability to work with hand tools required. Vehicle, tools and full benefit package is provided.

Fax resume to: 905-944-1815 or apply on line at: www.metafore.ca

Are people amazed at your ability to do everything at once?

We are looking for an

ADMINISTRATIVE ASSISTANT

to work 2 days/week in our Markham office.

You'll handle office management, such as answering the telephone, filing, and keeping track of office supplies. We'll also need your help in maintaining our invoices and accounts receivables. Obviously, to do all this, we have to insist on some basic skills: a good phone voice, knowledge of Microsoft Word and Microsoft Excel, good writing skills. But most importantly, we need someone with a strict organizational mind, an easy-going attitude, and a sense of humour.

Email resumes to montagnejeunessecanada@gmail.com

CHOKO

Markham

Bilingual Inside Sales Representative

(Stouffville)

With 3+ years Customer Service experience, preferably in the clothing industry, you will excel in our fast paced environment. You will be a liaison with our customers through our inbound and outbound call centre, processing orders and maintaining customer records. You must have strong written and verbal communication skills, must be highly motivated and possess superior interpersonal skills.

Join a Winning Team!

E-mail: csherdan@choko.com

Fax: 1-800-830-2460 Attn: Human Resources.

Selected candidates will be contacted.

No phone calls please.