

505 Careers

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525 Office Help

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www.microalternative.com

INSIDE ACCOUNT MANAGER

A leading Markham IT Life cycle management company is currently seeking an Inside Account Manager, you will apply your strong customer service prospecting skills to sell IT products and technical services into the small to medium enterprise space.

Required Skills

- Previous experience in an outbound Tele-sales environment
- Ability to work both independently and within a team
- Exceptional written and oral communication skills and attention to detail
- Ability to work under pressure and meet prescribed sales quotas and client expectations
- Working knowledge of MS Office suite
- Enthusiastic, independent go getter.
- Post-Secondary education an asset.
- Minimum 3 years sales experience

Compensation will consist of a salary and a non capped commission component as well as a comprehensive benefit package.

Please forward your resume to
careers@microalternative.com
or fax to (905) 946-0147

514 Salon & Spa Help

514 Salon & Spa Help

515 Skilled & Technical Help

515 Skilled & Technical Help

PART TIME/ FULL TIME HAIRSTYLISTS WANTED

- Excellent wage and benefit package

- Busy locations
- No clientele required
- Advanced training provided
- \$8.50 per hour

Please call Jen
905-640-9555

First Choice Hair Cutters

AFFORDABLE, PROFESSIONAL HAIRCARE GUARANTEED™

525 Office Help

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BILINGUAL CUSTOMER SERVICE REP French/English CSR

for outbound call center.
Updating customer information.
Hwy 7 & Warden Ave area
Please fax to 905-475-2227 or
email: cindy@ajddataservices.com

Assistant to Gallery Director
Full time position involving admin
work and sales of fine art. Some
computer skills req'd. Knowledge of
fine art and/or sales an asset.
Send resume to:
info@bremnerfineart.com

Skilled Field Labourer Required \$15/Hour+
Growing outdoor advertising firm seeks a positive & energetic individual for a full-time role. Responsibilities include the assembly, installation, and maintenance/repair of benches and waste bins along transit routes. Must be fit, have a clean driving record, and experienced in handling a truck with a trailer. Work is primarily outdoors so you must be comfortable working year-round outside. Our office and yard is located ten minutes north of Markham. You need your own vehicle to commute to our location.
Please apply with resume to:
hr@creativeoutdoor.com
Visit us at www.creativeoutdoor.com

SURVEYORS
Party Chiefs or Instrument Persons required for progressive civil surveying co. Latest technologies: G.P.S., reflectorless, automated machine control, robotics. Experience in civil construction an asset.
Forward resume via FAX: Complete Survey Solutions Inc. (905) 789-8227

SHOP FOREPERSON
An experienced self-motivated, energetic individual with strong work ethics & hands on experience in all facets of mfg. (assy of industrial machinery, welding, fabrication, machining, quality control). Communication & organizational skills are a must.
Please email responses to:
job2reply2@yahoo.ca or fax: (905) 738-5750

525 Office Help

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Would you like to be part of a dynamic, growing, international company that is based in Markham? This international company requires a **CLIENT SERVICES CO-ORDINATOR** to manage clients based around the world.
A minimum of 3 years customer service experience is required.
Please fax resume to:
905-513-6035 Attn: H.R.

RECEPTIONIST/OFFICE ASSISTANT
• Customer service oriented
• Team Player
Great people to work with.
Cowper Inc.
161 Idema Road, Markham
email: gcowper@cowper.ca

Davis + Henderson Customer Service Representatives Job Fair

Saturday April 7
from 10:00 am to 4:00 pm
939 Eglinton Ave. East Suite 201 (corner of Eglinton & Brentcliffe)

Full time, 6 month Contracts & Summer Student positions
available at Toronto Head Office.

Must be a High school graduate with typing skills of at least 25 wpm.
Morning, afternoon and evening shifts available.
English required, French, Cantonese and Mandarin an asset.

We Offer:

- A motivating, team environment
- Comprehensive paid training
- Competitive Wages

If you are unable to make it your our Job Fair submit resumes to:
Human Resources, Davis + Henderson
Fax: 416-696-4311 Email: JOBS@DHLTD.COM

Davis + Henderson is a rapidly growing Canadian owned leader in providing outsourced solutions to Canadian Financial Institutions. As a member of our dynamic service team, you will be responsible for handling calls from customers and financial institutions. The ideal candidate will have a proven track record in customer service and have a passion for exceeding customer expectations utilizing excellent listening and problem solving skills.

GLOBAL

CREDIT COLLECTION CORP.

ATTENTION

Customer Service Reps, Telemarketers, Retail Sales
and Call Centre Agents.

We are looking for 50 staff- to be hired immediately.
Are you a confident, articulate, professional individual?
Are you ready to move ahead in a great career?

Competitive Base Salary, with the opportunity to make great commission dollars. New state-of-the-art facility. Free parking.

Key requirements:

- Excellent oral and written communication skills
- Strong negotiation and problem-solving skills
- Ability to work well as part of a team and as an individual contributor
- Ability to work in a fast pace and dynamic environment

Fax or email your resume today to Dean Iacobucci
Tel: (905) 413-8760 Fax: (905) 413-8761
dean.iacobucci@globalcollection.net
Visit our website: www.globalcollections.net

SALES SUPPORT PERSON

needed in rapidly growing promotional products business located in Markham. Excellent written/verbal English skills and good computer knowledge required. This position has lots of variety supporting our sales staff, product sourcing, customer quotes, trade shows, client events, etc. The ideal candidate will be outgoing, quick to learn and enjoy the fast-paced environment.

Please fax or email resume to:
Fax 905-415-1526
rose@hardwearpromo.com

PART-TIME ADMINISTRATIVE ASSISTANT

The Canadian Fire Alarm Association is looking for an admin. assistant to work Mon-Fri 4 to 4.5 hours morning or afternoons (schedule is flexible). Tasks are varied and require office admin. experience. A sound knowledge of Microsoft Office Suite and a good command of the English language are essential.

Please forward your resume to:
Email: admin@cfaa.ca
Fax: 905-479-3639
85 Citizen Court, Unit 5
Markham, ON L6G 1A8

FULL TIME CUSTOMER SERVICE/ MARKETING ASSISTANT

Required for a busy Distribution Company in Markham. You must possess excellent telephone, organizational, and communication skills. Advanced MS Word & Excel are necessary, with the ability to multi-task and prioritize in a team environment. You have good command of the English language and French would also be an asset.

Please submit your resume to:
Fax#905-948-8045 or e-mail:
ilona@farleyco.ca

545 Teaching Opportunities

Montessori School
(16th/Bur Oak)
is looking for
F/T or P/T
**MONTESSORI
TEACHER.**
Call
(905) 471-1943

Montessori school
requires part time,
experienced
**CLOSING/
SUPPLY STAFF**
Email or fax
resume:
queensmontessori
@bellnet.ca
905-944-0078

510 General Help

510 General Help

510 General Help



WASTE SYSTEMS

The Miller Group is a diversified Canadian company servicing North America. We provide both public and private sectors with road construction, paving, road rehabilitation, waste management, transit operations, winter maintenance services, aggregate-based materials, cement and ready-mix concrete. Our Miller Waste division located in Sharon, Ontario has immediate full-time openings for:

Sorters

These are permanent positions for various responsibilities within our Recycling facility. As a good communicator you can work well as part of team. You are physically fit and have good dexterity. You must be able to work overtime, including Saturdays which are the key to success in these positions.

Our expanding company offers an excellent remuneration and benefits package. Interested applicants are invited to forward a resume to: **Human Resources, Miller Waste Systems, 100 Garfield Wright Blvd., Sharon, ON L0G 1V0 Fax: (905) 830-0239 or e-mail: dfreemantle@millergroup.ca**

We thank all applicants however, only those selected for an interview will be contacted.

OFFICE ASSISTANT

Busy Markham Rd/Steeles company has an immediate opening for an energetic office assistant. Excellent written/verbal English skills and computer knowledge required. This position has lots of variety supporting customer service, marketing, credit and accounts receivable. If you are a team player and like to multitask, this is the job for you. Flexible hours Monday to Friday. Only those selected for interviews will be contacted.

Please send resume to:
info@lorpen-na.com or fax 416-335-8201.

Town + Country BMW looking for full time FILING CLERK

with some clerical duties.
Benefits available.

Please fax or email resume to:
Adriana Colucci at 905-477-2214
or adriana.colucci@tcbmw.com

530 Sales Help & Agents

530 Sales Help & Agents

ARE YOU A TOP PERFORMER? TOP AGENTS EARN \$100,000+

Reach your full potential selling memberships in Canada's #1 Vacation Club. Training provided.

Right candidates must be prepared to work Tues/Wed/Thurs evenings and Weekend days at our Richmond Hill Location.

Please contact Linda
Weekdays between 10am & 4pm
(416) 490-0222 Ext 234
or after 4pm and Weekends
Call Richard (905) 482-0419

535 Hospital, Medical, Dental

535 Hospital, Medical, Dental

DENTAL RECEPTIONIST F/T

For large Richmond Hill office with flexible hours. Must be experienced, have excellent oral/written English, and good organizational and computer skills.

Proficiency in Autopia an asset.
Please email resume to:
rhdentalposition@hotmail.com

540 Hotel Restaurant

540 Hotel Restaurant

JAKES on Main PUB & GRILLE

Experienced
Cooks/
Servers

Unionville
needed part-time or full time
Call (905) 470-6955

Tim Hortons

NOW HIRING
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Great Benefits
Premium Wages
Flexible Hours
Paid Training
Please apply in
person to:
7828 Kennedy Rd.,
Markham
(1 blk south of #407)
Tues. April 10 @ 4pm

Unionville
House
Restaurant
requires Full Time
Cooks
Wait Staff
Dishwashers
Please call
416-624-9005
or 905-477-4866