

# york region CAREERS

Your community career choice • Serving York Region through The Era-Banner, The Liberal, The Vaughan Citizen, The Economist & Sun, The Stouffville Sun/Tribune & The Advocate

Monday - Friday 8:00 am - 6:00 pm 1-800-743-3353 www.yorkregion.com

505 Careers



## YORK CATHOLIC DISTRICT SCHOOL BOARD

320 Bloomington Rd. West, Aurora, ON L4G 3G8 Tel: 416-221-5050 or 905-713-2711 Fax: 905-713-1809

York Catholic District School Board is a dynamic, growth-oriented organization currently operating 81 elementary and 13 secondary schools.

### FSL AND SPECIAL EDUCATION TEACHERS

**WE'RE HIRING NOW FOR SEPTEMBER 2007!**

Interviews for contract and occasional positions in these specialized areas will be scheduled starting February 2007.

Apply online at [www.ycdsb.ca](http://www.ycdsb.ca).

Elizabeth Crowe  
Chair of the Board

Susan F. LaRosa  
Director of Education and Secretary of the Board

### PRODUCT MANAGER, ELECTRONICS DIVISION

Gentec International is Canada's leading consumer accessory products company supplying a complete range of photo, video, digital sport optics, home theatre, electronics, wireless and mobile audio products to the Canadian retail market place.

Reporting to the General Manager of the Electronics Division, this position is responsible for managing all aspects of the wireless telecom and audio/video product lines.

This position will be responsible for sourcing key accessory products to ensure that our assortment is kept up-to-date. Launching products in a timely fashion including new product notification to sales, packaging requirements and outlining all key selling features and relative competitive details.

The successful candidate will have the following:

Minimum 5 years experience in consumer electronics is necessary, organized and detail oriented, ability to identify which products will be successful from a retail perspective, good communication skills and motivation to succeed and good working knowledge of Microsoft Office applications.

Interested candidates please send your resume to Marlene Greene at [mrgreene@gentec-intl.com](mailto:mrgreene@gentec-intl.com) or fax to 905-513-7740.

We thank all those who apply, however only candidates selected for an interview will be contacted



Join One of Canada's Leading Landscape Maintenance Companies

**BOOKKEEPER** - For multiple full sets of books - including AR, AP, bank recs, payroll, FS & Gov't remittances. Must be a self starter & team player with excellent computer & communication skills. AccPac experience a definite asset.

**ACCOUNTS PAYABLE** - Full cycle A/P, general accounting duties including filing, bank recs; JE's, AccPac experience an asset.

**JOIN THE CLINTAR TEAM!**  
Please e-mail: [nmuller@clintar.com](mailto:nmuller@clintar.com)  
Or fax (905)943-9529

The Plan



INVESTORS GROUP FINANCIAL SERVICES INC.  
Explore one of York Region's Best Entrepreneurial Opportunities

- Be your OWN boss
- Set your OWN flexible hours
- Build your OWN book of business
- Create your OWN retirement plan
- Create your OWN lifestyle

RSVP for our next Career Information Session by contacting

Tina at 905-895-6718 Ex 214  
1-888-565-9996 or email  
[tina.tamburro@investorsgroup.com](mailto:tina.tamburro@investorsgroup.com)

**Twin Hills Ford Lincoln Ltd.**  
**NEW VEHICLE SALES MANAGER**  
Ford Experience a must.  
Competitive wages and benefits.  
Tel: (905)884-4441

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525 Office Help

525 Office Help

530 Sales Help & Agents

530 Sales Help & Agents

540 Hotel Restaurant

Progressive leasing company located in Markham requires 2 individuals to join our Administration Department.

**ADMINISTRATIVE ASSISTANT**  
required for fast-paced environment, able to multi-task and is experienced with Microsoft Office. Must be fluent in English and have previous experience.

**ACCOUNTING CLERK**  
required with previous experience in the Automotive industry an asset. Detail oriented and experience a must.

Please forward resume and salary expectations in confidence to [sterzo@landmark-leasing.com](mailto:sterzo@landmark-leasing.com)

### Receivable/Debt Recovery

Do you want to start a career with a fast growing financial institution?  
Are you goal oriented? Results driven?  
Self motivated?

Looking to earn unlimited income?  
If your answer is YES, you're the kind of person we are looking for. The successful candidate will possess excellent communication and decision-making skills, strong negotiating skills, high energy with a positive attitude and is able to achieve results based on individual and team goals.

Apply to work@fdi.on.ca  
or (905) 771-6005

509 Drivers

### WANTED DZ DRIVERS

for occasional emergency call outs for sanding operations. Excellent pay. Drivers abstracts may be faxed to: 905-727-2207

514 Salon & Spa Help

Styles of Creation is looking for a **HAIR STYLIST**  
Minimum 4 years experience. Flexible hours. Friendly atmosphere. Call Adriana today 647-828-1858

G4S Security Services (Canada) Ltd. is hiring a:

### BILINGUAL (FRENCH/ENGLISH) COLLECTIONS ASSISTANT

**Responsibilities:**  
• Make business to business collection calls to customers in Canada particularly Quebec.  
• Assist A/R in data entry, reports, reconciliations, etc.  
Knowledge of billing, collections and accounting concepts required.  
Please forward resume to: [jobs@ca.g4s.com](mailto:jobs@ca.g4s.com)

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Highland Transport a Div. of Transforce is seeking an energetic person to join our **Markham Customer Service Team**

We are looking for your ability to multitask, prioritize and work as a team member. You can work under pressure and communicate in a professional and efficient manner to ensure customer satisfaction. We offer a competitive salary and benefit package and a chance to join Canada's leading Transportation & Logistics Co.

Please submit Resumes to: [pbriestow@highlandtransport.com](mailto:pbriestow@highlandtransport.com)

515 Skilled & Technical Help

515 Skilled & Technical Help

Markham based roofing company looking for full time **ORDER DESK** with excellent data entry and computer knowledge. The ideal candidate should have strong communication skills, able to multi-task and meet deadlines. Must be fluent in English.

Please email your resume to [cathy@chouinardbros.com](mailto:cathy@chouinardbros.com)

Good opportunity for a **PARTS SHIPPER** with a valid fork-lift license and a minimum of 1 to 2 years experience for computerized inventory system. Some heavy lifting required. Full-time with benefits. 40 hours per week. Mon thru Fri. Flexible work hours. Markham location.

Email resume to: [khayahara@kubota.ca](mailto:khayahara@kubota.ca) or fax to: 905-294-6651

525 Office Help

525 Office Help

Business law firm in Markham (407/LeSlie) requires **SECRETARY/ASSISTANT**. (Fast Company, PC Law, Teraview, Word, Excel - all assets). Please advise of interest with resume to [jmiedema@veldkamp.ca](mailto:jmiedema@veldkamp.ca) or fax no. 905.762.1173. All enquiries will be received in confidence.

525 Office Help

Full time, \$11/hr. **ORDER DESK/CUSTOMER SERVICE**, strong communication, computer skills, pleasant phone manner, French an asset. Mon-Fri. Fax resume: 905-479-6237

535 Hospital, Medical, Dental

**OPHTHALMIC ASSISTANT** for eye physician in Markham. Experience required. Email resume to: [markhameyesurgeon@hotmail.com](mailto:markhameyesurgeon@hotmail.com)

535 Hospital, Medical, Dental

**DENTAL HYGIENIST** needed 3 days/week for established family practice. Minimum 3 years experience in Ontario. Send resume to: [markhamdds@hotmail.com](mailto:markhamdds@hotmail.com)

535 Hospital, Medical, Dental

Very busy doctors office has opening suitable for **RPN/Lab Tech** Part-time evenings and weekends. Venipuncture is a must. Fax resume to: 905-475-3581

540 Hotel Restaurant

**STAKEOUT Dining Room & Lounge** in Stouffville. Now Hiring Full & Part Time **BARTENDERS** **WAITRESSES** Apply in person to: 5402 Main Street

540 Hotel Restaurant



**OUR SUCCESS MEANS GREAT OPPORTUNITIES FOR YOU!**  
Burger King is currently looking for enthusiastic, customer service oriented people who enjoy a fast paced environment and challenge. We have opportunities available in The Town of Stouffville for:

**SHIFT SUPERVISORS**

If you have good interpersonal and communication skills, previous fast food industry experience, and display great customer service, then don't wait any longer... Apply Today!

To join the Burger King winning team, email your resume to:

[fgarza9906@rogers.com](mailto:fgarza9906@rogers.com)

Although we appreciate all applicants, only those qualified will be contacted.

## CLASSIFIED DEADLINES

### TUESDAY EDITION

**Help Wanted**  
Deadline: Monday at 12 Noon  
**Word Ads**  
Deadline: Monday at 2pm

### THURSDAY EDITION

**Help Wanted**  
Deadline: Wednesday at 12 Noon  
**Word Ads**  
Deadline: Wednesday at 2pm

**Business & Professional Directory**  
Deadline: Tuesday at 5pm

### SATURDAY EDITION

**Help Wanted**  
Deadline: Friday at 12 Noon  
**Word Ads**  
Deadline: Friday at 2pm

**Business & Professional Directory**  
Deadline: Thursday at 5pm

To place your ad, call: 1-800-743-3353