

505 Careers

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509 Drivers

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530 Sales Help & Agents

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GRANITE HEAD CHEF

The Club
Granite Golf Club, built in 2000, is an exclusive 18-hole championship private golf course complete with practice academy, located in the Stouffville area. Affiliated with Granite Club, we offer the finest facilities and uncompromising service to our discerning membership.

The Challenge

The Search Committee is seeking an experienced, passionate culinary professional to join our team as Head Chef. As a major contributor to the management team, you will be responsible for all aspects of the day-to-day management of the kitchen operation, including all food purchasing, preparation, staffing, scheduling and supervision to ensure high quality standards are consistently attained. Working closely with the Clubhouse Manager, you will plan, coordinate and service all special events and social functions. You will participate in the development and achievement of business and financial plans, implementing effective food and labour cost controls. Through the development of creative menus and ongoing member interaction, you will deliver exceptional food quality on a consistent basis.

The Candidate

The ideal candidate has a minimum of 3-5 years Sous Chef experience (Certified Chef's papers or equivalent practical experience required). Extensive cooking skills, knowledge of food product, kitchen equipment, health department standards and applicable legislation are essential. Proven leadership, communication, organizational, solid business management and strong hands-on skills round out your profile.

Interested candidates should forward their resume, in confidence, by Wednesday, January 10, 2007 to: hr@graniteclub.com or fax to 416-510-6683.

We thank all applicants for their interest, however only those selected for an interview will be contacted.



Join our dynamic Customer Service Team!
SCHOOL BUS DRIVERS
\$250 HIRING BONUS

Stay-at-Home Parents? Too Young to Retire?
Need extra part time work to supplement your income?
Regular Monday to Friday hours provided.
•Competitive wages •Charter opportunities •Supportive team environment.
You must have a "G" license in good standing for 2 years.

JOB FAIR January 10-12 10am-2pm

Stock Transportation 24 Cardico Dr. Gormley (just north of Stouffville & Woodbine) or 550 Edwards Ave. Richmond Hill (north off Elgin Mills west of Bayview Ave)

Tel. 647-444-6327



515 Skilled & Technical Help

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525 Office Help

525 Office Help

WELL-EXPERIENCED INDUSTRIAL MECHANIC/MILLWRIGHT/MACHINE BUILDER

With welding and electrical hydraulic experience. No welder.
Fax resume to the GM@ 905-738-2098



PART-TIME RECEPTIONIST

Looking for flexible hours? If you're punctual, friendly and outgoing we may have a position for you. Please fax resume to: George Findlay @ 905-415-2001 e-mail: gfindlay@woodbinechrysler.ca

NEW YEAR NEW CAREER!
EXCEPTIONAL OPPORTUNITY
EARN \$80,000+

Canada's leading, most popular Vacation Club requires energetic, self-motivated individuals to market our vacation club membership packages to pre-qualified guests. No cold-calling/ soliciting.

Candidates must be available to work weekday evenings (Tues/Wed/Thurs) and weekend days at our Richmond Hill Sales Centre (Highway 7 & Leslie) (beyond TTC)

Weekdays call Linda between 10am-4pm (416)490-0222 Ext.234 or Rudy (416)567-7648 on weekends call Rudy at (416)567-7648

530 Sales Help & Agents

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Management and Sales/Service
Multiple positions available

Professionals looking for job satisfaction Need Apply Training provided; benefits and opportunity for advancement exists
Email stephanie@lawlontario.com Fax: 1.705.727.0180
3 Locations in Scarborough & Markham Start the New Year with a New Career Training Starts January 15th 2007! Email for more details

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PETROLEUM DRIVER

Simcoe District Co-operative, a multi-service agribusiness is immediately seeking a quality individual to join their team. Reporting to the Regional Manager, you will be primarily responsible for driving and delivering petroleum products to customers. You will possess a valid driver's license (a D-Z license would be preferable). We require an individual with proven customer service skills combined with the ability to work effectively both in a team and independently. An agricultural background and training/certification in WHMIS, TDG, emergency response and safe work procedures would all be assets.

Please apply in writing to: Ken Bullock-Regional Energy Manager. Simcoe District Co-operative, Address:8894 County Rd 56 RR#1, Utopia, Ontario L0M 1T0 FAX 1-705-726-0483; or E-mail: kenb@simcoeco-op.com Only those under consideration will be contacted.

CABINET MAKERS

Good wages. F/T, exp. for woodworking company. Gemini Store Fixtures in Stouffville at Hwy#48 & Aurora Rd. Call (905)640-7071 or Fax: (905)640-8064

525 Office Help

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Marketing Assistant

You will have 1-2 years' of marketing experience complemented by a post-secondary education in Marketing. Duties include the processing and coordination of a variety of assignments, as well as administrative support and maintaining a variety of databases, product information and department files.

Bilingual CSR (French/English)

A minimum of 2 years' experience, preferably in a high volume customer service environment is required. Experience assisting sales reps, completing credits, and resolving customer issues round out your functions. Strong prioritization and follow-up skills are essential.

Order Entry Clerk

Responsibilities include entering and/or editing orders received electronically and resolving problems with orders. You must have fast and accurate data entry skills and excellent communication skills.

All positions require proficiency in MS Office. Knowledge of AS400 is an asset.

Please forward your resume to: HR Dept., Email: careers@ganz.com, Fax: (905) 856-4647

GANZ

Small law firm Leslie & Hwy. #7 has a great opportunity for a **LAW CLERK**

5 - 10 years experience in corporate law and estate law. Looking for someone who is motivated, energetic and has good communication skills and works well independently. Ideal candidate will be proficient in maintaining corporate minute books, preparing annual minutes, bulk sales and estates. Proficient in Word, Word Perfect and familiarity with Excel is essential. Exciting prospect for the right candidate.

Send resume jvirgilio@virgiliolaw.com or fax 905-882-1082.

CUSTOMER SERVICE REPRESENTATIVE

Req'd for rapidly growing Medical equip. mfr. Fluent in English, well organized, multi-tasker & able to work in fast-paced enviro. Advancement opportunities available.

Please email resume to: jcross@amvex.com

REAL ESTATE PERSONAL ASSISTANT

Full time position. Requirements: computer literate (Word/ Graphic Software). Well organized. Self starter. Fax resume: 416-298-9275

OFFICE ADMINISTRATOR

needed in Stouffville, F/T Mon-Fri. Must be computer literate and have knowledge/experience with aluminum and vinyl products (ie. soffit/fascia/siding, etc.) Must be reliable, honest and hard working. Please fax resume: 905-640-7352 Att: RickT.

CUSTOMER SERVICE REP

for outbound call center. Updating customer information. Hwy 7 & Warden Ave. area. Please fax to 905-475-2227 or email: cindy@globalserve.net

Full-Time Inbound Customer Service Representatives Wanted

Skills required: • Hardworking • Computer proficient • Must do assembly work as well Starts at \$10/ hour. Email resume to nancyho@rogers.com

OFFICE HELP

MULTI-TASK (AP/AR, invoicing, telephones, Excel. Fluent in English, well organized). Flexible hours Approx 30 hrs/wk. for Christian owned landscape co. Fax: 905-882-8409

Stouffville Part time 4 hrs/day. **TELEPHONE OUTBOUND CONTACT** customer service, accurate keyboard. Fax resume 905 642 2660

Local Firm has immediate opening for **HR/Admin Person** Hrs: 8:30-5, M-F Must be computer literate, 100% reliable & have own vehicle. Email: admin@creativeoutdoor.com

532 Retail Sales Help

535 Hospital, Medical, Dental

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FIRST HEALTH CARE

WHERE CARING COMES FIRST
OCCUPATIONAL THERAPISTS required to join our Rehab Team
Call: (905) 305-9551 ext. 7 Fax: (905) 477-1956 Email: humanresources@firststaff.ca Website: www.firststaff.ca

Modern, friendly, computerized Markham Dental practice seeking: **FULL TIME DENTAL ASSISTANT** Monday - Friday (evenings required) Please call 905-471-2967 Fax 905-471-0476 or email markhamclinic@yahoo.ca

532 Retail Sales Help

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RETAIL PART-TIME

Love wine? Work here. If you love to entertain with wine and food talk to us about becoming part of Canada's growing wine industry. Join the Wine Rack team as a part-time Wine Merchant. Do you:
• Have experience in retail sales?
• See yourself as a team player who's outgoing and a people person?
• Want flexible hours?
If yes, then Wine Rack wants you! Positions now available in Stouffville location. Email your resume to work.here@winerack.com

wine rack

514 Salon & Spa Help

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the SPA at Markville

Our very busy Day Spa located in the Markville Shopping Centre at Hwy.#7, East & McCowan Road in Markham, ON is currently seeking to hire **FULL TIME ESTHETICIANS** to join our already fantastic team. We are offering top wages and commissions, working in a professional environment and doing advanced spa services. For an interview, please call Yvonne at 905-513-0045.

Markville CHEVROLET • OLDSMOBILE INC.

Requires part-time **RECEPTIONIST** 2 evenings per week and alternate Saturdays. Fax resume: 905-294-9858 or email sgcamm@markvillechevrolet.com