

**514 Salon & Spa Help** **514 Salon & Spa Help**

**CERTIFIED ESTHETICIAN**  
Full time  
required immediately for busy spa in Markham. Must be experienced, reliable, and have excellent English communication skills.  
Reply to: vt@mayfairclubs.com  
Or fax: 905-475-1817

**525 Office Help** **525 Office Help**

Local flooring company requires a full time  
**OFFICE ASSISTANT**  
Computer & reception skills required.  
Fax resume to:  
905-640-0639 or  
email leanne@patti-lynn.com

**525 Office Help**

Int'l Freight Forwarder in Markham req's  
**PT Bookkeeper**  
Experience with Quickbooks.  
2 to 3 days/wk.  
Please call KK at (905)475-0959

**532 Retail Sales Help**

**FURNITURE SALES HELP**  
needed by  
**WOODCRAFT**  
in Markham.  
Weekends and part time.  
Experience an asset.  
Please call (905)475-2488

**535 Hospital, Medical, Dental**

**PART-TIME OFFICE HELP**  
required for  
Unionville medical clinic.  
2 evenings/week.  
Please fax resume to: (905)475-4270

**540 Hotel Restaurant** **540 Hotel Restaurant**

**SEASONAL POSITIONS**  
Mid November- December 24  
Stage West Kiosks in Markville mall

- Mall hours
- Full training provided
- \$10 /hr, plus bonuses

Perfect for students looking to make extra money over the holiday season  
Please send resumes to:  
rena@stagewest.com  
or fax 905-238-2708

**515 Skilled & Technical Help** **515 Skilled & Technical Help**

**LICENSED HEAVY DUTY MECHANIC REQUIRED FOR BRAMPTON**  
Champion Road Machinery Sales is an ISO certified leader in sale, rental and repair of road building and maintenance equipment. Our Brampton location has an immediate opening for a HEAVY DUTY MECHANIC.

**DESCRIPTION:**  
Perform onsite maintenance and repairs on the equipment distributed by our company, at various customer locations within the GTA.

**QUALIFICATIONS:**  
-LICENSED Heavy Duty Mechanic with 5 yrs. Experience with construction equipment  
- Must possess a valid drivers license

We offer a competitive wage and a competitive benefit package.

Only those interested should send their resume to: Kimberley Gibson  
Human Resource Administrator  
Champion Road Machinery Sales  
1075 Clark Blvd  
Brampton, Ontario. L6T 3W4  
OR  
Fax: 905-791-8885

We would like to thank all those who apply but only those selected for an interview will be contacted.

**LEGAL SECRETARY**  
required for small Richmond Hill Law Firm. Prior legal experience, excellent typing/dicta skills, MS Word and PCLaw required. Knowledge of commercial leasing an asset.  
Email: mattee@litowitz.com  
Fax: 905.731.6986

**535 Hospital, Medical, Dental** **535 Hospital, Medical, Dental**

An expanding dental centre in the Uxbridge / Stouffville area requires  
**FULL TIME DENTAL RECEPTIONIST and ASSISTANT**  
Candidates must have Abeldent experience, positive attitude and be flexible.  
Experienced applicants apply only please!  
Fax Resume to: 905-852-0284

**540 Hotel Restaurant**

**COUNTER HELP (2 pos.)**  
Full Time Days or Evening Hours  
Fluent in English  
Apply in person: Jimmy the Greek Restaurant (Markville Mall) 905-474-3756

**NOW HIRING**  
FT/PT experienced Servers, Dishwashers/Cleaner, Host/ Hostess.  
Apply in person at Restoran Malaysia 815 Major Mac Dr.E. Richmond Hill

**IL Postino**  
Unionville (Markham)  
Req's Line Cook  
Exp. in Italian cuisine  
Call (905)940-1555

**PROPERTY MGMT/ REAL ESTATE OFFICE**  
requires part time receptionist. Strong communication and computer skills a must.  
Please fax resume to 905-940-0079.

**P/T CHIROPRACTIC ASSISTANT**  
Required for busy Doctor's office in Stouffville. Should be well organized, reliable, flexible, computer friendly, with excellent communication skills. Approximately 20-25 hours per week. Some evenings.  
Please fax resume to: 905-640-4442.

**The Lion of Stouffville** requires  
**Mature, Experienced SERVERS**  
Call (905)642-1344

**540 Hotel Restaurant**

**SALES ASSOCIATE/ SERVER**  
Required for Gift shop/ tea room in Stouffville. 4 days/week, plus every other Saturday.  
Call Sara 905-640-8787

**510 General Help**

**MAKE MONEY WITH US**  
Established Marketing Co. Seeks sales reps to promote the BMO Air Miles Master Card in stores/malls. Dynamic training program, guaranteed hourly + commissioned bonuses, travel opportunities and advancement into management. Average earnings \$12-\$18/hr. Call 1-877-669-9090 Ext.323 or Email: tomm@wresearch.com

**525 Office Help** **525 Office Help**

**MARKETING ASSISTANT**  
You will have 1-2 years of marketing experience complemented by a post-secondary education in Marketing. Duties include the processing and coordination of a variety of assignments, as well as administrative support and maintaining a variety of databases, product information and department files. You must be proficient in MS Office and knowledge of AS400 is an asset.

Please forward your resume to: Human Resources, e-mail: careers@ganz.com  
Fax: (905) 856-4647

**GANZ**

New home builder expanding in Markham/ Unionville/ Aurora  
Requires Sales Administration staff for general office duties. Strong interpersonal skills, good computer skills  
Sales Assistant/ Sales Representatives required. Evenings and Weekends required  
Email resume to hprucha@angusglen.com

Multidisciplinary Health Care Practice in Unionville looking for an  
**ORTHOTIC CO-ORDINATOR**  
35 - 40 hrs/week  
Fax resume to Liz @ 905-479-7808.

**535 Hospital, Medical, Dental**

**SECURITY CALL CENTRE OPERATORS**  
Full training provided.  
Day/night shifts. Keele/Hwy#7  
Fax/email resumes: 1-866-277-4086  
resumes@apialarm.com

**CHARTWELL SENIORS HOUSING RET**

Consider one of the following positions to join our Rouge Valley Retirement Residence.

**Guest Attendant**  
This part-time role calls for a Personal Support Worker, Health Care Aide, or individual experienced in providing care to older adults in a retirement home setting. You will contribute to residents' care by cleaning residents' rooms, helping in the dining room, and performing other duties. PSW certification would be an asset. This position involves working days, evenings, nights and weekends.

**Dietary Aides**  
These part-time opportunities are ideal for students who are ready to assist in food preparation, serve meals, set and clear tables, as well as perform cleaning duties.

Please e-mail your resume, in confidence, to rougevalley@chartwellret.ca. To learn more about our organization and available opportunities to join our team, please visit our website at www.chartwellret.ca.

Thank you for your interest. Only candidates selected for an interview will be contacted. No phone calls, please.

**MARKHAM**

**REWARDING CAREERS for PEOPLE WHO CARE.**

**541 Part-Time Help**

**Kerry's Place Autism Services** requires part-time/relief and overnight asleep direct care staff to work in residential settings in the Newmarket and Queensville areas. Shifts are from 8 a.m. to 3:30 p.m., 3 p.m. to 10 or 11 p.m., and 10 or 11 p.m. until 8 or 9 a.m. Human Services work experience/education, as well as current FA, CPR and CPI an asset. Minimum G2 licence required.  
Fax resumes to David Pugh at (905) 841-1461 by 3pm, October 25th.  
Only applicants under consideration will be contacted.

**541 Part-Time Help**

Progressive vehicle leasing company located in Markham requires an individual experienced in collections to assist our accounts receivable and legal dept. Detail oriented, good communication skills, good command of the English language and must have a min. of 2-3 years exp. Great work environment, excellent location & benefits.  
Please fax resume & salary expectations in confidence to: Maria Liscio @ Landmark Vehicle Leasing  
905-477-5902 or email to: mliscio@landmark-leasing.com

**EXPERIENCED RECEPTIONIST/ SECRETARIAL**  
required for Land Development Office. Excellent computer and strong organizational skills. Quickbooks an asset.  
Fax resume to: 905-888-1440 or email: done@ncegroup.ca

**PERSONAL SUPPORT WORKERS**

S.R.T. Med Staff has immediate openings for full and part time assignments throughout York Region. Candidates must have a P.S.W. certificate and 1 year recent experience.

- High Pay Rates • Travel Reimbursement
- Weekly Pay (inc. Travel) or Daily Instant Pay
- Benefit Plan • Paid Inservices

Please fax your resume to Wendy Hobson at S.R.T. Med Staff, Human Resources  
416.968.3652 or toll free 1.800.650.8839  
or email: humanresources@srtmedstaff.com

S.R.T. Med Staff, ranked #1 for best agency, is a Canadian owned and operated health care company, recognized as a trusted, experienced provider of nursing and personal support services since 1981. S. R. T. Med Staff has been accredited by the CCHSA since 2000.

**545 Teaching Opportunities**

**LOVE CHILDREN? Great Wages!!!**  
Teachers required for Before and After School Programs in Stouffville, Aurora, and Richmond Hill areas.  
**MUST HAVE**  
• Child Youth Worker - Student/Grad  
• Rec Leadership - Student/Grad  
• ECE - Student/Grad  
• Mothercraft - Student/Grad  
Call 905 477 0660 for an interview  
Fax 905 477 0285 or Email amongfriendsdaycarecentres@hotmail.com

**545 Teaching Opportunities**

**SCOTT WOODS TRANSPORT INC.**

**RATING, PAY CODING & PROCESSING CLERK**  
The ideal candidate will have had previous rating experience in the transportation industry for the daily rating and invoicing of bills of lading and the bi-weekly analyzing of driver's time sheets and processing of the company payroll. This position also includes light administrative duties.

Please apply to L. Cartwright by:  
Fax: (905) 417-6171  
Email: lcartwright@scottwoodstransport.com  
Post Mail: 140 Maloy Street Maple ON L6A 1R9

**Receptionist - Legal Secretary**  
Grad of Legal Sec Course, excellent typing skills req'd, personal injury - insurance practice.  
Hwy. #7 & Leslie, Malach & Fidler  
Contact S.Thorpe at 905-889-1667  
email sthorpe@malach-fidler.com

**ADMINISTRATIVE ASSISTANT WANTED**  
Markham-based Engineering Consulting Firm.  
For details go to www.nceltd.com

**P/T Bookkeeper**  
Fri. AM  
Quick Books Pro 2006 experience preferred.  
Forward resume to: brian@edmarketing.com

Canadian Distributor in Richmond Hill Seeking  
**RECEPTIONIST**  
for extremely busy switchboard. Skills must include excellent communication, high attention to details, multi-task efficiently. Computer skills necessary. Start immed. Salary mid-high 20's.  
Email Resume to: csrpositions@gmail.com

**RECEPTIONIST**  
needed for optometrist's office in Markham. Experience and Cantonese an asset.  
Full or part time.  
Fax resume to: 905-201-2913

**RECEPTIONIST**  
wanted  
with room for advancement.  
Fax Resume (905) 477-7278

Genesis Community Daycare Centre, a Christian, Non-profit, Charitable Corporation, serving toddlers to school age children is seeking an  
**EXECUTIVE DIRECTOR**  
Applicants must possess an ECE diploma with a minimum 5 years supervisory experience. Please fax cover letter and resume, stating salary expectations, in confidence to 905-737-4122 or email at genesisdaycare@sympatico.ca  
Thank you to all who apply however only those being interviewed will be contacted. No phone calls please.

Child care centre in Stouffville req's  
**CONTRACT & SUPPORT TEACHERS**  
Applicant must have related experiences with children.  
Call (905)640-0997  
or fax resume to: 416-291-0612