

525 Office Help

Corporate Account Representative

MAGAZINES

The Corporate Account Representative - Magazines will increase sales through new business development. This is a full time position at the Metroland Corporate Sales office in Willowdale, Ontario.

Responsibilities

- Sell Metroland's successful lifestyle City and Rural magazines published in and around the Toronto GTA.
- Prospect for new accounts including researching advertisers in competing publications
- Create proposals for prospective advertisers through compelling business cases
- Assist clients with ad design and co-ordinate with Production dept
- Develop successful advertising programs for clients
- Attain and/or surpass sales targets
- Manage both sales and administrative processes

Competencies, Skills and Experience

- Competencies: Action oriented, Drive for Results, Composure, Customer Focus, Creativity, Learning on the Fly, Time Management
- Superior customer service skills
 - Ability to build and develop effective relationships within the team and with clients
 - Strong sales and presentation skills
 - A proven history of achieving and surpassing sales targets, an unprecedented drive for results
 - Solid organizational and time management skills with the ability to multi-task
 - Ability to work in a fast-paced, dead-line oriented environment
 - Able to manage both sales and administrative responsibilities
 - A minimum of 3 yrs experience in magazine sales preferred

Excellent compensation and benefit package.

If working with a highly energized, competitive team is your ideal environment, please email your resume to: cgray@metroland.com by July 14, 2006.



10 Tempo Ave., Willowdale, Ontario, M2H 2N8

Metroland Community Newspapers

www.metroland.com • www.millionsofreaders.com

Thank you for your interest. Only those candidates selected for an interview will be contacted. Metroland is a Dynamic Media Company delivering vital business and community information to millions of readers across Southern Ontario each week. Metroland is a wholly-owned subsidiary of Torstar Corporation.

GENERAL ACCOUNTANT

Full Time Opportunity, Newmarket, Ontario
Salary Range: \$49,504.00 - \$57,905.00

Reporting to the Manager - Accounting, the successful candidate will be responsible for the entire accounting production function including AP, AR, payroll, bank and GL account reconciliations and maintenance, the preparation of various remittances and assistance with year end processing.

A post secondary degree/diploma in Finance & Accounting or Business Administration with enrolment and partial completion of an accounting designation (CGA, CMA) a must. In addition, 3 years experience, with some public sector exposure an asset, as well as knowledge of ACCPAC or other financial software a must.

For further details please visit www.lsrca.on.ca. Please forward resumes with references by July 7, 2006 to info@lsrca.on.ca, Attention: Human Resources.

120 BAYVIEW PARKWAY, TEL: 905.895.1281 INFO@LSRCA.ON.CA
BOX 282 FAX: 905.853.5881 WWW.LSRCA.ON.CA
NEWMARKET, ON 1.800.465.0437
L3Y 4X1

530 Sales Help & Agents

BILINGUAL CUSTOMER SERVICE REPRESENTATIVE (Call Centre)

Currently, we are looking to add one Bilingual Customer Service Representative to our Customer Service team. The candidate will work within the company's Rewards Centre handling Member inquiries and processing product orders for designated client programs.

Key responsibilities include:

- ensuring prompt and accurate response to all member inquiries via telephone, email & fax
- maintaining member databases & ensuring confidentiality of account information
- general data entry & outbound customer support calls
- processing product orders using our proprietary IMS software application
- working closely to support other customer service team members.

Minimum 3 years call centre experience.

Please submit your resume with salary expectations to hr@carlton.ca

SALES ASSISTANT

Required for advertising sales. Some administrative duties. Must have own vehicle. Flexible hours. Suits mature student. Email resume to: communitymaps@rogers.com



525 Office Help

530 Sales Help & Agents

Hiring Immediately TELEPHONE SALES

- Excellent Communication Skills
- Company Training Provided
- Great Income Potential

Fax to: 905-853-3376
Attention: Sandra

535 Hospital, Medical, Dental

P/T HYGIENIST & FIT EXPERIENCED ASSISTANT

Full Time, Saturday & Thursday evenings, hours to grow. Start immediately. English a must.

Call 905-731-4611 and/or fax resume to: 905-731-0450

545 Teaching Opportunities

HIRING ECE SUPERVISORS & ASSISTANTS

For BEFORE & AFTER School Programs
PART TIME, SPLIT SHIFT
Supervisors must have ECE or Equivalent
Assistants, all welcome to apply
Please fax to 905 477 0285
ATT DIRECTOR

545 Teaching Opportunities

510 General Help

SECURITY POSITIONS

paying \$10-\$14 per hour + great family benefits. Apply today!
Call G4S: 416.421.2900 or fax resume 416.421.0068
65 Overlea Blvd. Toronto

535 Hospital, Medical, Dental

Dental Office in Stouffville area req's
Full-time Dental Receptionist/Assistant.

Candidates must have AbelDent experience, positive attitude and be flexible.

Please fax resume to: 905-852-0284

535 Hospital, Medical, Dental

RECEPTIONIST needed for busy office. Full time/part time positions available. Must have basic computer skills.

Call (905)472-3322

ADMINISTRATIVE ASSISTANT Full Time Energetic, enthusiastic personality. 2 evenings.

Fax resume: (905)471-1703



540 Hotel Restaurant

FULL OR PART TIME KITCHEN STAFF required for upscale restaurant.

Drop off resume to: 149 Main St. Unionville. or fax 905-480-0110

510 General Help



COPPINWOOD
Employment Opportunities
Coppinwood has positions available in the following Departments:

Greens Department:

- Golf Course Maintenance
- General Landscaping Duties

Please contact Sean DeSilva, Golf Course Superintendent:
Email: sean@coppinwood.com

Club House:

- Men's Locker Room Stewards
- Caddies

Please contact Bill Harris, Golf Concierge
Email: billh@coppinwood.com

Coppinwood is searching for people with great attitudes, a willingness to learn and a desire to make Coppinwood the best private course in Canada

Please mail resumes to:
P.O. Box 1329
Uxbridge, ON L9P 1N5
ATTN: Sean DeSilva,
Golf Course Superintendent or
Bill Harris, Golf Concierge
Only those considered will be contacted for an interview.

510 General Help

Pontiac Café

Excellent opportunity to run your own business!

No investment required, we offer a complete kitchen and are looking for an individual/family to operate our café. A food service background required

Contact: Kelly Jamieson
(905)477-1666



PONTIAC-BUICK-GMC

510 General Help

530 Sales Help & Agents

Hertz Equipment Rental

A leader in the Equipment Rental Industry with progressive Parts & Service operations in Eastern Canada, Hertz Equipment Rental has an immediate opening in our Toronto location for a:

Rental Sales Representative (East Toronto Territory)

You will join a team of Professionals where hard work is compensated with excellent rewards for your achievements. An attractive benefit package awaits the person who is a proven performer with an above average work ethic. If you consider yourself to be a Sales Professional with excellent Territory Management skills, we would like to hear from you.

Please fax your resume in confidence to:
Hertz Equipment Rentals
Fax: (416) 679-4141

530 Sales Help & Agents

Sorenson-Page Chrysler

is currently looking for **SALES PEOPLE**

High volume location in Richmond Hill. Large new and used car inventory. Excellent compensation plan for the right individual.

Please call Steven at 905-883-4444

535 Hospital, Medical, Dental

IF YOU'VE GOT A LOT TO OFFER, SO DO WE!

We are looking for a smart, self-motivated and experienced **Dental Assistant, Receptionist** who will feel right at home at **Dentistry In Oak Ridges**, a brand new aesthetic, family & implant dental office.

The **Dental Assistant** must be level 2 certified and able to work Monday through Friday including two evenings a week.

The **Receptionist** must be able to work 2 evenings a week.

If you're an experienced, successful, extremely motivated Dental Auxiliary looking to take your career to the next level, we invite you to come, join our team of talented professionals. There's no better place to grow your career.

Show us what you have to offer, and we'll do the same.

Fax your resume to: 905-771-6232
Email: 4sterns@sympatico.ca
Only those selected for an interview will be contacted.

535 Hospital, Medical, Dental

510 General Help

SERVCON
EXPERIENCED GROUNDS MAINTENANCE CREW CHIEF (\$12-\$15/hr.)
CONSTRUCTION LABOURERS (\$11-\$13/hr.) for Interlocking/Construction company. Full time, year round. Valid license w/ clean abstract required. Uniform provided. Fax/email resume: 905-881-7210
admin@servcon.ca

510 General Help

DISTRICT REPRESENTATIVE

(6 MONTH CONTRACT)
RICHMOND HILL/
THORNHILL LIBERAL & VAUGHAN CITIZEN



Making a Positive Difference in Our Communities

The York Region Newspaper Group has a six month contract opening for a District Representative in our Circulation Department. Reporting to the District Manager, you are responsible for maintaining a youth carrier force, while implementing outstanding customer service in the area of responsibility.

Competencies/Skills and Experience:

- Excellent communication skills.
- Must enjoy working with youth.
- Strong interpersonal skills.
- Ability to meet deadlines and work well both independently and as a team member.
- Strong organizational skills.

Qualifications must include:

- Must have a reliable vehicle.
- Previous experience with children would be an asset.
- Working knowledge of computer and VINCA.
- Ability to self motivate.
- Ability to multi task.
- Must be available to work Monday, Wednesday & Friday 9-5; Tuesday and Thursday 11-7.

Interested candidates are asked to e-mail resume and cover letter to mbarville@yrng.com or fax to (905)660-3118 no later than June 28, 2006.

Metroland is an equal opportunity employer. We thank all applicants for their interest; however only individuals selected for an interview will be contacted. No telephone calls, please. All resumes will be kept on file for future consideration.

"KIDS ON TV!"

"Commercials, Film, Videos, Series & Print"
Fresh Faces ages 2 yrs- Seniors needed immed. No fees, No courses. Top agency/Serious calls
We make \$ when you make \$
Call Now...
416-221-3829

Resort requires **Weekend Help LIFEGUARD** NLS certified. \$10/hr. & **BOAT HOUSE ATTENDANT** Min Wage. (905)642-1700