

# york region C·A·R·E·E·R·S

Your community career choice • Serving York Region through The Era-Banner, The Liberal, The Vaughan Citizen, The Economist & Sun, The Stouffville Sun/Tribune & The Advocate

Monday - Friday 8:00 am - 6:00 pm

1-800-743-3353

www.yorkregion.com

500 Career Training

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505 Careers

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505 Careers

505 Careers

509 Drivers

509 Drivers

## Back on Track your return to work strategy

Are you thinking about returning to work but aren't sure what the next step is?

Call Job Skills for NO COST help to get 'Back on Track'!



1-866-967-5929

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www.jobskills.org

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## ADVERTISING SALES VAUGHAN CITIZEN



Making a Positive Difference in Our Communities

If you are qualified and interested in the above position, please email your resume by April 12th to: skane@yrng.com

Metroland is an equal opportunity employer. We thank all applicants for their interest; however only individuals selected for an interview will be contacted. No telephone calls, please. All resumes will be kept on file for future consideration.

The York Region Newspaper Group has an immediate opening for an Advertising Sales Representative for The Vaughan Citizen. The Retail Sales Representative is responsible for servicing and growing our existing client base and will increase sales revenue through new business development.

### Position Accountabilities:

- Developing sales programs that meet our clients business needs
- Prospect new business by contacting advertisers in competitor publications and reviewing new businesses in the area
- Create proposals for prospective advertisers through compelling business cases
- Assist clients in ad design and coordinate with Production ensuring consistency of content and appearance
- Develop and recommend special features and advertising promotions to clients
- Sell in-paper advertising and flyer distribution products

### Skills/Experience Required:

- Advertising and/or print sales experience
- Strong presentation, sales and telephone skills
- Solid time management and organizational skills
- Ability to make quality decisions within a deadline driven environment
- Must have a reliable vehicle
- Customer focused with outstanding work ethic
- Relentless drive for results
- Ability to work with quotas and commissions

## Steady, Part-Time School Bus Drivers Needed!



Great for early retirees, mothers and fathers looking for additional income.

- B Licensed Signing Bonus
- No Experience Necessary
- Free, Friendly and Professional Training
- Competitive Wages
- Advancement Opportunities
- Safety Awards Programs
- Bring Your children and Save on Daycare Costs
- Both Small and Large Bus Routes Available
- AND MORE!

Please contact our recruitment team  
905-294-5104  
30 Heritage Rd. Markham L3P1M4  
Email: comeboard@1psg.com

505 Careers

501 Career Counseling

501 Career Counseling

**Be a Part of Our Team!**  
Rapidly Growing Alarm Co. at Keele & Hwy 7 seeks an **ADMINISTRATIVE CO-ORDINATOR (FT)**  
Email resume: admin@apialarm.com  
Visit: www.apialarm.com for more details

**FOR WOMEN ONLY**  
Contact us about the career exploration Workshops and Special Events available throughout York Region at no cost to you!  
*"I was looking for a career to fit my busy life. Focus helped me find the right work for me!"*  
**1.866.992.9930**  
www.employmentsource.ca  
Delivered by the York Region District School Board and funded by the Government of Canada **Canada**

509 Drivers

**WELLINGTON WAY RENT-ALL**  
In Markham has a full time driving position available. Must have clean driver's abstract & be mechanically inclined. \$14/hour  
Fax resume & driver's abstract to: 905-294-6182

505 Careers

505 Careers

**TEAM LEADER**  
required: part time for New Home Decor Show room. Must have excellent communication and interpersonal skills, along with a strong ability to multi-task and supervisory skills an asset. Prerequisite: an Interior Design or Decorating education. The successful candidate must have the ability to work every Friday evening and every weekend.  
Please forward your resume, in confidence, by April 28, 2006.  
Apply To: Submit cover letter referencing the job title and resume to:  
Attention: Jing Garcia  
By Fax: 905.477.7301

Rapidly growing Tier 1 automotive supplier located in Northern GTA, requires the following positions to join their team:

- Manufacturing/Mechanical Engineers
- Launch Engineer
- Buyer
- Planner
- Millwright
- Electrician

- Quality Engineer
- IT Technicians
- Human Resources Generalist
- Accounting Clerk
- Building Maintenance
- General Labour/ Machine Operators

Please email resumes to hiring@tier1jobs.com for consideration.

525 Office Help

525 Office Help

**MARKHAM DODGE CHRYSLER** is currently seeking **LEASE ADMINISTRATION CLERK**  
Part Time Position (9:00AM - 1:00PM)  
Monday Thru Friday  
Filing and General Office Duties  
Insurance background an asset  
Please fax resume to:  
John Longman 905-471-8350

512 Summer Employment

Goodwood Kartways in Stouffville is looking for energetic, athletic individuals seeking summer employment. Full training is provided. Please email resumes to: info@goodwoodkartways.com

515 Skilled & Technical Help

515 Skilled & Technical Help

Wastequip Cusco a leading manufacturer of pressure vessels and mobile vacuum cleaning equipment is looking for the following positions for it's Richmond Hill facility.  
**(4) TRUCK MECHANICS**  
(Assembly Environment)  
Permanent, Full Time Day and Evening Shifts Available. Salary Depending upon experience. Ability to read drawings. Must possess own tools. Experience in mechanical/electrical/pneumatic systems desirable. Speak/Read/Write English.  
**WELDER FITTERS**  
(Multiple Positions)  
Please fax or email resume to:  
905-883-1778  
jimd@wastequipcusco.com

515 Skilled & Technical Help

515 Skilled & Technical Help

**AUTHENTIC CUSTOM CYCLE AND AUTOMOTIVE LTD.**  
Full or part-time  
Licensed Auto or Motorcycle Mechanic or 4th or 5th year Apprentice (Harley experience an asset.)  
Flexible hours. Call 905-471-3021 or fax resume 905-471-7648

525 Office Help

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**Sangoma Technologies**, a Markham based technology company is seeking a take charge person to fill the role of Administrative Assistant in our very busy office. You will be supporting our sales team as well as looking after general office duties.

The role includes but is not limited to:  
• Order Entry • Issuing, tracking and maintaining customer return information • Customer database maintenance • Processing existing client leads • Co-ordinating trade show booth requirements • Customer Service • Answering phones  
**Qualifications:**  
• The ability to prioritize and deal with multiple assignments in a demanding environment • Advanced MS Word, Excel, Outlook and typing skills • Strong listening and comprehension skills • Highly developed communication and interpersonal skills • Excellent spoken and written English • Previous experience as an Administrative Assistant • Must be proactive, able to work independently and as part of a team.

Send your resume to hr@sangoma.com

**Part Time Receptionist** required to work mornings at the **Stouffville Veterinary Clinic.**  
Fax resume to: 905-640-6102

525 Office Help

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Wastequip Cusco a leading manufacturer of mobile waste handling equipment (www.wastequip-cusco.com) located in Richmond Hill is looking for a

### Administrative Assistant.

The position will involve administrative, reception and general support duties. The ideal candidate should have 2 years experience in customer support, excellent organizational skills accompanied by strong interpersonal and superior communication skills. Be efficient in high stress situations, adapt to new systems quickly along with being friendly, self-confident and poised. Some accounting skills along with human resource experience would be an asset but we are willing to train.

Wastequip Cusco offers a competitive compensation package along with immediate full benefits.

Please fax resume to: 905-883-1778

**ACCOUNTS PAYABLE CLERK**  
• General accounts payable duties working in a department of five people  
• WORD & Excel experience an asset  
• Accounting program Open Systems  
• Ability to work to a schedule  
• Mon - Fri, 9:5  
• Busy office with informal atmosphere  
• Must have good command of the English language, both verbal & written  
• Annual salary \$23,000.00  
Please fax resume to: 905-479-5059

**Bookkeeper**  
Markham Accpac.  
Call Peter (905) 479-8332 ext. #1

**ENTRY LEVEL CUSTOMER SERVICE REP**  
For a company located in Markham. Good command of the English language and typing skills a must. Email resumes to: po@stentechcanada.com

**SECURITY CALL-CENTRE OPERATORS & DATA CLERK**  
Full training provided. Day/night shifts. Keele/Hwy#7. Fax/email resumes: 1-866-277-4086 resumes@apialarm.com

Promote your company's **INTERNET PRESENCE** in the Classifieds. Be sure to include your **WEB ADDRESS**