

york region

CAREERS

Your community career choice • Serving York Region through The Era-Banner, The Liberal, The Vaughan Citizen, The Economist & Sun, The Stouffville Sun/Tribune & The Advocate

Monday - Friday 8:00 am - 6:00 pm

1-800-743-3353

www.yorkregion.com

500 Career Training

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KLC Career College
EDUCATION ASSISTANT DIPLOMA

Love working with children?
Graduate in Less than ONE YEAR!
Job Internship Included!

Open House

RICHMOND HILL York District School Board Richmond Green Sec. School Room 104 1 William F. Bell Prkway Tuesday March 28 2 pm to 4:30 pm	WHITBY KLC Durham Campus 400 Dundas St. West Room 200 Wednesday March 29 2 pm to 5 pm
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Come check us out!

1-888-732-0326
www.kingstonlearningcentre.ca

Kingston Learning Centre, 744 Robinson Park Place, Kingston, ON K7M 4H7
Financial Assistance may be available if eligible

Town of East Gwillimbury

ENGINEERING & TRANSPORTATION SERVICES DEPARTMENT

DESIGN DRAFTSPERSON/CAD OPERATOR
(\$40,719 to \$46,468 effective May 1/06)
Plus excellent fringe benefits

Qualifications:

- Graduate of Community College Civil Engineering Technology Program or equivalent with OACETT membership
- 3 to 5 years experience in municipal engineering design with good public relations skills
- Proficient in AutoCAD Map, ArcMap, Eagle Point Civil, Access Database, Microsoft Office Suite
- Proficient written & oral communication, interpersonal & organizational skills

Duties:

- Reporting to the Design and Construction Supervisor and Town Engineer, produces detailed design drawings from civil survey data for roads, side-walks, watermains and sewers; GIS mapping; infrastructure mapping and database management

Please forward your resume and accompanying letter no later than 4:30 p.m. on March 24, 2006 to:

Mr. B.W. Hunt, P.Eng.
Town Engineer
Town of East Gwillimbury
19000 Leslie Street
Sharon, Ontario L0G 1V0
Tel: 905-478-4282 ext. 261
Fax: 905-478-8545

E-mail: engineering@eastgwillimbury.ca

We thank all who apply and advise that only those selected for an interview will be contacted. All applications received are collected under the authority of the Municipal Act, R.S.O. 1980 Chapter 302 as amended.

WATER METER INSTALLERS REQUIRED
Richmond Hill/ Markham/ Durham
EARN \$20 PER HOUR
Average installer earnings

Neptune Technology Group is the leading manufacturer of water meters in North America. In Canada Neptune Technology Group offers complete water meter installation programs for communities upgrading their metering technology.

Sub-Contract Position - Water Meter Installer - training provided

Duties:

- Change out of water meters
- Service work related to change out program.
- No selling required

Requirements:

- Mechanically inclined
- Reliable vehicle and basic hand tools
- Valid driver's license
- Excellent communication skills

Remuneration:

- Sub-contract position: pay based on performance, no ceiling (average installer earns \$20/hour), with flexible hours.

Neptune Technology Group is an Equal Opportunity Employer

Please submit resumes to:
FAX: 1 (888)329-7323
OR EMAIL TO:
mailto:careerscanada@neptunetg.com

Unemployed? We can help!

Free informative 1 day seminar.
Improve your job search skills.
Get immediate referral to FREE services and programs.

1.866.992.9930
www.employmentsource.ca

Delivered by the York Region District School Board
and funded by the Government of Canada.

500 Career Training

Consider A Career in

Dental Hygiene

HIGHLY RESPECTED EXCELLENT INCOME POTENTIAL

REWARDING FLEXIBLE HOURS

IN-DEMAND

A State-of-the-Art facility, an advanced curriculum, and a faculty that is approachable and experienced make Oxford North Toronto a leader in dental hygiene education.

OXFORD NORTH-TORONTO
Call 905-780-9023
Next class begins May 2006

OPEN HOUSE MARCH 23

500 Career Training

Harry James FINANCIAL

RECEPTIONIST/ADMINISTRATOR

Experienced receptionist/administrator needed for established financial planning boutique. Successful candidate will be friendly, outgoing, confident & professional with excellent public relations & communication skills; strong organizational & multitasking skills. Willingness to learn admin processes & assist with office operations. MS Office proficiency required. Salary commensurate w/ experience.

FAX 905 471 1384 or email resume - Deb.Bullock@dpii.ca

500 Career Training

WELLINGTONWAY RENT-ALL

In Markham has a full time driving position available. Must have clean driver's abstract & be mechanically inclined. Fax resume & driver's abstract to: 905-294-6182

509 Drivers

Unipac, an ITW Company

The Leader in Manufactured Inner Seals and Closure Liners is looking for a Customer Service Sales Development Specialist.

Main Responsibilities

- Reporting to the North American Supply Chain Manager.
- Main contact for established key accounts.
- Answering incoming customer calls
- Processing phone and email Purchase Orders
- Handling customer service problems such as complaints, late shipments, damaged or short shipments.
- Handling customer returns and issuing credits.

The ideal candidate must have:

- College and/or University degree
- Minimum 1 to 2 years of customer service/office experience.
- Comfortable working with people at all levels and group presentations.
- Strong Computer skills; Word and Excel.
- experience with "Navision" an asset.
- Customs experience would be an asset.
- Strong analytical and math skills required.
- Secondary language skills an asset (French, Spanish, Chinese)

We offer competitive wages and a comprehensive benefits package. Fax: 905-727-3930
e-mail: humanresources@unipac.ca
Visit our website at www.unipac.ca

509 Drivers

DZ DRIVERS NEEDED

- Full-time day shift, overtime available
- Deliveries throughout the GTA, hand bombing involved
- Good pay

Must have 2 years DZ experience, clean abstract & CVOR

Call 416-364-2175

DAVIS ORTHODONTICS

Clinic Manager

We are a fun-loving, high-tech orthodontics practice with offices in Richmond Hill and Woodbridge.

Due to our exciting growth, we are looking for our very first Clinic Manager for each office. These experienced senior managers will have demonstrated Clinic Manager experience in a similar environment. The responsibilities include managing the clinical staff, managing the patient experience, scheduling and promoting the practice. The Woodbridge position is currently a 4 day position. The Richmond Hill position is a 5 day position.

Interested candidates can send their resume by March 24, 2006 to: barbara@davisortho.ca

We thank all applicants, however, only those selected for an interview will be contacted.

Davis Orthodontics is Growing!

ADVERTISING SALES
RICHMOND HILL
LIBERAL

The York Region Newspaper Group has an immediate opening for an Advertising Sales Representative for The Richmond Hill Liberal. The Retail Sales Representative is responsible for servicing and growing our existing client base and will increase sales revenue through new business development.

Position Accountabilities:

- Developing sales programs that meet our clients business needs.
- Prospect new business by contacting advertisers in competitor publications and reviewing new businesses in the area
- Create proposals for prospective advertisers through compelling business cases
- Assist clients in ad design and coordinate with Production ensuring consistency of content and appearance
- Develop and recommend special features and advertising promotions to clients
- Sell in-paper advertising and flyer distribution products

Skills/Experience Required:

- Advertising and/or print sales experience
- Strong presentation, sales and telephone skills
- Solid time management and organizational skills
- Ability to make quality decisions within a deadline driven environment
- Must have a reliable vehicle
- Customer focused with outstanding work ethic
- Relentless drive for results
- Ability to work with quotas and commissions

yrng
Making a Positive Difference in Our Communities

If you are qualified and interested in the above position, please email your resume to: abeswick@yrng.com

Metroland is an equal opportunity employer. We thank all applicants for their interest, however only individuals selected for an interview will be contacted. No telephone calls, please. All resumes will be kept on file for future consideration.

509 Drivers

515 Skilled & Technical Help

HOME FUSION
requires Qualified & Skilled BATHROOM RENOVATORS
Knowledge of all bathroom renovation aspects required.
Call 905-201-5136
Fax 905-201-5137

DZ DRIVERS REQUIRED
For local trucking company.
Min. 3 yrs exp.
Clean abstract.
Call 905-513-9600

Ask about a Workopolis listing for 30 Days for only \$125 for your Careers/Help Wanted Ad.