

york region C·A·R·E·E·R·S

Your community career choice • Serving York Region through *The Era-Banner, The Liberal, The Vaughan Citizen, The Economist & Sun, The Stouffville Sun/Tribune & The Advocate*

Monday - Friday 8:00 am - 6:00 pm

1-800-743-3353

www.yorkregion.com

505 Careers

505 Careers

505 Careers

505 Careers

505 Careers

505 Careers

505 Careers

505 Careers

505 Careers

ADVERTISING SALES RICHMOND HILL LIBERAL

The York Region Newspaper Group has an immediate opening for an Advertising Sales Representative for The Richmond Hill Liberal. The Retail Sales Representative is responsible for servicing and growing our existing client base and will increase sales revenue through new business development.

Position Accountabilities:

- Developing sales programs that meet our clients' business needs.
- Prospect new business by contacting advertisers in competitor publications and reviewing new businesses in the area.
- Create proposals for prospective advertisers through compelling business cases.
- Assist clients in ad design and coordinate with Production ensuring consistency of content and appearance.
- Develop and recommend special features and advertising promotions to clients.
- Sell in-paper advertising and flyer distribution products.

Skills/Experience Required:

- Advertising and/or print sales experience.
- Strong presentation, sales and telephone skills.
- Solid time management and organizational skills.
- Ability to make quality decisions within a deadline driven environment.
- Must have a reliable vehicle.
- Customer-focused with outstanding work ethic.
- Relentless drive for results.
- Ability to work with quotas and commissions.



Making a Positive Difference in Our Communities

If you are qualified and interested in the above position, please email your resume to: abeswick@yrng.com

Metroland is an equal opportunity employer. We thank all applicants for their interest; however only individuals selected for an interview will be contacted. No telephone calls, please. All resumes will be kept on file for future consideration.

ADVERTISING SALES VAUGHAN CITIZEN

The York Region Newspaper Group has an immediate opening for an Advertising Sales Representative for The Vaughan Citizen. The Retail Sales Representative is responsible for servicing and growing our existing client base and will increase sales revenue through new business development.

Position Accountabilities:

- Developing sales programs that meet our clients' business needs.
- Prospect new business by contacting advertisers in competitor publications and reviewing new businesses in the area.
- Create proposals for prospective advertisers through compelling business cases.
- Assist clients in ad design and coordinate with Production ensuring consistency of content and appearance.
- Develop and recommend special features and advertising promotions to clients.
- Sell in-paper advertising and flyer distribution products.

Skills/Experience Required:

- Advertising and/or print sales experience.
- Strong presentation, sales and telephone skills.
- Solid time management and organizational skills.
- Ability to make quality decisions within a deadline driven environment.
- Must have a reliable vehicle.
- Customer-focused with outstanding work ethic.
- Relentless drive for results.
- Ability to work with quotas and commissions.



Making a Positive Difference in Our Communities

If you are qualified and interested in the above position, please email your resume to: skane@yrng.com

Metroland is an equal opportunity employer. We thank all applicants for their interest; however only individuals selected for an interview will be contacted. No telephone calls, please. All resumes will be kept on file for future consideration.

Telecommunications Service Centre is currently recruiting for the following positions in Markham.

Technician

- Technician in either Telecommunications or Electronics
- Two years manufacturing experience in a maintenance role, ideally with wireless telecoms equipment
- Troubleshooting and circuit is an asset
- College graduate in electronics

Customer Service Representative

- Must be able to speak French
- Must have a minimum of 1 year experience in customer service.
- Advanced computer/keyboarding skills
- Ability to respond to adverse situations, e.g. irate customers, high call traffic

Fax resume to 905-415-2688 or email to katie.chan@futuretel-service.com

SIT GROWS AGAIN!

Due to currently customer demand we are need of the following positions:

TERM DEPOSIT/INVESTMENT SPECIALIST

WEB DEVELOPER (WebSpeed a plus)

Located in Stouffville, Ontario, Strategic Information Technology Ltd. (SIT) develops, sells, and supports Portfolio Plus, a complete BANKING SOFTWARE solution for Banks, Trust Companies, Credit Unions and Building Societies.

Please refer to the CAREERS section of www.stratinfotech.com for more information and exact instructions on how to respond to each particular job posting.



IMMEDIATE EMPLOYMENT OPPORTUNITY

Corporate Controller

Experienced CA CMA or CGA required to handle all accounting aspects at Eagles Nest Golf Club, Maple ON

This position is full-time, year-round salaried with full benefits.

A detailed job description and duties can be found on our website under the Employment Section at www.eaglesnestgolf.com

Interested applicants are to forward their resume by fax to: (905)417-0525 or email to: dainsworth@eaglesnestgolf.com with detailed experience & salary expectations.

We thank all candidates however only those selected for an interview will be contacted. No telephone inquiries will be accepted.

Unipac, a Division of ITW Manufacturer of Induction Lining Materials, is seeking an intermediate level **COST ACCOUNTANT**

experienced in a process cost manufacturing environment. The ideal candidate has 3 years previous cost accounting experience, is a team player, and has Navision and ERP Systems experience. Must have an accredited Accounting designation or equivalent. We appreciate all those who express an interest in this position. Please note that only those considered for interviews will be contacted.

Fax: 905-727-3930 e-mail: humanresources@unipac.ca Visit our website at: www.unipac.ca

509 Drivers

Napa Auto Parts

Stouffville requires Part Time Driver Position

Fax resume 905-640-3031

525 Office Help

Office/Sales Person for Food Distributor in Markham.

Excellent communication & computer skills. Fax 905-480-0444 or email: johnson@cjaytea.com

525 Office Help

JUNIOR BOOKKEEPER required for small contracting firm located in Gornley. Simply Accounting an asset. Other administrative duties are also involved. Fax resume to 905-888-5856

530 Sales Help & Agents

INSIDE SALES/ MARKETING Admin. skills & creativity for body care product distributor. Email resume to: lorne@sensational.ca

Customer Service/ Office Manager

req'd for a small Markham company. Responsibilities incl: data entry, order scheduling, problem resolution, telephone, some A/R collections. Other admin duties also involved. Position requires excellent communications and computer skills. If you are dedicated, team player, self-starter, able to start work at 7 a.m., please send resume and salary expectations to: sherr1@homedetails.ca

Accounts Payable/ Cost Control

A small land development and midrise construction company in Markham requires a highly experienced individual who can work on several projects at once to manage invoices from sub-trades, administer contracts and maintain detailed overview of each project. Accuracy and efficiency a must, along with excellent communication skills and current computer knowledge. Fax resume with salary expectations to (905) 479-2934.

515 Skilled & Technical Help

515 Skilled & Technical Help

N-TWO Cryogenic Inc. offers liquid nitrogen services to the plumbing and machine industry. We are looking for a mature team player with excellent customer service skills who can grow into a management role. No experience required. We will train.

Two Positions available:
1. **BILINGUAL (FRENCH/ENGLISH) MANAGEMENT TRAINEE**
2. **CRYOGENIC TECHNICIAN**

Qualifications: DZ license a must/ any type of trade certification/clean driving record and mechanically inclined/Able to think independently with proven problem solving skills/willing to work flexible hours including some evenings and weekends.

This position is suited to responsible individuals who enjoy working hard, working with others, and seeing business grow. Technical training will be provided.

Interested applicants should fax their resume to the attention of Allison (905) 660-1635 or email to alison@n-two.com



Alu'Die Extrusion Dies

Newmarket
• **Blanchard, Grinder Operator**
• **CNC Lathe Operator**
• **Jr. Wire EDM Operator**
Fax resume: 905-898-0199 email: doug@aludie.com

525 Office Help

525 Office Help

RECEPTIONIST MARKHAM COMMERCIAL REAL ESTATE COMPANY

Flexible for 2+ days per week with potential to develop into full time. Scheduling and handling deadlines in fast paced industry. Detail-oriented, resourceful and organized, the right candidate will possess strong oral and written communication skills. They will handle the public professionally, and be proficient in MS Word and Excel.

Fax resume to: (905)477-4788 or email at info@monopolyrealtync.com. No phone calls please.

Everything from Boats to Books

Buy or sell just about anything in the columns of the *Economist & Sun/Sun-Tribune Classifieds*.

ECONOMIST & SUN *Stouffville* **Sun-Tribune**

1-800-743-3353

