

# york region CAREERS

Your community career choice • Serving York Region through The Era-Banner, The Liberal, The Vaughan Citizen, The Economist & Sun, The Stouffville Sun/Tribune & The Advocate

Monday - Friday 8:00 am - 6:00 pm

1-800-743-3353

www.yorkregion.com

**505 Careers**    **505 Careers**    **505 Careers**

The College of Dental Technologists of Ontario (CDTO), the regulatory body that governs the practice of dental technology in Ontario, is inviting applications for the position of

**EXECUTIVE ASSISTANT (COMMUNICATIONS)**

The successful candidate will work in a small team supporting the activities of the Registrar, Council and committees; develop and implement plans to foster the College's communications; and maintain the College's website and publication of its newsletters.

**Qualifications:** degree in public relations, administration, social services or equivalent; min. three years' experience, ideally in a regulatory environment, knowledge of the Regulated Health Professions Act an asset; strong organizational, analytical and communication skills; demonstrated history of teamwork, problem solving and initiative; strong knowledge of computer applications, proficiency in Microsoft Office and Access; self-motivated, keen to learn and thrives in a fast-paced work environment.

Please forward resumes in writing to:  
The Registrar, CDTO, #260-2100 Ellesmere Road,  
Scarborough, Ontario M1H 3B7  
by August 26, 2005.

We appreciate all applications, however,  
only those selected for an interview will be contacted.

**Join the Shanahan Sales Team. EXPERIENCED SALES PEOPLE REQUIRED IMMEDIATELY**

We're looking for self-motivated, energetic people who wish to earn an above average income. We offer competitive remuneration package, benefits and a demo program.

**GENERAL TECHNICIAN & TRANSMISSION TECHNICIAN**

Busy flat rate shop. The ideal candidate will have a Class A license, and up-to-date Ford training.

Sales People please fax resume to:  
Randy Winstone or Tony Caietta

Technicians please fax resume to Michael Ang or Kevin King



ISO 9001:2000

- Ford

567 Davis Drive, Newmarket

Tel: 905-853-5000, 416-798-4858 Fax: 905-853-3004

**FINANCE DIRECTOR**

Qualified Finance Director required by Canadian mission organization with offices in Stouffville. Details and application available online at: [www.eicanada.org/opportunities/CA-006.html](http://www.eicanada.org/opportunities/CA-006.html)

Promote your company's INTERNET PRESENCE in the Classifieds. Be sure to include your WEB ADDRESS

Please Recycle



**Looking For A Career "Not" Just A Job?**

Join One of Canada's Leading Landscape Maintenance Companies FULL-TIME POSITIONS AVAILABLE

**Administrative Assistant**- Must possess excellent communication, interpersonal, organizational and computer skills. Basic accounting knowledge required.  
**Bookkeeper**- AR, AP, Payroll, GL and a wide variety of challenges. A self-starter with excellent computer and communication skills essential. ACCPAC experience an asset.

An Excellent Command of the English Language is Required for all Positions. Please Fax Resume to: (905)943-9529

**OUTSIDE SALES REPRESENTATIVE**

York Region's leading independent Staffing Service requires an experienced sales producer to sell our Temporary Help Industrial Services throughout York Region. We have an excellent compensation package.

Join a WINNING TEAM!  
Call us at 905-737-2104 or email [pdi@staffingsrvs.com](mailto:pdi@staffingsrvs.com)

**STAFFING SERVICES**

**OXFORD LEARNING**

in Markham/Unionville requires **TEACHERS, ADMIN & LITTLE READER TEACHER.** Training provided. We welcome Moms returning to work. Please send resumes to: [unionville@oxfordlearning.com](mailto:unionville@oxfordlearning.com)

**505 Careers**    **505 Careers**

Insurance agency requires a **Part-time Professional Telemarketer** to book insurance reviews with current customers. Word Tracks and lists provided. Fax resumes to: 905-201-8601

**Fax us your ad**  
1(905)  
853-1765

**515 Skilled & Technical Help**    **515 Skilled & Technical Help**    **515 Skilled & Technical Help**

**SAMCO MACHINERY LTD.**, located in Scarborough, manufactures roll forming machines.

Due to continued growth, we have the following positions available:

**Machine Builders/ Fitters**- Must have experience building new machinery. Ability to read blueprints and work with close tolerances. Millwright an asset. Some travel required.

**CNC Lathe Operators**- Set up and operate horizontal lathes in a one-off shop environment. Fanuc 18 and PUMA lathe exp. an asset.

If you are interested in joining a growing company, please email your resume to [hr@samco-machinery.com](mailto:hr@samco-machinery.com) or send by fax to (416)285-1353

Find out more about Samco at [www.samco-machinery.com](http://www.samco-machinery.com)

**515 Skilled & Technical Help**    **515 Skilled & Technical Help**

**WANTED**

**Service Technician/Installer For Markham's #1 Residential HVAC Contractor**

**Must have:**  
• Gas Technician 2  
• ODP Certificate  
• Min. 5 years experience  
• Valid drivers licence  
**Salary 35-60K**  
**Company vehicle provided.**  
Fax resume: (905)479-1317  
Call John: (416)990-1535

Calgary Alberta based Specialized Transportation and Rigging Company is looking for experienced

**WINCH TRACTOR, PICKER OPERATORS, & HYDRAULIC PLATFORM TRAILER OPERATORS** to work in the Alberta Petrochemical industry. Wages range from \$24-\$28 per hour, plus benefits. Signing/Relocation bonus may be available for the right candidate. Phone (888)500-6894 fax or email resume to (403)569-7643 or [jobs@singerspecialized.com](mailto:jobs@singerspecialized.com)

**Utility Locate Technicians;** Opportunity to join progressive growing company in GTA. The latest in technology, equipment, training and excellent wage opportunities for the right candidates. A drivers abstract and a security clearance letter will be required. Fax resume to 905-479-8628

**GROUND MAINTENANCE & ENHANCEMENT POSITIONS available.** Also winter work.

**MARKHAM PROPERTY SERVICES LTD. MPS**  
Call (905)472-4842

**ENTRY LEVEL OFFICE ADMIN**

Position available. Canadian Locators Inc. in Markham. Fax resume to: 905-479-8628

**BOBCAT OPERATORS**

3 Bobcat/Excavator Operators Required \$20+/hr, F/T Immediate. (905)472-0703 (416)688-0100

**525 Office Help**    **525 Office Help**

**MINI Markham Part-Time Receptionist**  
Must be friendly and outgoing. Good communication and customer service skills, computer literate and available Saturdays. Resumes will be accepted until Monday, August 22, 2005. Email resume to: [kim.petrasso@tcbmw.com](mailto:kim.petrasso@tcbmw.com)

Canadian Distributor in Richmond Hill seeking individual with solid experience as an **Administrative Coordinator**. Skills must include excellent communication, high attention to detail, able to multi-task effectively and advanced computer skills. Salary mid-high 20's. Fax resumes to 905-763-8322 or e-mail [otipositions@gmail.com](mailto:otipositions@gmail.com)

**PT ACCOUNTING CLERK** for general assistance to the accounting department and general office activities for engineering company in Markham. Knowledge of simply accounting and A/P is required. Must be logical, organized, and detail oriented. Contact Human Resources by fax (905)470-7700 or email: [engineers@banerjee.com](mailto:engineers@banerjee.com)

**525 Office Help**

**TELEPHONE INTERVIEWERS**

required on both a full-time and part-time basis for a national information gathering organization. Medical background and medical terminology an asset. Good computer and keyboard skills a must. Hours are Mon-Fri. 8a.m - 10p.m., Sat. 9a.m. - 5 p.m. and Sundays 11a.m. - 4p.m. This is NOT telemarketing. E-mail resume to [dwork@hooperholmes.ca](mailto:dwork@hooperholmes.ca)

**EXPERIENCED RECEPTIONIST**

Wanted for Real Estate office. Part-time day hours. Professional environment, central Markham location. Looking for computer experience, reception experience a help. Please call Mary, (905)471-2000 or fax resume (905)471-3816

**530 Sales Help & Agents**    **540 Hotel Restaurant**

**SALES AGENT**

Wanted. Commission. Work in Your Area. P/T, F/T (905)209-8834 mlalonde @tradebank.com

**STAKEOUT**

Restaurant/Lounge. 5402 Main Street. (905)642-5557 Now Hiring F/T, P/T, **BARTENDERS SERVERS LINE COOK.** Please apply within.

**Counter Help**

Hours: 11am-5pm. or 10am-3pm. Mon.- Fri. Apply in person: Jimmy the Greek Restaurant (Markville Mall) 905-474-3756

**540 Hotel Restaurant**    **510 General Help**

**FARMS ARE FUN**

Join us this fall: Aug.-Oct. 31st **Part-time Market Help** (Weekends included) Forsythe Family Farms 10539 Kennedy Road, Markham.

**510 General Help**

**Animal Care Attendant** for veterinary clinic. Approx. 33hrs./wk. Exp. including pet restraint for surgery is required. Please fax resume to: Milliken Veterinary Clinic 416-609-0511

**PAINTER REQUIRED**

Must have 10 yrs exp. and be able to work independently. Wages negotiable. Own transportation & tools required. Call Mike 416-896-0324

**540 Hotel Restaurant**    **540 Hotel Restaurant**

**HARVEY'S** We now have **FULL & PART-TIME POSITIONS** Available for friendly, energetic team mates Apply in person 15 Sandale Road, Stouffville or fax resume to: (905)642-3794

**ARAMARK**

**GENERAL HELP** wanted for busy school cafeteria in Markham: Please fax resume to: 416-321-0212 or call 416-255-6131 ext. 622

**Stouffville Tea Room requires**

2 Positions for Saturdays:  
• Sandwich Maker • Server. Experience preferred. Must have initiative, be responsible, customer oriented and quick to learn. Drop off resume at: 6308 Main Street, Stouffville.

**EXPERIENCED COOK/SOUS CHEF**

**DISHWASHER/CLEANER WAITSTAFF** Required for new restaurant in Markham. Please call (905)209-8513 or (647)282-9809.

**545 Teaching Opportunities**    **545 Teaching Opportunities**

Are you a piano teacher, or do you have the desire to teach? **THE PIANO STUDIO** is looking for qualified, motivated **PIANO TEACHERS** for its growing music schools. Bring resume to Newmarket location at 69 Davis Drive, fax 905-895-6851 or email [elise@thepianostudio.com](mailto:elise@thepianostudio.com) Phone 905-895-1844

**TEACHER'S ASSISTANT**

required for September. Must love children. Private school in Markham. \$9.00/hr. Must be fluent in English. French an asset. Fax resume to: 905-294-0130