

# HR.com™

HR.com is in business to help build great companies by connecting them to the knowledge and resources they need to effectively manage the people side of business. As the global authority, we deliver HR Best Practices to help organizations build great companies through community, collaboration, research, shared best practices, and measurements.

We are looking for high potential individuals who are willing to think outside the box, go above and beyond the call of duty to satisfy our clients' needs and work in a fun environment that promotes teamwork, collaboration and individual goals.

HR.com is a privately owned employer, located in Aurora, who is funded by private investors and Ventures West. Since 1999, we have been providing high value to our 135,000 members. Please submit resumes to [tdoyle@hr.com](mailto:tdoyle@hr.com) or fax 905-727-4716.

**We currently have openings for the following positions:**

- Senior Product Manager, Corporate Subscriptions**  
This individual will be responsible for defining the Corporate Subscription Model including:  
• The additional features and functionality as well as content  
• The interface with marketing and technology to ensure this happens  
• Training and Education of sales team
- Junior Product Manager, Employer of Excellence Program**  
Working with the Senior Product Manager, this individual is responsible for liaising with marketing (advertising), IT and users to ensure the programs run smoothly. This person should be proficient on Microsoft Word, PowerPoint, and Excel.
- Research Analysts**  
Supporting the largest HR portal, our researchers require excellent presentation and written skills and deep industry knowledge of the HR space to articulate these practices to our members. Researchers are responsible for presentations, webcasts, research, focus groups, and building communities (we call them Executive Councils) along their niche area of expertise. We are currently looking for Analysts with a deep understanding of HR Metrics, Leadership, Benefits and Compensation.
- Passionate Senior Sales Executives**  
We are looking for five additional sales reps who will support industry verticals (Healthcare, Retail, Financial Services, Technology, and Call Centres). These sales executives will carry a group of products that offer extreme value to HR professionals and their management team. Travel to the US is required. Superior communication and presentation skills are a requirement of this position. Base salary plus commission and benefits.
- Three Customer Care and Lead Generation Representatives**  
These representatives will be responsible for qualifying potential clients for the sales team and work with the sales team to generate leads and opportunities. They will also be responsible for setting up member users and training users on our web site.
- CRM Specialists**  
We require a senior and junior CRM list management specialist to:  
1) Manage our CRM data in terms of list management and creating value from our lists  
2) Integrate Web-based CRM with current database  
3) Provide lead generation assistance to our sales team and clients.

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**LAIDLAW**  
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Please contact our recruitment team  
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Email: [comeboard@1psg.com](mailto:comeboard@1psg.com)

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York Region chem. prod.co.  
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FURNITURE DIRECT  
Canada

**Furniture Service Technician / Warehouse Coordinator / Warehouse Technician / Helper**

Join the Bassett Furniture Direct Team  
An exciting, new furniture retailer is coming to Canada, with a warehouse and Distribution Centre located in Richmond Hill.

If you:

- Understand the importance of Customer Service
- Have a passion for furniture and at least three years experience in woodworking, furniture touch-up and pre-delivery preparation and handling for wood furniture and upholstery;
- Have some experience working with computer Bar-Code inventory systems for receiving and shipping;
- Are in good physical condition for some lifting and moving of household furniture;
- Enjoy being part of a team and understanding how everyone's role is important in providing the customer with a rewarding experience;

We offer:

- A competitive salary and bonus;
- Flexible benefits package; and
- A great team of people to work with.

You should also have:

- Good command of written and spoken English and the ability to follow oral and written instructions is important.
- A valid Driver's License with a clean driving record; and
- The flexibility to work the occasional evening and weekend.

So if you like the idea of being part of a company that wants to get it right from the start, please forward you resume to: [careers@bassettfurniture.ca](mailto:careers@bassettfurniture.ca)

Fax: (905) 771-9426.

**You've Never Bought Furniture Like This Before!**

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**EXPERIENCED SALES PEOPLE REQUIRED IMMEDIATELY**

We're looking for self-motivated, energetic people who wish to earn an above average income. We offer competitive remuneration package, benefits and a demo program.

**GENERAL TECHNICIAN & TRANSMISSION TECHNICIAN**  
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Sales People please fax resume to:  
Randy Winstone or Tony Caietta  
Technicians please fax resume to Michael Ang or Kevin King

**SHANAHAN**  
- Ford  
ISO 9001:2000

567 Davis Drive, Newmarket  
Tel: 905-853-5000, 416-798-4858 Fax: 905-853-3004

North America's Leading School Bus Company  
has an immediate opening for

## FULL-TIME, DAY SHIFT, FLOATING MECHANIC

(S. & T. Licences required)

Please contact our recruitment team  
**905-294-5104**  
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Email: [comeboard@1psg.com](mailto:comeboard@1psg.com)

530 Sales Help & Agents  
**COMPUTER SALES REPS.**  
Required for growing inbound call centre located at border of Mississauga/Oakville.  
\$\$ High Earning Potential - up to \$50K plus (primary commission based) \$ High Levels of inbound calls, selling computer products; achieving sales targets.  
1-3 years experience.  
Fax: 905-829-8924 or Email: [resumes@mdg.ca](mailto:resumes@mdg.ca)

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Emerald Hills Golf Club - Stouffville    DiamondBack Golf Club - Richmond Hill  
King Valley Golf Club - King City    King's Riding Golf Club - King City  
Station Creek Golf Club - Gormley    Highland Gate Golf Club - Aurora  
Rolling Hills Golf Club - Gormley

Please forward your resume to Lindy Whitelaw  
E-mail: [jobs@clublink.ca](mailto:jobs@clublink.ca) Fax: 905-841-7033  
Please indicate your preferred club and department.

**DOOR SERVICE/INSTALL STAFF REQUIRED**

Looking for one or all the following skill sets:  
Any kind of door / hardware skills  
Hollow metal doors  
Overhead roll-up  
Revolving doors  
Locksmithing  
Automatic/handicap

Plus:  
Good communication skills & Customer Service  
Please contact us  
Call (905) 841-3982, ext. 114  
Fax resume to: (905) 841-7140  
More info: [jobs@stadia.ca](mailto:jobs@stadia.ca)

AREA DISTRIBUTORS or SALES REPS for Mineral Care Spa, natural based skincare products for face, body and hair. No startup fee, full time / part time. Email: [royalcosmetics18@yahoo.ca](mailto:royalcosmetics18@yahoo.ca) (905)482-8922

Markham-based marketing services company requires:

**SR. PRODUCTION ARTIST:**  
Min. 4 years experience. Pre-press experience an asset. Quark & Adobe expert! Team player.

**PROOFREADER:**  
Excellent English grammar, spelling and attention to detail required. Proficient in MS Word. Degree in English/Journalism preferred.

**BOTH POSITIONS:**  
Full-time and part-time available. Day shifts available but must be willing to work evening shifts. Successful candidates must pass a proficiency test.  
Forward resume by fax to 905-940-0204, or e-mail to [studiojobs@pgmarketing.com](mailto:studiojobs@pgmarketing.com)

**PEOPLE DO READ SMALL ADS.**

**TO PLACE YOUR AD CALL at 1-800-743-3353**

**MATTAMY Homes**

**CONTRACTS ADMINISTRATOR, PURCHASING DEPARTMENT**

Located in Markham Ontario, provides administrative support and coordinates documentation between Mattamy Homes East GTA Division and subcontractors and suppliers. The position is responsible for processing significant amounts of information contained within subcontracts.

**Qualifications:** Post-secondary diploma or degree in Administration or Purchasing, Computer Application an asset • Three to five years progressive experience in an administrative role • Very Advanced MS Office skills in Excel (particularly formulas & Macros), Word (i.e. mail merge) and Outlook, with above average speed • Extremely well-organized, flexible, ability to prioritize workloads, meet deadlines and work well under pressure • Real Estate Management System (REMS) knowledge a definite asset

Apply to: *Submit cover letter and resume to By email: [eastgtajobs@mattamycorp.com](mailto:eastgtajobs@mattamycorp.com) RE: Contracts Administrator East GTA*

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