

505 Careers

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509 Drivers

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**SCHOLASTIC**

**SCHOLASTIC CANADA LTD.**

The leading publisher of children's books is seeking:

**CUSTOMER SERVICE REPRESENTATIVES**  
English & Bilingual (English and French)

Several positions are available in our incoming Call Centre (Major MacKenzie & Hwy. 404 area) for experienced Customer Service Representatives. These positions will promptly handle all customer inquiries to ensure appropriate action is taken to maintain a high degree of customer satisfaction and loyalty. The ideal candidate must have excellent communication skills in English (bilingual positions must be fluent in English and French), excellent telephone manner, and exceptional listening and organizational skills. Preference will be given to bilingual candidates. Keyboarding, order entry skills as well as previous customer service experience are an asset. Also required is the flexibility to change shifts based on customer calling patterns.

Rate of pay is \$10.50/hour. A rate premium will apply for bilingual positions. This position will commence August/September 2005. A variety of shifts are available including:

- 3:30 p.m. to 8:00 p.m. plus Saturday (9:00 a.m. - 1:30 p.m.) Minimum of 3 evenings per week.
- 12:00 p.m. to 8:00 p.m. Monday to Friday (4 weekdays) plus Saturday (9:00 a.m. - 1:30 p.m.)
- Some day shifts are available for bilingual positions only.

If you are interested in the above positions, please forward a copy of your resume to:

Human Resources Division  
Scholastic Canada Ltd.  
175 Hillmount Road  
Markham, Ontario L6C 1Z7

Fax: 905-887-3639 E-mail: resumes@scholastic.ca  
www.scholastic.ca

All resumes must be received by July 21st, 2005.

Please indicate on your cover letter, your shift

availability and if you are applying for a bilingual position.

We wish to thank all candidates for their applications in advance and

advise that only those selected for an interview will be contacted.

No telephone calls or agencies please.



**TOWN OF GEORGINA**  
In the Regional Municipality of York  
**CIVIL TECHNOLOGISTS (2)**

The Town of Georgina requires qualified, experienced Civil Technologists to join our team in the Engineering and Public Works Department.

Reporting to the Engineering Manager the Civil Technologist is responsible for development review, administration and inspection, surveying, drafting, design and estimating for all public works within the Town.

**Qualifications:**

- formal academic training in Civil Engineering Technology (Municipal Option),
- Certified Engineering Technologist (C.E.T.)
- current member of the Ontario Association of Certified Engineering Technicians and Technologists
- previous experience in a municipal environment
- working knowledge of land development procedures, servicing and development (both site plan and subdivision)
- thorough knowledge of municipal procedures
- skill and efficiency in the use of all related Civil Engineering equipment, including survey and testing equipment
- proficient in applicable Civil Engineering software applications including AutoCAD and G.I.S.
- excellent organizational, research, investigative and communication skills
- valid Ontario Driver's Licence.

The Town offers a comprehensive benefit package, a professional and supportive work environment and a weekly wage rate of \$970.22 - \$1,078.02.

Qualified applicants are invited to submit a detailed resume, with cover letter, indicating how your experience and qualifications meet our requirements. Please submit your resume by Wednesday, July 27, 2005, quoting file J. 2005.32 to: Human Resources Office, Town of Georgina, 26557 Civic Centre Road, Keswick, ON L4P 3G1 or E-mail hr@georgina.ca

The Town of Georgina thanks all applicants for their interest and advises that only those to be interviewed will be contacted. Personal information is collected under the authority of the Municipal Act and will be used to determine eligibility for potential employment.

**Placing a Classified ad?**  
**(905)853-8888**  
**or 1-800-743-3353**  
**Mon.-Fri. 8 am-6 pm**

**CAREER CHOICES**  
2005  
ONTARIO'S *New* CAREER & EDUCATION MAGAZINE

**COMING SEPTEMBER 1, 2005**  
*Back to School & Work Edition*

**THE "BACK TO SCHOOL & WORK EDITION" EDITORIAL HIGHLIGHTS INCLUDE:**

- "Boomeration" Special Feature - jobs & career training targeting Boomers
- College Today - unique college programs offered in Ontario
- Legal Careers
- Workplace Diversity
- Estheticians
- X-ray Technicians
- Recreation Coordinators
- Childcare Workers
- Surveyors
- Sound Engineers
- Book Reviews and more!

*Fall Issue*

**To advertise career opportunities or career training programs for Fall 2005**  
Call: 1-800-743-3353

**Metroland Community Newspapers**

**Launch your Sales Career with Myron today!**

Myron is a world leader in imprinted promotional material. We have been in the business of helping our clients grow their business for over 55 years. We are currently recruiting Sales Reps to make Outbound sales calls to new and existing customers in North America and Australia.

**NORTH AMERICA HOURS ARE MON. TO FRI. 8:45 AM TO 5:15 PM (Quote Ref. MLNA718)**  
**AUSTRALIA HOURS ARE SUNDAY TO THURSDAY 6:45 PM TO 3:15 AM - (APR. TO OCT.)**  
**OCTOBER TO APRIL 4:45 PM TO 1:15 AM (Quote Ref. MLAZ718)**

Candidates for the Australia team must have own car.

**We Offer:**

- Base plus commission plus bonuses - no cap on earnings
- Competitive benefit package after 90 days
- Paid training - modern office facilities, including employee gym
- Company paid parking
- Located in NE corner of Scarborough with easy access
- Fast paced sales environment

**We Require:**

- Motivated entrepreneurial candidates with strong negotiating and closing skills
- Excellent English language skills, both verbal and written
- Computer savvy
- Professional presentation skills

Qualified candidates interested in rising to the Myron Challenge are urged to forward their resumes by email to: hr@myron.com or by fax to 416-291-8786 or call our recruitment hotline at 416-291-1834 ext.599

Myron encourages all qualified applicants to apply. However, only those who are being considered for an interview will be contacted.

**Myron**  
The Leader in Personalized Business Gifts™

**515 Skilled & Technical Help**

**SMALL ENGINE MECHANIC**  
Required for Full Service John Deere Dealership in Stouffville. Experience required, own tools. Competitive wages & benefit package. Drop off or fax resume to Wes - Service Manager 905-640-2692 Fax: 905-640-2994

Woodworking company in Stouffville is now hiring full time positions:  
**MACHINE OPERATORS**  
**GENERAL LABOUR**  
First or Second Shift jobs available. Please fax resume to Kora Group: 905-642-0675

**Fax us your ad 1(905)853-1765**

**TRUCK & MINI VAN OWNERS**

WITH THEIR OWN CREW OF HELPERS to distribute telephone directories to Alliston, Collingwood, Midland, Barrie & Orillia.

**Distributors will start on July 22, 2005.**  
**The candidates must be available during the day.**

For more info, please call:  
**1-866-881-0490**  
(Ref-6404)

**DRIVERS REQUIRED** for

- Straight Trucks
- 'G' License accepted
- Min 6 mnths comm. freight exp
- Able to travel south of border.
- Great pay

Fax resume & drivers abstract to:  
Sherry (Macways)  
1-877-987-8911  
or email: macways@hotmail.com

**515 Skilled & Technical Help**

**DOOR SERVICE/INSTALL STAFF REQUIRED**

Looking for one or all the following skill sets:  
Any kind of door / hardware skills  
Hollow metal doors  
Overhead roll-up  
Revolving doors  
Locksmithing  
Automatic/handicap

Plus:  
Good communication skills & Customer Service

Please contact us  
Call (905) 841-3982, ext. 108  
Fax resume to: (905) 841-7140  
More info: jobs@stadia.ca

**ELECTRICIAN**  
Licensed with own vehicle.  
Call Jim  
416-452-3802

**ESTIMATOR**  
Required for Exhibit and display company in Markham. Industry experience required.  
Fax resume to: 905-479-1765

**525 Office Help**

**Fairmount Books**  
**FULL TIME RECEPTIONIST**  
We are looking for a friendly, outgoing individual for a very busy office in Markham. Competitive hourly rate and benefit package available. If you possess the following skills:  
• Friendly telephone manner  
• Ability to multi-task  
• Excel & Word  
• Team Player  
Please email your covering letter and resume in confidence to rwalker@fairmountbooks.com

**FULL-TIME RECEPTIONIST**  
Required immediately for Construction Company. Previous experience an asset, please fax resume to: (905)888-4968

Busy animal clinic requires:  
**PART TIME RECEPTIONIST**  
Year round position. Daytime hours. We are looking for any enthusiastic, self-motivated, well organized person. Must be comfortable with animals. Customer service experience preferred.  
Fax resume to: 905-649-1955

**ADMINISTRATIVE ASSISTANT**  
**Required Experience/Skills:**  
• Strong phone skills  
• Good verbal & written communication.  
• Computer knowledge & basic accounting  
• Willingness and ability to learn.  
Email resumes to bashir.nathoo@nomentis.ca