

york region C · A · R · E · E · R · S

Your community career choice • Serving York Region through The Era-Banner, The Liberal, The Vaughan Citizen, The Economist & Sun, The Stouffville Sun/Tribune & The Advocate

Monday - Friday 8:00 am - 6:00 pm 1-800-743-3353 www.yorkregion.com

505 Careers

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515 Skilled & Technical Help

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525 Office Help

525 Office Help

HARTWELL THAYER FINANCIAL SERVICES GROUP
Aurora Insurance Brokerage
Has the following position available:

Customer Service Representative:
Must be RIBO licensed minimum 5 years.
Commercial experience an asset.

Candidates should have well-developed customer service, communication & technical skills and must be interested in working in a very busy, team oriented environment. Microsoft Office skills are essential.

If you are energetic, enthusiastic, enjoy working with people and would like to join a team of knowledgeable professionals, please fax, email or mail your resume to:

Human Resources
Hartwell Thayer Financial Services Group
23-2 Orchard Heights Blvd.
Aurora, ON L4G 3W3
Fax: (905)727-5749
E-mail: jeff.molnar@hartwellthayer.com
www.hartwellthayer.com

No phone calls or agencies please.
We thank all candidates, however only those selected for an interview will be contacted.

Tired Of Commuting?
Programmers and Business Experts Required.

Strategic Information Technology Ltd., located in Stouffville, supplies software products to the Financial Services Industry in Canada and abroad. We are growing and we need your help.

Programmers: 5+ years in one or more of: Progress 4GL, Webspeed, Java Messaging Services, XML. Comfortable with Unix and Windows OS. Some travel involved. Experience in a financial environment an asset.

Business Experts: 10+ years in one or more of: Loans, Mortgages, Term Deposits, Wealth Management, Retail Banking, Accounting. Your extensive experience allows you to be a problem solver and a teacher. You have proven customer relations ability plus strong analytical and documentation skills. Some travel involved. Comfort with technical environments an asset.

We are successful and we are having fun. Come join us.
Send your resume to:
Fax: 905-640-0809 or E-mail: careers@stratinfotech.com

Department Managers & Cashiers

We think we have the ideal retail job opportunities with a progressive management culture, superb training programs and an outstanding incentive program with immediate rewards (FREE SHOES AND CLOTHING). It will be immediately apparent why The Shoe Company is one of the best retailers to work for in Canada!

Apply in person on **Tuesday, July 13th**, at our Woodbine and Hwy 7 store (3175 Hwy 7) between 9:30 a.m. and 7:00 p.m.
If you can't apply in person, send resume to: fillourshoes@theshocompany.com

THE SHOE COMPANY
NICE SHOES FOR LESS

514 Salon & Spa Help

Zor's Hair Salon
in Markham requires **ESTHETICIAN** with experience.
Please call (905)475-6492



SUPPORTING OUR COMMUNITIES THROUGH SERVICE EXCELLENCE


The community spirit found in York Region's nine urban and rural communities makes it a truly great place to live and work. At the heart of our success as the fastest-growing part of the Greater Toronto Area are our challenging, diverse career opportunities, ideal location and excellent quality of life.

Electrician

Under the direction of the Supervisor, Operations Maintenance, you will install, test, maintain and repair electrical systems, pumps and equipment for Water and Wastewater Operations Branch facilities. Along with a recognized apprenticeship in the electrical trade, you have Government of Ontario certification as an Industrial or Construction/Maintenance Electrician, and have completed courses, including Operator-in-Training, CPR, first aid, gas chlorination, and confined space entry. You bring 5 years of related electrical and maintenance experience, applying your problem-solving and troubleshooting skills, preferably in a water and wastewater environment. You have a thorough knowledge of the Ontario Electric Safety Code as well as electrical building and HVAC systems. This position requires proficiency in MS Office, a valid DZ driver's licence, and the ability to perform standby duties and work in all weather conditions.

This unionized position with CUPE Local 905 (York Region Unit) is located at 380 Bayview Parkway, Newmarket. Please forward your resume, quoting Job Posting N5079, by July 24, 2005, to the address indicated. We thank all applicants for their interest, however, only those selected for an interview will be contacted.

The Regional Municipality of York
Corporate Services Department
Human Resource Services Branch
17250 Yonge Street
Newmarket, ON L3Y 6Z1
Fax: 905-895-4232
E-mail: yrkhr@york.ca



www.york.ca

Small, fast growing company in Markham seeking to fill the following positions.

- 1) RECEPTION** - (full-time) entry level reception, shipping, couriers, quotations, etc.
- 2) ACCOUNTS RECEIVABLE** - (3-5 days/week) minimum 2 years experience in invoicing, receivables, matching purchase orders, etc.
- 3) ADMINISTRATIVE ASSISTANT** (full-time) general office duties including: follow-up to suppliers, deadline dates, back order issues, quotes, sourcing & some sales support.

All positions require computer literacy, own vehicle, and experience is an asset.
Please fax resume to: 905-415-1526

ADMINISTRATIVE ASSISTANT

We are looking for a full-time administrator to work in our Stouffville head office.

Responsibilities include general office administration, bookkeeping and payroll duties.

Please send a copy of your resume to:
Rosanna Montanaro
Email: rosanna@fairgatehomes.com
Fax: 905-642-1602
No phone calls please.

CUSTOMER SERVICE REP

needed for a full time position in a leading nationwide life and health insurance support organization located in Scarborough. The successful candidate must be a team player, have keyboard skills, a pleasant telephone manner and good communication skills. Starting salary \$9.50- \$10.00 per hour depending on qualifications. Interested applicants should email: hiring@hooperholmes.ca

WALKER Equipment Limited in Markham is seeking an experienced Licensed Truck & Trailer Technician

With knowledge in the following areas:

- Outdoor Power Equipment
- Small Engines
- Truck Equipment (Snowplows/ Salters)
- General Hydraulics
- Gas & Diesel Engines

Salary based on Experience & Qualifications/ Benefit Package Included.
If you possess excellent interpersonal skills, positive attitude, are a Team Player and want to work in a fast-paced friendly environment please submit your resume to:
email: ali@walkerequipment.com
Fax: 905-294-1739

GROUND MAINTENANCE CREW LEADERS & LABOURERS
Experience an asset, but will train.

MARKHAM PROPERTY SERVICES LTD. MPS

Call (905)472-4842

CDC CONTRACTING located in Concord, Ontario, is seeking a conscientious and self-motivated individual with knowledge and experience in maintaining and/or repairing heavy construction equipment such as loaders, dozers, excavators, and scrapers. This full-time position would begin immediately.
Please forward your resume to:
PHONE (905)738-4303
FAX (905)738-2412 or E-MAIL aventura@cdccontracting.com

ELECTRICIAN
Licensed with own vehicle.
Call Jim
416-452-3802

525 Office Help

Administrative Assistant
A Stouffville Electrical Construction Co. requires an Administrative Assistant for the Operations/Projects Division. Proficient in Office 2000, and knowledge of Timberline Software would be an asset. Must be a co-operative team worker, detail oriented, and have excellent organizational skills, accompanied with the ability to multi-task. A minimum of 5 years construction related experience would be an asset.
Please fax resume to 905-640-8887 on or before July 14th, 2005

Town Centre Montessori Private Schools is seeking Administrative Assistant
7am-4pm.
Fax resume 905-470-0184

REAL ESTATE ADMINISTRATOR (STOUFFVILLE)
Full-time position. Must have real estate experience. Good typing and computer skills and pleasant telephone manner.
Fax resume to: 905-640-0889 or call Beth or Barbara 905-640-0888 Sutton Group-Town and Country Realty Ltd.

Rapidly Growing Alarm Co. in Concord seeks a FULL TIME RECEPTIONIST.
Email Resume: info@apialarm.com
Fax Attn: CSM at 905-738-1413
www.apialarm.com

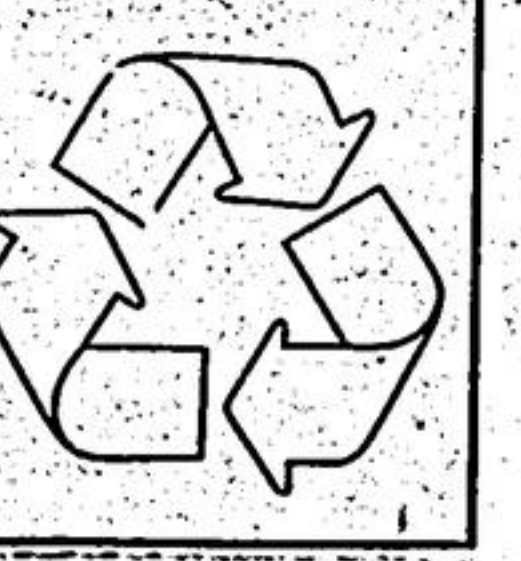
Local firm has two immediate openings in its **Sales/ Customer Service Dept.**
\$12/ hour plus bonus.
Hours 9-5 & 12-8 Mon-Fri
Must be very computer literate.
Email Resume to:
LizGayford@CreativeOutdoor.com

529 Inside Sales

INSIDE SALES
Full/Part-time
Exp. Excellent communication skills a must!
Bilingual preferred (French).
Salary + Bonus
Hwy#7 & Leslie
(905)764-1951 ext. 241

532 Retail Sales Help

Attention Retail Managers
Our retail exhibitors have jobs! Come to the **Retail Job & Career Fair** to look at the opportunities.
Wednesday, September 7, 2005
11am-6 pm
Supreme Banquet Hall, Woodbridge
For more information visit www.yorkregion.com



509 Drivers

509 Drivers

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CONNEX (www.usconnex.net) world's premiere public transportation company is seeking **Experienced Transit Operators** for the new VIVA (York Region Rapid Transit) System to be part of our organization in its developmental stage. If you are looking for more than a job and excited about contributing your expertise to the success of this new venture we have just the opportunity you are seeking.

Successful applicants must have a valid BZ Drivers License for at least a year, clean abstract and excellent customer service skills.

Job Mobility and promotion opportunities are available.
Interested candidates should forward their resume to:

Connex Canada, Human Resources Department
18106 Yonge Street, Newmarket, Ontario L3Y 8V1
Fax: 905 895-5197 E-mail: aclai@us.connex.net

NO PHONE CALLS PLEASE
Connex is proud to be an Equal Opportunity Employer committed to workplace diversity.

Small, growing Automotive Testing Company requires **Test Technicians** to join our team environment. Candidates must have solid "hands-on" mechanical abilities as well as measurement and documentation diligence. Minimum 2 year Post Secondary Technical Education. Hourly rates to be based on experience and ability, good benefit package. Will require work in Richmond Hill & Newmarket Facilities.
Please e-mail resume to
jsmith@intestsolutions.com

CARPENTER/HANDYPERSON
Individual must be on time, reliable with a neat, clean appearance. Must have own tools & 15 yrs. min.
Call 416-445-8500 or 905-415-8500

PAINTER
Specializing in staining & spraying. Must be experienced for custom houses.
Call 416-801-4341

BRAYWOOD SERVICES INC.

LOOKING FOR A CHANGE? A NEW CHALLENGE?

We are looking for 4 licensed plumbers to compliment our existing force in the York Region area. Commercial experience an asset. Excellent wages & benefits available.
Fax: 905-853-5493 Tel: 905-853-6049

525 Office Help

RECEPTIONIST
needed for optometrist's office in Markham. Experience an asset.
Full or part time.
Fax resume attn: H.E.C.: 519-569-7587.