

CHECK YOUR AD!

YRNG Classifieds request that advertisers check their ad upon publication, as we cannot be responsible for more than one incorrect insertion. There shall be no liability for non-insertion of any advertisement. Liability for errors in ads are limited to the amount paid for the space occupying the error. Please be advised that all advertising content is subject to the approval of management of YRNG Classifieds (The Era-Banner, The Liberal, Vaughan Citizen, Markham Economist & Sun, Stouffville Sun-Tribune, Georgina Advocate).



525 Office Help

ONE YEAR CONTRACT PART-TIME POSITION - ADMINISTRATION

A major distributor of home and car requires a part-time individual to fill in during a maternity leave. The position is for an administrative assistant, reporting to the Human Resources Manager.

The tasks will be as follows:

- Filling all photocopiers with paper each morning.
- Managing the printers/copiers for repair when required, replace toner and monthly print out of usage by individual.
- Ordering of office supplies as required.
- Sorting of incoming mail and preparing outgoing mail.
- Couriers to sales regions twice a week.
- Reception desk during specific times of the day, and while staff is on vacation.
- Accounts receivable invoice sorting and mailing once a week (during vacation)
- Reports as required by HR Manager and Vice President
- Recycle audits twice a month (ISO 14001)
- Other tasks as required.

The requirements of the positions are as follows:

Good computer skills. Good knowledge of Word, Excel, and Lotus Notes. Knowledge of SAP or other ERP system will be a benefit. Be able to multitask. Ability to change working hours as required during vacation periods.

Position is available immediately to June 5, 2006. Hours are 8:00 a.m. to 1:00 p.m. (1/2 hour lunch). During vacation time, taken by staff, hours will be 8:00 a.m. to 4:15 p.m.

Please fax your resume to:

Human Resources
PIONEER ELECTRONICS OF CANADA, INC.
 Fax (905)946-7427
 (No telephone calls please)

(Only those candidates selected for an interview will be contacted)

525 Office Help

ONE YEAR CONTRACT PART-TIME POSITION - ADMINISTRATION

A major distributor of home and car requires a part-time individual to fill in during a maternity leave. The position is for an administrative assistant, reporting to the Human Resources Manager.

The tasks will be as follows:

- Filling all photocopiers with paper each morning.
- Managing the printers/copiers for repair when required, replace toner and monthly print out of usage by individual.
- Ordering of office supplies as required.
- Sorting of incoming mail and preparing outgoing mail.
- Couriers to sales regions twice a week.
- Reception desk during specific times of the day, and while staff is on vacation.
- Accounts receivable invoice sorting and mailing once a week (during vacation)
- Reports as required by HR Manager and Vice President
- Recycle audits twice a month (ISO 14001)
- Other tasks as required.

Good computer skills. Good knowledge of Word, Excel, and Lotus Notes. Knowledge of SAP or other ERP system will be a benefit. Be able to multitask. Ability to change working hours as required during vacation periods.

Position is available immediately to June 5, 2006. Hours are 8:00 a.m. to 1:00 p.m. (1/2 hour lunch). During vacation time, taken by staff, hours will be 8:00 a.m. to 4:15 p.m.

Please fax your resume to:

Human Resources
PIONEER ELECTRONICS OF CANADA, INC.
 Fax (905)946-7427
 (No telephone calls please)

(Only those candidates selected for an interview will be contacted)

525 Office Help

ONE YEAR CONTRACT PART-TIME POSITION - ADMINISTRATION

A major distributor of home and car requires a part-time individual to fill in during a maternity leave. The position is for an administrative assistant, reporting to the Human Resources Manager.

The tasks will be as follows:

- Filling all photocopiers with paper each morning.
- Managing the printers/copiers for repair when required, replace toner and monthly print out of usage by individual.
- Ordering of office supplies as required.
- Sorting of incoming mail and preparing outgoing mail.
- Couriers to sales regions twice a week.
- Reception desk during specific times of the day, and while staff is on vacation.
- Accounts receivable invoice sorting and mailing once a week (during vacation)
- Reports as required by HR Manager and Vice President
- Recycle audits twice a month (ISO 14001)
- Other tasks as required.

Good computer skills. Good knowledge of Word, Excel, and Lotus Notes. Knowledge of SAP or other ERP system will be a benefit. Be able to multitask. Ability to change working hours as required during vacation periods.

Position is available immediately to June 5, 2006. Hours are 8:00 a.m. to 1:00 p.m. (1/2 hour lunch). During vacation time, taken by staff, hours will be 8:00 a.m. to 4:15 p.m.

Please fax your resume to:

Human Resources
PIONEER ELECTRONICS OF CANADA, INC.
 Fax (905)946-7427
 (No telephone calls please)

(Only those candidates selected for an interview will be contacted)

532 Retail Sales Help

DAVIES HARLEY-DAVIDSON



Now Hiring:

- **Motorcycle Mechanic** must have motorcycle exp.
 - **Service Advisor** must have motorcycle exp.
 - **Motorclothes**
- Retail sales. Exp. & wknds a must
 Apply in person with resume
 8779 Yonge Street, Richmond Hill

532 Retail Sales Help

Promote your company's INTERNET PRESENCE in the Classifieds. Be sure to include your WEB ADDRESS

510 General Help

THE GARDENER

Looking for reliable people for lawn maintenance and garden care. Servicing Markham area. 40-50 hours per week. Weekends off. Experience preferred, if not will train. \$8-\$12/hr.
 Call Shawn Lambert 416-678-3554

LOOKING FOR A SUMMER JOB?

Landscape Company in Markham is seeking University/College Student for general labour.
 Please call 905-472-0911

HOME VISITOR/ADMINISTRATOR

for private home day care agency in Unionville. Must possess a good command of the English language, computer skills and an E.C.E. diploma.
 Please fax resumes to:
 (905)479-9047

Lawn Cutter/Property Maintenance

Needed full-time, year round.
AFFORDABLE MAINTENANCE SERVICES Wages negotiable.
 Call 905-887-7492

PASTRY SHOP ASSIST. P/T

Busy wholesale pastry shop needs an eager, reliable person to work Mon/Tues/Fri/Sat from 10am-3pm (non-negotiable) for various production duties. Exp. not necessary, your positive attitude is your best asset. Reading/writing English is a must.
 Call Sally (905)940-5395
 between 7:30am-10:30am only.

FULL/PART TIME PERSON For Basketball System Installation

Call (905) 886-2144

AVON \$100 worth of FREE PRODUCT

Join the #1 beauty company. No quotas. Work from home. Call Heidi today. (905)569-1163

Local bakery requires FULL-TIME/PART-TIME HELP

Call (905)471-8518

PAINTERS WANTED.

Experience an asset. Please call 416-315-3934 or 905-946-1738

START WORK WEDNESDAY

Looking for a number of people to train as Air Quality Technicians.
WE OFFER

- Complete company training
- Up to \$14.95/hr /\$2500.00/mth to start
- Paid company vacations
- Full time hours, no lay-off
- Professional & friendly work environ.

YOU OFFER

- Willingness to learn
- Positive Attitude
- Presentable appearance
- Punctuality
- Good work ethic

Must have valid driver's license
 Call 905-652-6861
 Mon & Tues, 9am-5pm for interview

LIGHT HAND ASSEMBLY WORK.

On going, part time, at home. Required:
 • Ground floor access (no stairs for loading purposes).
 • Convenient location.
 Please leave a message, will return call. (905)888-1607

MARKHAM based Landscape Company requires CONSTRUCTION LABOURERS

Wages based on experience. Must have valid drivers license
 Please call (905)472-9112

Attention Students! SUMMER WORK

- Excellent Pay
- Flexible schedules
- Customer sales/svc
- No exp needed/will train
- Conditions apply
- workforstudents.com/lb

Call 905-731-5461

515 Skilled & Technical Help

SERVICE TECHNICIAN

Stephenson's Rental Services requires a Service Technician for our Markham location for the general service & maintenance of our small tool rental fleet. Previous experience or working knowledge of electrical & gas powered (2 and 4 stroke) construction equipment is an asset. A competitive hourly rate, comprehensive benefits & an incentive program help round out the compensation for this position.

Please fax your resume to:
 905-4715448 or email:
 careers@stephensons.ca

515 Skilled & Technical Help

SERVICE TECHNICIAN

Stephenson's Rental Services requires a Service Technician for our Markham location for the general service & maintenance of our small tool rental fleet. Previous experience or working knowledge of electrical & gas powered (2 and 4 stroke) construction equipment is an asset. A competitive hourly rate, comprehensive benefits & an incentive program help round out the compensation for this position.

Please fax your resume to:
 905-4715448 or email:
 careers@stephensons.ca

525 Office Help

Premier Salons, Inc. The largest operator of beauty salons in Major Department stores, high end specialty stores and in dependant spa's throughout Canada and the United States is now hiring for the following positions:

ACCOUNTING CLERKS (2)

In the first position the selected candidate will have extensive experience in bank reconciliation. For the second position the candidate will have a background in the tax and licensing areas. Qualified candidates should send their resume to:

Premier Salons Inc.
 3780 14th Avenue
 Suite 106
 Markham, Ontario L3R 9Y5
 email: bsanders@premiersalons.com

525 Office Help

Premier Salons, Inc. The largest operator of beauty salons in Major Department stores, high end specialty stores and in dependant spa's throughout Canada and the United States is now hiring for the following positions:

ACCOUNTING CLERKS (2)

In the first position the selected candidate will have extensive experience in bank reconciliation. For the second position the candidate will have a background in the tax and licensing areas. Qualified candidates should send their resume to:

Premier Salons Inc.
 3780 14th Avenue
 Suite 106
 Markham, Ontario L3R 9Y5
 email: bsanders@premiersalons.com

535 Hospital, Medical, Dental

PERSONAL SUPPORT WORKERS

S.R.T. Med Staff has immediate openings for full and part time assignments throughout York Region. Candidates must have a P.S.W. certificate and 1 year recent experience.

- High Pay Rates
- Travel Reimbursement
- Weekly Pay (inc. Travel) or Daily Instant Pay
- Benefit Plan
- Paid Insurances

Please fax your resumé to Wendy Hobson at
 S.R.T. Med-Staff, Human Resources
 416.968.3652 or toll free 1.800.650.8839
 or email: humanresources@srtmedstaff.com



535 Hospital, Medical, Dental

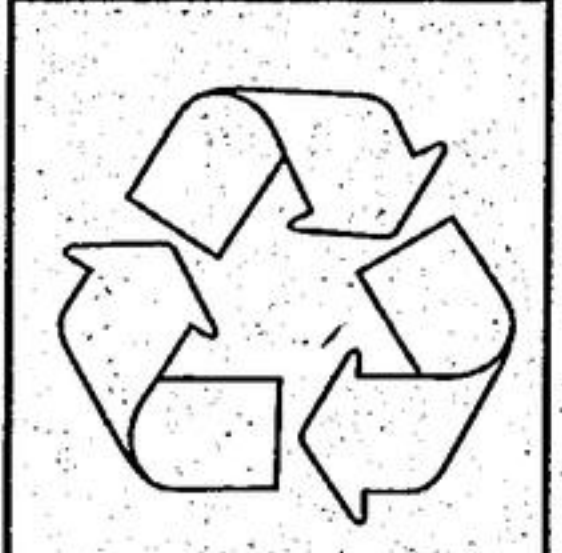
PSW's & LIVE-IN CAREGIVERS

Qualicare, an innovative healthcare company seeks caregivers who share our passion for high quality care. Your skills and experience will make a significant difference in the lives of our clients and their families. If you share our commitment for caring and support, we would like to speak with you. Please call or fax your resume to 416-628-7449.

535 Hospital, Medical, Dental

PSW's & LIVE-IN CAREGIVERS

Qualicare, an innovative healthcare company seeks caregivers who share our passion for high quality care. Your skills and experience will make a significant difference in the lives of our clients and their families. If you share our commitment for caring and support, we would like to speak with you. Please call or fax your resume to 416-628-7449.



Telecommunications Service Centre is seeking for

Electronic Assembler, Quality Control and Technician.

College or University grade is preferred.
 Fax resume to 905-415-2688 or email to katie.chan@futuretel-service.com

525 Office Help

Part-time Bookkeeper

for small home-based business. Experience with QuickBooks required. Email resume to: rc@zing-net.ca

525 Office Help

OFFICE ASSISTANT

needed for Progressive Transportation Co. in Richmond Hill. Full-time. Knowledge of MS Office req. Fax resume to (416)777-9404 or email: abastas@royaltaxi.ca

525 Office Help

Proofreader/Wordprocessor operator

for busy Markham graphics company. Advanced Microsoft Word and English skills a must. E-mail resume and cover letter indicating salary expectations to resumes_dp@rogers.com

525 Office Help

Proofreader/Wordprocessor operator

for busy Markham graphics company. Advanced Microsoft Word and English skills a must. E-mail resume and cover letter indicating salary expectations to resumes_dp@rogers.com

530 Sales Help & Agents

ASSISTANT MANAGERS SALES COUNSELORS

LA Weight Loss is the fastest growing company in the weight loss field with more than 650 centres worldwide. We are seeking enthusiastic sales professionals looking for more from their career. If you'd like to make a difference AND a living, we've got the opportunity at any one of our new Toronto area centres located in:

- MISSISSAUGA, SCARBOROUGH, MARKHAM, THORNHILL, BURLINGTON, NEWMARKET, RICHMOND HILL, OSHAWA, DOWNSVIEW, ETOBICOKE, WOODBRIDGE, OAKVILLE & BRAMPTON!

We offer a fun & gratifying working atmosphere, opportunity for advancement & great earning potential. Take the first step towards your new career.

Call 1-866-691-4690,
 Fax 1-800-899-1591,
 Email jgerhardt@laweightloss.com EOE

530 Sales Help & Agents

ASSISTANT MANAGERS SALES COUNSELORS

LA Weight Loss is the fastest growing company in the weight loss field with more than 650 centres worldwide. We are seeking enthusiastic sales professionals looking for more from their career. If you'd like to make a difference AND a living, we've got the opportunity at any one of our new Toronto area centres located in:

- MISSISSAUGA, SCARBOROUGH, MARKHAM, THORNHILL, BURLINGTON, NEWMARKET, RICHMOND HILL, OSHAWA, DOWNSVIEW, ETOBICOKE, WOODBRIDGE, OAKVILLE & BRAMPTON!

We offer a fun & gratifying working atmosphere, opportunity for advancement & great earning potential. Take the first step towards your new career.

Call 1-866-691-4690,
 Fax 1-800-899-1591,
 Email jgerhardt@laweightloss.com EOE

545 Teaching Opportunities

Richmond Hill Montessori & Elementary Private School

Is searching for exceptional, energetic, enthusiastic, experienced and well educated professionals. We would appreciate receiving resumes from candidates who are looking for an environment that will add to their lives as well as adding value to our community in a positive professional manner.

Currently we have immediate and fall 2005 openings for the following:

- Montessori Teachers (MACTE or AMI Accredited)
- Elementary Teachers (OTC Certified)
- Co-Teachers (ECE or MACTE or AMI)
- School Administrators & Receptionists (B.Ed. a plus; English Major a plus)

We offer full benefits and well-paid salaries to those who qualify.

Kindly forward your resume to Walter Ribeiro at w.ribeiro@rhms.org www.rhms.ca

545 Teaching Opportunities

Richmond Hill Montessori & Elementary Private School

Is searching for exceptional, energetic, enthusiastic, experienced and well educated professionals. We would appreciate receiving resumes from candidates who are looking for an environment that will add to their lives as well as adding value to our community in a positive professional manner.

Currently we have immediate and fall 2005 openings for the following:

- Montessori Teachers (MACTE or AMI Accredited)
- Elementary Teachers (OTC Certified)
- Co-Teachers (ECE or MACTE or AMI)
- School Administrators & Receptionists (B.Ed. a plus; English Major a plus)

We offer full benefits and well-paid salaries to those who qualify.

Kindly forward your resume to Walter Ribeiro at w.ribeiro@rhms.org www.rhms.ca

545 Teaching Opportunities

Teach English Overseas!

TESOL Certified 5-days In-class or Online/Corresp. Job Guaranteed. Free Info Seminar May 11 @ 7pm Markham Centennial Community Centre 8600 McCowan Rd Free Info Pack: 1-888-270-2941 globalesol.com

ADMIN./REAL ESTATE ASSISTANT

Real Estate Team seeking organized, innovative self-starter with a zest for personal and professional development. Customer care is crucial. E-mail resume & salary expectations to benzikadmin@rogers.com



Check Out Real Estate Listings Every Week!

