

505 Careers

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515 Skilled & Technical Help

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525 Office Help

525 Office Help

Managers-in-Training & FIT Sales Associates

We are looking for dynamic, energetic individuals with a consuming interest for fashion and the ability to sell. We have exciting opportunities in several new stores in the Peel and York Regions.

We reward top performance and commitment with excellent (non-commission) salaries, outstanding benefits and an exceptional staff discount. Our growing company offers a superb environment in which to advance your career quickly!

To apply, call Carolyn (416) 638-5342 ext.116 or e-mail your resume to: fillourshoes@theshoecompany.com

THE SHOE COMPANY
NICE SHOES FOR LESS

EDITOR/CO-ORDINATOR

The Editorial Committee of the Character Community Foundation is seeking a results oriented Editor/Co-ordinator with proven ability to edit, produce and co-ordinate the creation of a reference book on York Region's Character Community initiative. This position requires a strategic and conceptual thinker who is creative and self-motivated.

The successful candidate will have superior writing and editing skills coupled with experience managing complex projects. In addition, the successful candidate must have experience in the design, layout and production of manuscripts.

Key to success in this role is an ability to work well with a multidisciplinary team, to meet tight deadlines, prioritize and work independently with little supervision while maintaining excellent relationships with the Editorial Committee members and suppliers.

Please submit your resume by Feb. 4th to: Sue Smitko, Executive Director
Character Community Council of York Region
4261-A-14 Hwy. 7
Suite 362
Unionville, ON L3R 1L5

"We thank everyone for their interest but only those individuals granted an interview will be contacted"



A 30+ year established and ever-growing General Contracting firm located in Gormley is accepting applications for the following position:

Building Project Administrator

Skills and Experience Prerequisites:

- Computer proficiency with MS Office and MS Project is compulsory; a comprehension of Jonas accounting system would be beneficial
- Ability to read and understand construction drawings
- Good comprehension of construction systems and terminology
- Relevant industry-related experience
- Ability to work efficiently under critical timeframe requirements with minimal direction

Applicants must possess strong organizational, interpersonal and communication skills with the ability to excel in a fast-paced environment. Applicants must also possess a valid driver's licence and transportation. Forward profiles, including a minimum of two (2) references (name and phone number) by e-mail to lmoulds@rutherfordcontracting.com. Only applicants who demonstrate applicable skills and proven work experience will be contacted.

509 drivers

509 drivers

ON CALL DRIVERS WANTED
Open House
Wednesday, January 26th - 12-3pm
at Enterprise Rent-A-Car
7390 Woodbine Avenue, Markham
\$7.50 per hour
Please apply within

515 Skilled & Technical Help

CCTV/SECURITY WIRING SUBCONTRACTOR & INSTALLER
Car required. Will train. Experience an asset. Recent grads welcome.
Fax resume to David
905-927-1258

525 Office Help

BOOKKEEPER
A/R, A/P, collections required. Excellent command of English language. Knowledge of Jonas an asset.
Fax resume to:
(905)477-7278

TELEMARKETER
Experience an asset. \$10/hr plus bonus.
Call
905-248-4849

Twin Hills Ford Lincoln requires an Accountant to do payables/receivables.
Call:
(905)884-4441

Allstate

You always knew that with your drive and ambition you could be a success in Sales. Now Allstate is giving you the opportunity to turn your dream into reality.

Grab this great chance to join a recognized industry leader offering a broad portfolio of products, unlimited income potential, and a monthly guarantee while you get established on the road to running your own business as an Allstate Neighbourhood Office Agent. Individuals with RIBO & OTL licenses are welcome to apply.

Forward your resume in confidence to:
Larry Hogan, Allstate Insurance
4997 Hwy. 7 East, Unit 9
Markham, ON. L3R 1N1
Fax: 905-947-9207
email: lhogan@allstate.ca

HVAC ESTIMATOR/ SALES POSITIONS

E.H. Price Ltd. is a leading manufacturer and distributor of air distribution products. We currently have openings in our Vaughan office for individuals graduating from Mechanical or HVAC programs. These progressive positions would initially involve material take-off from prints, pricing of material lists, preparing of submittal drawings and product sales.

FULL-TIME WAREHOUSE HELP

Shipping, receiving, stocking shelves and packing orders.

Apply by fax or mail to:
E.H. Price Ltd.
282 North Rivermeade Rd.
Vaughan, ON L4K 3N6
Attn: Manager
Fax: (905)669-8023

WANTED

Business/ Marketing Manager

To organize & systemize the marketing strategies and day to day operations of a busy real estate office. You must be extremely organized and possess good computer skills. Marketing & Real Estate office experience an asset.
Full time. Salary to commensurate with experience. Fax resume & salary expectations to: 905-477-0566

514 salon & spa help

514 salon & spa help

ESTHETICIAN & REGISTERED MASSAGE THERAPIST NEEDED

- full & part time
- flexible working hours
- continued education provided
- no clientele required

Call Marc at (905)642-0336
Headlines Salon and Spa

515 skilled & technical help

515 skilled & technical help

NOMA

CABLE TECH

We are currently seeking candidates for the following position:

MACHINE OPERATORS

Your mechanical aptitude is complemented by a Grade 12 education (or higher) and at least 3 years of relevant manufacturing experience in a shift work environment.

If you are enthusiastic, self-motivated, and ready to work in a rewarding environment, please submit your resume, in confidence to:

Human Resource Department
NOMA CABLE TECH
5769 Main Street, Box 1149
Stouffville, Ontario L4A 8A2
Fax: (905)640-0084

Only those under consideration will be contacted. Previous applicants need not apply.

CAD OPERATOR/DESIGNER

Datom Group Limited is seeking a CAD Operator/Designer.

- Responsible for preparation of electrical contract drawings.
- A diploma in AutoCAD is required.
- Experience with Intergraph MicroStation is an asset.
- Experience in a Hydro Utility environment would be an asset.

Offering a competitive salary.
Forward your resume via fax: 905-508-8853 or email: office.datom@rogers.com

Mechanical Contractor requires **PLUMBER, MECHANIC & 4TH year or 5th year APPRENTICE** for commercial and construction work, required immediately. Benefits, wage as per experience.
Fax resumes to (905)763-1669, Phone: (905)763-1636

Busy Concord steel fabrication shop requires **LEAD HAND**
Minimum 10 years experience
FITTER/ WELDER
Minimum 5 years experience
Fax resume: 905-303-6201

WELL EXPERIENCED INDUSTRIAL MECHANIC
For used plastics machine dealer. References are preferred.
Fax resume to the GM@ 905-738-2098

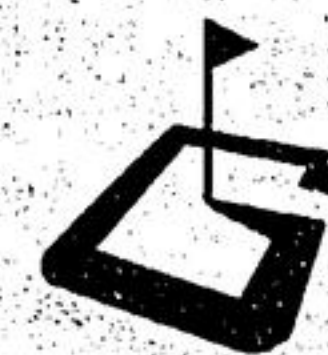
Placing a Classified ad?
1-800-743-3353
Mon.-Fri. 8 am-6 pm

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GRANITE

Granite Golf Club, built in 2000, is an exclusive 18-hole championship private golf course, complete with practice facility and teaching academy, located just outside of Stouffville, Ontario in the township of Uxbridge. Affiliated with Granite Club, we offer the best elements of an athletic, social and family club through varied programs and amenities.

We are currently seeking a dynamic professional to join our team as

Part-Time Accounts Payable Administrator.

As the main control point for all vendors' payables, you will coordinate all invoices, cheque requisitions, and reconcile all A/P account ledgers.

The successful candidate will have a minimum of 2 years experience in an Accounts Payable role, including knowledge and accuracy in the preparation of invoices, manual cheques and General Ledger. In addition, you must be highly organized with effective interpersonal and communication skills. Proficiency in MS Excel, Word and email applications is required.

We offer competitive wages, schedule flexibility and a fun work environment.

Qualified candidates should forward their resume to:

Human Resources - Granite Club
Fax: 416-510-6683
E-mail: hr@graniteclub.com

We wish to thank all applicants for their interest, however, only those selected for an interview will be contacted.