

525 Office Help

525 Office Help

BILINGUAL CUSTOMER SERVICE/ GENERAL OFFICE

We require a French Bilingual Customer Service Representative in our Markham office. The primary responsibilities involved in this role include answering incoming calls, processing and expediting sales orders. In addition some standard correspondence, filing and general office work is required. Acuity for detail is expected from all applicants as well as excellent communication & interpersonal skills.

Please email resume to: HR@atlasgraphic.com or fax: HR Department: 905-948-2819

PACE Savings & Credit Union Limited Two P/T Member Service Reps. required

One for our Stouffville Branch & one for our Markham Branch. Some traveling required for Markham location. Computer skills required. Experience preferred.

Please contact Marianna @ (905)477-4311 for Markham, Lina @ (905)640-2811 for Stouffville

A/P COORDINATOR

A well-established provider of computer hardware and services seeks an Accounts Payable Coordinator. Duties will include full responsibility for all facets of A/P in a computerized environment. Excellent communication skills required. AS400 skills an asset.

Please fax resume ASAP to: Human Resources Manager 905-946-1949

Stouffville office looking for a proactive and detail oriented person able to work independently. Candidate must have good communication skills and proficiency with Microsoft Windows, Word and Excel. Position is part time, mornings only. Only those selected for an interview will be contacted.

Please send resume to: PO Box 714, c/o the Markham Economist, 9 Heritage Rd. Markham, ON L3P 1M3

BOOKKEEPER/ SECRETARY

Successful distribution company in York Region has a great full time opportunity. Seeking a well organized and cordial person with general accounting and secretarial experience (recent graduates welcome to apply). Competitive salary and benefits offered.

Fax resume in confidence to: 905-727-9145

Markham home accessories company seeking:

CUSTOMER SERVICE REP.

Must have excellent communication and strong computer skills. A min. of 5 years CS exp. BV an asset.

Email or fax resume by January 21, 2005 to thardy@burkartassociates.com or (905) 479-4723

529 Inside Sales

529 Inside Sales



INSIDE SALES REP

Great opportunity with a leading company engaged in wood preservation, manufacturing and distribution of softwood lumber. Seeking an inside sales rep to sell to our established dealer network. Experience in lumber sales and computer literacy required. Competitive compensation and benefits offered. Please fax resume in confidence to: 905-727-9145

530 Sales Help & Agents

530 Sales Help & Agents

TRAVEL AGENT

Experienced person required for part-time position at Cruise Agency.

Fax resume to: 905-887-0853

530 Sales Help & Agents

530 Sales Help & Agents

Come grow with us!



We are looking to add to our team in the following position:

A MINI Sales Specialist

Applicants must have automotive sales experience with a proven track record in sales as well as CSI.

Please email all resumes to: jobs@minimarkham.com

Only the best need apply! Confidentiality is assured.

MINI Markham

Are you retired? Semi-retired? Looking for a change? Or would like extra income?

Local service company looking for Energetic SALES PEOPLE

We offer qualified leads Full training Your requirements: Self-motivated & dependable Car essential Licenced for Sears Home Central Call Rick, 416-771-7699 licenced for use in Canada by Sears Canada Inc.

GENERAL HELP WANTED

Energetic Sales Reps are required for our sales showroom in Richmond Hill. We provide training and there are no cold calls. You can earn more than \$6,000.00 a month in a fun, friendly environment. This is a great job for students who are willing to work evenings and weekends. Mandarin and Cantonese languages would be an asset.

Call Tracy Myers between 10am-5pm at 905-482-0419 or fax your resume to: 905-482-0424

OUTSIDE SALES REPRESENTATIVE

York Region's leading independent Staffing Service requires an experienced sales producer to sell our Temporary Help Office, Accounting & Industrial Services throughout York Region. We have an excellent compensation package. Join a WINNING TEAM!

Call us at 905-737-2104 or email pdi@staffingsrvs.com

STAFFING SERVICES

MOBILIA Retail Furniture Sales

A dynamic and expanding, up-market retail furniture chain is seeking highly motivated Sales Professionals for its Vaughan and Markham stores. The ideal candidates will possess a minimum of 2 years retail sales experience in the home furnishing industry. This is an outstanding opportunity for achievers with strong sales abilities, good communication and general computer skills, in a customer service driven environment. Above average commissions paid on written sales, benefits package and opportunity for advancement.

www.mobilia.ca Please fax your resume to: Damian Adderley (905)625-6129

Apply on-line E-MAIL jdahrd@aol.com

530 Sales Help & Agents

530 Sales Help & Agents

CONTRACT SALESPERSON

Due to the growth of our print media business, an opportunity has become available for a Sales Representative to work from home. The successful candidate will bring the following skills and competence to the position:

- Ability to excel at making cold sales calls
- Demonstrated presentation, negotiation and closing skills.
- Strong interpersonal skills including the ability to problem-solve.
- Proven time management skills, well organized and able to manage deadlines.

This is a great opportunity in a growing company. Advertising sales experience is a definite asset. Future career development opportunities exist.

Interested candidates should email your resume, in confidence to: abeswick@yrng.com

EXPERIENCED SALES PEOPLE REQUIRED Join the Shanahan Sales Team.

We're looking for self-motivated, energetic people who wish to earn an above average income. We offer competitive remuneration package, benefits and a demo program.

If you're interested, please fax resume to: Randy Winstone or Tony Caietta



SHANAHAN

ISO 9001:2000 - Ford

567 Davis Drive, Newmarket 905-853-5000, 416-798-4858 Fax: 905-856-3004

535 Hospital, Medical, Dental

535 Hospital, Medical, Dental

535 Hospital, Medical, Dental

535 Hospital, Medical, Dental

PERSONAL SUPPORT WORKERS

S.R.T. Med Staff is pleased to announce that we have been awarded a new contract with the Community Care Access Centre of York Region, to provide personal support services.

We have openings for full and part time assignments throughout the region. Candidates must have a P.S.W. certificate and 1 year recent experience.

- High Pay Rates • Travel Reimbursement • Weekly Pay (inc. Travel) or Daily Instant Pay • Benefit Plan • Paid Inservices

Please fax your resumé to Wendy Hobson at S.R.T. Med-Staff, Human Resources

416-968-3652 or toll free 1-800-650-8839

or email: humanresources@srtmedstaff.com

S.R.T. Med-Staff, ranked #1 for best agency, is a Canadian owned and operated health care company, recognized as a trusted.



experienced provider of nursing and personal support services since 1981. S. R. T. Med-Staff has been accredited by the CCHSA since 2000.

540 Hotel Restaurant

540 Hotel Restaurant

540 Hotel Restaurant

540 Hotel Restaurant



WANTED IMMEDIATELY FULL/ PART TIME WAIT STAFF

Drop off resume at 139 Main Street, Unionville Tel: (905)479-8310

The Bluestone Bistro is now hiring for the following:

- HOSTESS/HOST
- SERVERS
- BARTENDER

Fax resume to: (905)475-9519 or call (905)475-6999 or email: michael@thebluestonebistro.com

535 Hospital, Medical, Dental

535 Hospital, Medical, Dental



RPNs & RNs Needed for Hospitals, Nursing Homes & Private Duty

Call 1-877-305-9551 ext. 4 Fax (905) 477-1956

humanresources@firststaff.ca www.firststaff.ca

Dental Assistant/ PDA required for Ortho. Office Part time to Full time. Flexible. Front desk and assisting.

Please fax resume to: 905-642-9692

540 Hotel Restaurant

PART-TIME PDA

for pediatrics dental practice in Unionville.

Fax resumes to 905-513-7833

Earl of Whitchurch Pub 6204 Main St. Stouffville requires WAIT STAFF BARTENDERS LINE COOKS Full & Part Time Must be experienced. Flexible hours. Great pay. Great working environment.

Apply in person or fax 905-640-9960

La Grotta on Main is in need of FT, P/T exp. 2nd Cook, Line Cooks & Dishwashers Apply in person to 205 Main St., Unionville or call Chris (905)940-0235

545 Teaching Opportunities

ECE's & ECE Supply

required for daycare. Must be caring, energetic, reliable and a strong team player. Call (416)427-0211

Children's House Child Care looking for Part-time Assistant/ ECE 5 days/ week. (905)640-2905 or fax resume to 905-640-4373

510 General Help

merry maids.

Come Join Our Winning Team! #1 Home Cleaning Service Mon-Fri only Paid Training-Paid Mileage Car required Call (905)471-2929

102 Open Houses

100 Houses For Sale

HWY#7/ Kennedy \$319,900. Semi. 2 story, 3 bedroom. Hard wood floor. 1 yr. old. (416)994-6789

UNIONVILLE Open house: 2-4 Sunday. 108 Kriehoff. 4 bedroom, 3 bath, fa/rm, flce, c/a, c/vac, lge lot. \$418,000. Paula G. Bernstein. H.K.R.E. Ltd. (416)441-2888 ext.228

CLASSIFIED HOTLINE 1-800-743-3353