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Simcoe Muskoka Catholic District School Board

46 Alliance Boulevard, Barrie, Ontario, L4M 5K3. Telephone: 705-722-3555. Facsimile: 705-737-1297. E-mail: hr@smcadsb.on.ca



The Simcoe Muskoka Catholic District School Board; a forward-thinking, learning organization committed to excellence in Catholic education, recognizes that strong, visionary leadership is essential to improving student learning in our schools. We are one of the fastest growing Catholic boards in Ontario, with over 22,000 students.

Elementary Curriculum Coordinator

This key role within our Programme and Services Department will appeal to an innovative leader adept at developing and implementing curriculum and assessments. In addition to creating and supporting system curriculum foundations, including pedagogy, learning theory, research, and teaching and assessment practices, you will identify, develop and lead curriculum initiatives to meet system needs and Ministry directives in such areas as the Literacy Teacher Model, Early Literacy Project, literacy assessments and mathematical programs. This will involve establishing and coordinating plans, schedules and programs for Elementary Curriculum groups, including classroom, ESL and beginning teachers, divisions and librarians, as well as developing and selecting resources, materials and models to support best practices in schools. You will work with consultants to develop key messages and content for various in-service sessions and school activities, and partner with principals to support school-wide implementation of curriculum and assessment initiatives, practices and resources. You will also manage the budget for these initiatives in all subject areas. Additionally, you will respond to Ministry directives, lead the implementation of provincial curriculum activities, gather and interpret school assessment information to develop system summaries, trends and needs, liaise with community agencies, and work on projects related to system needs and priorities.

You must hold an Ontario Teacher Certificate, and preferably a Master's degree in Curriculum. Excellent interpersonal communication and writing skills, and proficiency in spreadsheet, PowerPoint and word-processing applications are expected. Qualifications as a Religious Education Specialist, Family Life and experience in elementary program areas such as reading recovery, literacy, mathematics, assessment and content areas, and curriculum development are preferred.

If you are interested in this position, please send a cover letter, a resume, a current pastoral reference, a copy of your current Ontario College of Teachers Certificate of Registration and Qualification, and three references with telephone numbers, by 4:00 p.m. on Friday, September 10, 2004, to: Human Resources Generalist - Elementary Teachers, Human Resources Department, Simcoe Muskoka Catholic District School Board, at the fax number or e-mail address above. A Criminal Background Check is required of all individuals hired by Simcoe Muskoka Catholic District School Board as a condition of employment.

Michael O'Keefe
Director of Education

Rick Maloney
Board Chair

TOWN OF NEWMARKET

Optimally located in the heart of York Region, just 30 minutes north of the City of Toronto and south of serene cottage country, the Town of Newmarket offers a unique blend of big city conveniences and small town charm. As a progressive and responsive municipality, a career with the Town of Newmarket offers a high level of leadership, opportunities for professional development, and the chance to contribute to one of the most dynamic and livable communities in Canada.

Manager of Engineering

Public Works & Environmental Services Department

Your creative thinking will allow you to succeed in this challenging position that fosters independence within a team environment. Your responsibilities will include the engineering review of the Town Official Plan and ensuring that the engineering elements of subdivision and site-plan design comply with applicable legislation, regulations and engineering standards. You will draft plans and oversee the preparation of design and construction contracts and administer sub-division agreements and engineering-related elements of site-plan agreements. A thorough working knowledge of municipal infrastructure construction will be required. You have formal academic training in Civil Engineering at a university level and are eligible for membership in PEO or OACETT. Ideally, you have a Professional Engineer's Licence (P.Eng.) but consideration may be given to candidates who currently hold Certified Engineering Technologist credentials and/or are pursuing their P. Eng. licence. Strong communications will be invaluable in your role as a liaison with other departments and the public, responding to their technical inquiries and objections. A working knowledge of local and provincial government functions and responsibilities as they relate to municipal engineering is required. This position is the logical continuation of your progressive experience in municipal infrastructure, your development and construction engineering management expertise, and your extensive experience in the review of engineering design submissions. A valid Class "G" driver's licence and a reliable vehicle are required. Computerized systems are part of the role and you will need a full working knowledge of spreadsheet, CAD, GIS, e-mail and web browsing systems, and software.

Salary range: \$62,725 - \$78,406 per annum plus comprehensive benefit plan

Please apply by 4:30 p.m., September 17, 2004, quoting File #PW04-022, to: Human Resources Division, The Corporation of the Town of Newmarket, 395 Mulock Drive, Box 328, STN MAIN, Newmarket, Ontario L3Y 4X7. Fax: 905-953-5337, e-mail: hr@town.newmarket.on.ca

We thank all applicants; however, only those selected for an interview will be contacted.

This personal information is collected under the authority of the Municipal Act and will be used to determine eligibility for potential employment. Questions about this collection of personal information should be directed to Human Resources.

www.newmarket.ca

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- Professional and courteous telephone skills

Qualified candidates interested in rising to the Myron Challenge are urged to forward their resumes by email to: hr@myron.com or by fax to: 416-291-8786 or call our recruiting hotline @ 416-291-1834 ext. 599

Myron encourages all qualified applicants to apply. However, only those who are being considered for an interview will be contacted.

www.myron.com

Intermediate Staff Accountant

required by a mid-size CA firm in Markham. Must be a self-starter, and able to handle a complete set of books including preparation of financial statements, adjusting entries and corporate income tax returns. Knowledge of Excel, Caseware, MYOB and Quickbooks an asset. Must have excellent communication skills. Qualified candidates should email resume to rsmconsulting@rogers.com

TELEPROSPECTOR

Hunter role in a fast paced environment. Great opportunity for someone wanting a career in sales or telesales. Base salary + commission. Please send resume to Box # 709, C/O The Markham Economist & Sun, 9 Heritage Road, Markham, Ont. L3P 1M3 or email to info@tacticalbasedselling.com

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SHANAHAN

- Ford

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Mon-Fri 8 am-6 pm

PROPERTY MANAGER

For upscale year round resort/hotel on Lake Simcoe near Jackson's Point. Complex property includes heritage buildings, gardens, trees with extensive lawns and fields. Many recreation facilities.

- Management position with administrative and hands on responsibilities.
- To supervise a team of 6-10 to care for maintenance and improvement of resort buildings and property.
- As a team player works with owners and other departments, to plan and meet guest needs.
- Is familiar with HVAC, septic, pool systems and various trades, safety codes etc. in order to co-ordinate contractors and work projects.
- Post secondary education and extensive experience including budgeting and planning, a must.

Send Resume to:
**THE BRIARS RESORT,
SPA & CONFERENCE CENTRE**

55 Hedge Road, R.R. #1
Jackson's Point, Ontario, L0E 1L0
Fax to 905-722-9698

or email: bsibbald@briars.ca

Thank you for your interest. Only those selected for an interview will be contacted. www.briars.ca

525 office help

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APPOINTMENT SETTERS

4 positions available. Seeking reliable and energetic people with phone experience to help promote Pre-School Child Development. Must be fluent in English. Qualified leads. * No Selling *

Hourly wage guaranteed \$10.00/hr.
Location: Leslie/Hwy #7
Hours: Monday-Friday, 3pm - 9pm.
Please fax resume attn: Patricia
905-889-1730

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Fax or email resume with references to: 905-479-7911
contact@dermodyinsurance.ca

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Email: unionville@royalpage.ca

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530 sales help & agents

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