

york region C·A·R·E·E·R·S

Your community career choice • Serving York Region through The Era-Banner, The Liberal, The Vaughan Citizen, The Economist & Sun, The Stouffville Sun/Tribune & The Advocate

Monday - Friday 8:00 am - 6:00 pm

1-800-743-3353

www.yorkregion.com

500 career training

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505 careers

505 careers

505 careers

514 salon & spa help

514 salon & spa help

525 office help

Women- Looking for career direction? Looking for work?

If you live in York Region/Bradford, are unemployed and need some assistance with re-entering the workforce after a period of unemployment - you need FOCUS!

FOCUS a Career and Employability Workshop for Women

Focus is a 2-week workshop held in Richmond Hill and will be in your community:
 Keswick - April 13
 Stouffville - May 10
 Vaughan - June 7
 Sutton - June 21

Join us this month for a Solution Series Seminar:
Formatting your Resume for Electronic Posting
 March 23 - 1-3pm

Seating for is limited - call or email to register.

Focus@yrdsb.edu.on.ca
 Phone: 905-737-9522 or Toll Free: 1-866-270-3806

This program is delivered by the York Region District School Board and funded by the Government of Canada.

York South Association for Community Living

PART-TIME COMMUNITY SUPPORT WORKERS

Positions Available in Richmond Hill, Markham, Stouffville, Oak Ridges, Aurora

We are seeking enthusiastic and creative individuals to join our multi-disciplinary team. Successful applicants will be responsible for providing supports in residential, day or supported independent living settings to adults who have intellectual disabilities. Staff's primary roles are to assist individuals to obtain community based work, recreation, leisure and social opportunities within their community.

If you have a relevant qualification, post secondary education in social sciences and/or two years post-qualification experience providing community based services focused on enhancing people's quality of life, we would like to meet with you. Experience supporting individuals with Prader-Willi Syndrome and/or dual diagnosis and/or behavioural challenges will be considered an asset. You must have the ability to speak and write fluent English and demonstrate effective written communication skills.

You must have a valid G-Class driver's licence and the ability to acquire your F-Class licence. (F-Class training will be provided.) F-Class licence is not necessary for SIL part-time staff.

Part-Time Hours Available:
 Evenings - must be able to work a minimum of 1 - 2 shifts per week: 5 - 8 hours each shift
 Midnight to 9:00 a.m. (Relief shifts): 9 hours each shift
 CSW-Weekends (must be able to work a minimum of 2 Sat. or 2 Sun. per month) - required for 8 - 12 hours each Saturday and/or Sunday

All Part-Time Positions: \$12.66/hr plus vacation pay

Please visit our web-site: www.ysacl.on.ca

Please fax your Resume with a cover letter to our Richmond Hill office: 905-737-3284 Attention: 2004-05 or e-mail to enlisen@ysacl.on.ca

We thank all applicants. Only those under consideration will be contacted. NO telephone inquiries please.

EXPERIENCED HAIRDRESSER

- Full time or part time
- Clientele is an asset

Call (905)940-2230

\$11/hr+bonuses
 Day/Evening positions available. 6 mths. min. exp. Call Centre TSR's Markham. Excellent command of English. Fax resume to: 905-940-0192 Email: hr@southportdata.com

515 skilled & technical help

515 skilled & technical help

HYPRESCON

Position: Quality Assurance Technician
 Location: 5387 Bethesda Rd., Stouffville, Ontario

Responsibilities:

- Perform and document all Quality Assurance testing and inspection of all raw materials.
- Ensure quality standards are enforced through routine inspection of all aspects of production.
- Advise production of any non-conformance's or quality concerns.
- Report test results to appropriate production supervisor and Quality Assurance Manager.
- Possess the ability to communicate specific product information to various departments with particular reference to quality.
- Compose "to the point" reports relating to Quality Assurance testing.
- Ensure that accurate and up to date Quality Assurance files are being maintained.

Qualifications:

- Minimum Post-Graduate Diploma

Responses:

- Please fax your response to (905) 640-5154 or email to mmadag@ont.hyprescon.com

Part-time Secretary
 3 days/week
 Must have good telephone & computer skills. Small Stouffville company.
 Call: 905-640-2666

LOST?

Give us a week and we'll give you a plan. If you're 15-30, out of work and seeking career direction, register TODAY for our NEW Career Exploration Workshop.

What are you waiting for?
 Call: 1.866.290.7208

Serving all of York Region www.yorkyouth.ca

The Discover Workshop is delivered by the York Region District School Board and funded by the Government of Canada.

CIVIL DRAFTER
www.sernasgroup.com

Our successful consulting engineering office in Richmond Hill has a fulltime opening for a Senior Drafter experienced in land development engineering. Applicants should have at least five years' experience in drafting of subdivisions and strong Autocad skills, plus civil engineering education and ability to work independently. We offer attractive pay, benefits and work environment. Send your resume in confidence to:

Human Resources
THE SERNAS GROUP INC.
 110 Scotia Court, Unit 41
 Whitby, ON L1N 8Y7
 Fax: 905-432-7877
 E-mail: hr@sernas.com

We thank all applicants for their interest; however, only those under consideration will be contacted.

CHECK YOUR AD!

YRNG Classifieds request that advertisers check their ad upon publication, as we cannot be responsible for more than one incorrect insertion. There shall be no liability for non-insertion of any advertisement. Liability for errors in ads are limited to the amount paid for the space occupying the error. Please be advised that all advertising content is subject to the approval of management of YRNG Classifieds (The Era-Banner, The Liberal, Vaughan Citizen, Markham Economist & Sun, Stouffville Sun-Tribune, Georgina Advocate).

INDUSTRIAL MECHANIC
 With welding & fabricating experience. References are required.
 Fax resume to: 905-738-2098

RECRUITER
 required internally for Markham staffing agency. Flexible hours. Email resumes: jobs@teamrecruiter.com Tel: 905-474-5627

505 careers

505 careers

505 careers

ARE YOU PLANNING TO HIRE STAFF THIS SPRING?

We offer a cost effective approach for employers to meet hundreds of candidates face to face in a few hours.

For information on the April recruiting fair in your area, please call Denise at 1-800-743-3353 x264 or email dexler@yrng.com.

yrng CLASSIFIEDS

ADMINISTRATIVE/MARKETING ASSISTANT

for Consulting Engineering Firm in Markham. Must have at least 5 years' experience in the administrative field with excellent grammar and communication skills. A strong computer background with graphics capability is required.

Please fax or email your resume w/salary expectations to: spetrie@cansult.com (fax: 905-470-1543)

HYPRESCON MAINTENANCE MECHANIC WANTED

Must be able to trouble shoot and repair electrical production equipment, hydraulic equipment and have own tools.

Please apply in person at: 5387, Bethesda Road, Stouffville, Ontario. No Phone Calls.

530 sales help & agents

EXPERIENCED MORTGAGE SPECIALIST
 Leads provided. Largest broker in Richmond Hill. Call Northwood Mortgage (905)889-7676 ext 232

Cusco Fabricators Inc. is an industry leader in the manufacture and service of mobile vacuum equipment. We are currently looking for a **Junior Mechanical Draftsman**

The ideal candidate will have AutoCAD and MSOffice knowledge. Duties would involve the part and assembly drawings, creating BOM, preparation of operations manuals and up keeping of databases.

We offer a competitive compensation package, a friendly working environment with a lot of growth potential.

Please Fax resumes to: 905-883-1778 ATTN: Joey Sooknanan Or email your resume in a MSWord format to Joey@wastequipcusco.com

A Division of Inter Automotive, part of the Magna family, located in the Newmarket area is currently seeking motivated Team Members to fill the following positions:

MATERIALS ASSISTANT
 Experience working computerized MRP systems preferred.

Please mail resume to: P.O. Box 71058, 570 Mulock Drive, Newmarket, ON, L3X 1Y8

FT SERVICE PERSON/INSTALLER
 Experienced. Required for window and door company in Concord. Interested candidates please mail your resume to: Box 202, C/o The Liberal, 9350 Yonge Street, Richmond Hill, ON, L4C 4Y6

MAIL BOXES ETC. P/T RETAIL CUSTOMER SERVICE POSITION.
 Call Richard (905)471-8930

525 office help

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ADMINISTRATIVE ASSISTANT

We are looking for a dynamic individual to be part of our Administrative Team. The successful candidate must have a flexible attitude and be able to work with a variety of people.

Duties will include the following:

- Reception coverage
- Logging of support calls
- Cash receipts
- Client file maintenance
- Other miscellaneous accounting & administrative functions

The successful candidate must have the following qualifications:

- Proficiency in Microsoft Office, Excel, Word, Outlook
- Ability to juggle multiple projects
- Excellent organizational skills

Please forward your resume by fax to (905)752-6400 or email jobs@pointforce.com

540 hotel restaurant

EARL OF WHITCHURCH PUB
 6204 Main St. Stouffville requires: WAIT STAFF, KITCHEN HELP. Full and part time. Experienced. Apply in person or fax 905-640-9960

Placing a Classified ad?
 1-800-743-3353
 Mon.-Fri. 8 am-6 pm

Shoeless Joe's now hiring WAITSTAFF. Ask for Nick or John. Apply within 2826 Markham Rd. (just south of Steeles)