

york region CAREERS

Your community career choice • Serving York Region through The Era-Banner, The Liberal, The Vaughan Citizen, The Economist & Sun, The Stouffville Sun/Tribune & The Advocate

Monday - Friday 8:00 am - 6:00 pm

1-800-743-3353

www.yorkregion.com

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Canadian Cancer Society / Société canadienne du cancer

Creating a world where no Canadian fears cancer. That's our vision and together, we can make it happen. Join our team of dedicated volunteers and staff to help us reach our goals.

Let's Make Cancer History

Fundraising Co-ordinator

Join our Markham/Whitchurch-Stouffville Unit team in this two-year, part-time contract to ensure the development and implementation of core community fundraising strategies. This will include developing fundraising activity action plans in partnership with the Unit Manager and volunteers, monitoring revenue, identifying opportunities to increase revenue and development, and acting as a fundraising resource. To this end, you must have experience with community fundraising campaigns, budget preparation and tracking, a firm understanding of residential campaigns, and a proven ability to plan and implement special events. Your post-secondary education in a business or marketing area is complemented by excellent interpersonal, organizational and problem-solving skills, and proficiency in MS Office 2000 (Word/Excel) and databases. Knowledge of volunteer-management principles is an asset. This position requires a valid driver's licence, access to a reliable vehicle, and working some evenings and weekends. We offer an opportunity to contribute to our mission in a great working environment. This position offers some benefits, and an hourly rate of \$16.23 plus 4% vacation. Qualified non-smokers are invited to send their resumes, by October 14, 2003, to: Unit Manager, Markham/Whitchurch-Stouffville Unit, Canadian Cancer Society, 227 Main Street North, Markham, ON L3P 1Y6. Fax: 905-294-3631. E-mail: kcraine@ccsont.org. We thank all applicants for their interest and advise that only those selected for an interview will be contacted. No phone calls, please. The Canadian Cancer Society provides equal opportunity in employment and encourages applications from all qualified persons.

www.cancer.ca



Metroland Printing, Publishing & Distributing Ltd. is the largest and most successful publisher of community newspapers in Canada. We are a progressive company who prides itself on its highly regarded customer service and quality. Metroland is wholly owned subsidiary of Torstar Corporation. We have the following employment opportunity at our Tempo Printing Facility:

PRODUCTION CO-ORDINATOR

Requirements include:
• Working knowledge of graphic arts
• Two to three years of relevant experience in print industry or college diploma/university degree in relevant field
• Strong communication/interpersonal skills
• Highly proficient computer skills — Word, Excel, etc.
• Strong organizational skills
• A motivated and driven professional, able to work as part of a winning team

Please send your resume and cover letter on or before October 14, 2003 to:

productionposting@metroland.com
Or fax (416) 493-1173

We thank all those who apply, however only those selected for an interview will be contacted.

SENIOR DIRECT MAIL DATA PROGRAMMER

PLM 1:1 inc., located in Markham, the direct mail service provider within PLM Group Ltd., requires a data programmer. You have knowledge of micro-computer software packages/ applications and data analysis techniques with an ability to analyze statistical information and prepare reports. Knowledge of modular functions in MS Access, Visual Fox Pro, DBASE or relational databases is an asset. Experience in list manipulation and knowledge in USPS and Canadian Postal Sort a must.

Interested parties fax a detailed resume
416-848-8495

Located in Markham. Only selected candidates will be contacted.

HYPRESCON

is now accepting applications for:
LABOURERS
Please apply in person at:
5387 Bethesda Rd., Stouffville, Ontario
"NO PHONE CALLS"

NOW HIRING FULL AND PART TIME
Dennison & Warden Rd. office seeks
8 ft/pt individuals to complete a
45 second telephone survey.
NO SELLING. NO COMMISSION
\$8.00 per hour.
FT hours 1-9 p.m.
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(905)470-6003

It's a new school year and we need CROSSING GUARDS

required immediately for:
• Kennedy By-Pass/Bridle Trail
• Castlemore/The Bridle Walk
We need part-time backup Crossing Guards. Give us a call today!
416-606-0901

LANDSCAPE MAINTENANCE FOREPERSON
3-5 years experience.
Call (905)887-5155 or fax (905)887-9685



NETWORK SUPPORT TECHNICIAN

\$49,488 - \$56,236

Reporting to the MIS Supervisor, the successful candidate will be responsible for maintaining and supporting the Town's MIS infrastructure including the day-to-day operation of the Corporate LAN/WAN, troubleshooting, monitoring, configuring, supporting and administering the network and associated hardware, file maintenance and records management, providing operational support to Town Hall and satellite/offsite users and ensuring appropriate network security is in place. In addition, you will assist with computer peripherals acquisition and installation, co-ordinate and document network hardware/software amendments, perform associated research and provide back up and escalation support as required.

Demonstrated work experience along with relevant formal academic training is required including MCP, A+, Net+ and MCSA/MCSE certification. Further, you possess technical knowledge with current operating systems, have relevant municipal working experience, excellent analytical, problem-solving, and interpersonal skills. Ability to work overtime and/or flexible hours including after hours and weekends is required.

The Town of Aurora offers a comprehensive benefits package, a "lieu time" policy, training and development opportunities and a formal system of performance management which rewards contributions with progression in the salary range. We invite you to forward your resume by October 15, 2003 to Human Resources, Town of Aurora, 100 John West Way, Box No. 1000, Aurora, Ontario, L4G 6J1 or email: hr@town.aurora.on.ca.

We thank all applicants and advise that those selected for an interview will be contacted.

ADMINISTRATIVE ASSISTANT

Ideal position available for the right person with MS Office savvy and a pleasant, well spoken telephone manner. Position requires organizing, coordinating and executing procedures, which allows workflow to move quickly and efficiently. Goldmine/Act and printing/graphics knowledge an asset. Only those with solid technical computer skills need apply.

GRAPHIC ARTISTS/DESIGNERS

Must have a minimum of 2-3 years experience PC and Mac platforms (PT/FT)

ACCOUNT EXECUTIVES

Well organized, detail minded individuals with proven track record, preferably in printing or graphic related industry.



GRAPHIC COMMUNICATIONS

Send resume, with cover letter, to:
hr@acg.ca

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HOME DEPOT JOB FAIR

Now you can join "our winning team"!

The Home Depot, the World's #1 Home Improvement Retailer, seeks qualified part-time sales associates who want to join a winning team! If you want a challenging career with top pay, great benefits, training, hands-on experience & advancement opportunities, then this is the team for you. We hire the best because we are the best! If you are a motivated, team player who can work flexible hours, has an entrepreneurial spirit, enthusiasm and a commitment to excellence, we want you on our team!

PART TIME OPPORTUNITIES!

• SALES ASSOCIATES (all dept's) • CASHIERS (all shifts)
• KITCHEN DESIGNERS

Apply in person

Tuesday, October 7th from 7pm-9pm
50 Kirkham Drive, Markham

The Home Depot is an equal opportunity employer.



Our facility, located in Concord, Ont. is a global supplier of die-casted, machined and assembled automotive parts. Our focus is innovation, engineering and performance. We are an organization which fosters employee involvement and teamwork.

DIE CAST MACHINE OPERATOR ID # EB

Must have demonstrated proficiency in both verbal and reading comprehension as well as mathematics. Must be mechanically inclined. Exposure to aluminum Die Casting is an asset. Available shift: Nights

We offer an industry competitive compensation package, including learning opportunities and profit sharing. Interested candidates should apply in confidence, stating all qualifications, and indicate Job ID # by fax: 905-738-7006, or e-mail: toralcastcareers@tesma.com

Only those under consideration will be contacted.

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Thomasville HOME FURNISHINGS SALES PROFESSIONAL

The successful candidates should have the following:
• Retail furniture experience
• Design experience an asset
• Able to work full time hours including weekends
• Excellent verbal communication skills
• A positive attitude with the desire and motivation to be a team player
Fax: Call/Hall at 905-305-1416

Architectural Technologist

Min. 3 yrs. experience, skilled with AutoCad LT2002. Position available immediately.
Email resume to: dja@rogers.com
or fax: (905)479-9985
David Johnston Architect Ltd.,
8 Maple Lane, Unionville

AUTO PARTS DELIVERY DRIVER

required by
CARQUEST CANADA LTD. in Stouffville.
Full-time \$8.50 to start plus benefits
Call: (905)640-4598

FORCED TO HIRE

\$22.00/HR.
York distribution co. requires 8 people in set-up and display dept. Advancement for fast learners. Must be able to start immed.
No experience
FULL TIME 40 HRS PER WEEK
For interview call
Mon. Tues. only
10 am - 6pm
(905)470-6003

EXPERIENCED FULL-TIME FRAMERS
required for Markham area. Vehicle a must. Please call Phil at (905)475-9911

Local foundation/construction co. looking for reliable **LABOURERS**. Must have own transportation. For more information call (905)722-7884

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