

# york region CAREERS

Your community career choice • Serving York Region through The Era-Banner, The Liberal, The Vaughan Citizen, The Economist & Sun, The Stouffville Sun/Tribune & The Advocate


Monday - Friday 8:00 am - 6:00 pm

1-800-743-3353

www.yorkregion.com

500 career training    500 career training    515 skilled & technical help    515 skilled & technical help    525 office help    525 office help    540 hotel restaurant    545 teaching opportunities    510 general help


**Veterinary Medical Receptionist Certificate Program**



Looking for an exciting career working in the field of animal health? Enjoy working with people? In a veterinary clinic one of the most important positions is the receptionist.

In just 12 weeks learn business communication, basic knowledge of animal care, computer skills and much, much more!

Call for further information and be ready for Sept. 8<sup>th</sup> start



Uxbridge Campus (905) 852-7848

515 skilled & technical help

Busy heating and air conditioning company seeking **EXP. QUALIFIED G2 TECHNICIANS** for residential service. This is a sub-contracting position which requires own truck and tools. Excellent wages. Call Ian or Rick (416) 493-4977

515 skilled & technical help

**CABINETMAKERS WOODWORKING MACHINIST**

Custom woodworking shop requires fully experienced Cabinetmakers and Woodworking Machinists. Send resume to 905-470-1789.

525 office help

Established Vaughan Law Firm requires a **LEGAL SECRETARY** 5 years experience in Real Estate / Condominium Projects.

Fax resume to: **Dorothy Jones 905-760-2900**

540 hotel restaurant

**SERVERS** Experienced. Join our friendly team. Apply in person after 5pm. **The Crown & Goose Pub**, 9580 Yonge St. Richmond Hill.

545 teaching opportunities

**PIANO INSTRUCTORS WANTED** to teach week nights. Min. Grade 10 RCM & teaching experience with children. Email resume with salary expectation to: info@88keys.ca

510 general help

**AVON GIFT** Join today and receive a gift. Make \$\$\$ now. Work from home, be your own boss. Call Nicole 1-877-430-5736. Limited time offer.

505 careers

**Trade Show, Exhibit & Display** Company in Markham requires experienced: **ESTIMATOR/ PURCHASER**

- Experience in both areas preferred
- Able to read and understand drawings
- Specify, source and purchase project-specific products and services
- Superior organizational, communication and computer skills

**SALE REPRESENTATIVE**

- Ability to prospect, present and close
- Motivated, goal oriented, self-starter
- Must be driven to succeed and grow the business.

Fax cover letter and resume with salary expectations (905) 479-1765

525 office help

525 office help

**DELFOUR CORPORATION**  
A leading software provider in the logistics industry.

We are seeking an individual to fulfill the duties of **Receptionist**. This is a permanent, part-time opportunity. The ideal candidate will possess exceptional communication and organizational skills, be fun and outgoing with a professional appearance. You will relate well to a diverse spectrum of people and be proficient in MS Office. A minimum of 1-year experience in reception is required. Interested candidates are invited to send your resume attention: Human Resources. Fax: (905) 415-9778 or to careers@delfour.com

525 office help

**ACCOUNTS PAYABLE** Full time part time position to assist head of accounting. Experience a must. Knowledge of inventory, purchase orders and job costs preferred.

Please fax resume to: **905-640-7681 Attn: Accounts Payable**  
Eligible candidates will be contacted for interview.

545 teaching opportunities

545 teaching opportunities

**THE PIANO STUDIO** is looking for responsible professional individuals to teach piano and violin at Newmarket and Aurora locations. Minimum grade 10 required. Successful applicants will have good interpersonal skills and work well with adults and children. **Send resume attention Elise Fast, 14 Main Street South, Newmarket. Phone 905-895-1844. Fax: 905-895-6851. Email: elise@thepianostudio.com**

**DRIVERS & HELPERS** \$10-\$14/hr. + benefits. Heavy lifting. Apply 34 Alex Ave., Woodbridge. 10am-4:30pm (905) 851-8553 email: delivery@braymore.ca

525 office help

**SERVICE ADMINISTRATOR** for reputable roofing company. Construction computer knowledge, excellent communication skills. **Email: jason@chouinardbrothers.com or fax 905-479-8305**

545 teaching opportunities

**LOVE CHILDREN?** Available for school aged daycare Mon to Fri. Split shifts. Looking for **E.C.E SUPERVISORS & ASSISTANTS**. Supervisors must be ECE, Rec. Leadership, C & Y Worker, Psychology or equiv. student or grad. Please fax resume to: 905-477-0285

**Labourer** for trench digging and waterproofing applications. Must have own transportation. Call (905) 751-1755 or (416) 443-0068

525 office help

**RETAIL SALES ANALYST** Required for fast paced company. Must have minimum 3 years business exp. preferably in food or pharmacy packaged goods. Strong MS Excel and problem solving skills a must. Wal-mart/Retailink exp. a definite asset. Please email resume to: gkelly@ckn-inc.com

540 hotel restaurant

**FULL & PART-TIME COFFEE EXPERTS** Timothy's Specialty Coffee is opening a new location at Markham & 14th Ave. For job opportunity fax your resume to 416-269-7228, or email: videonics@hotmail.com

545 teaching opportunities

**MAPLES OF BALLANTRAE GOLF CLUB** requires **Fall Maintenance Help**. Call or fax resume to: (905) 640-8526

505 careers

**CA/CGA** Richmond Hill CA firm requires CA or CGA with at least 2 years experience with review, engagement, corporate and personal taxes. Must enjoy field work, have excellent oral & written communication skills and have a passion for public accounting. A rewarding compensation package with benefits. **Email resume to Elizabeth at Cranston & Krozonouski elizabeth@candkca.com or (905) 709-0072**

525 office help

**Experienced part time help** needed for small construction office. Must be able to work unsupervised and have excellent computer skills. Book keeping and payroll experience preferred. Schedule and hours are flexible. Please fax resumes to (905) 642-6535

540 hotel restaurant

**TEACHER'S ASSISTANT** Required for September. Private school in Markham. \$8.00/hr. Must be fluent in English. Fax resume to: (905) 294-0130

510 general help

**GENERAL LABOUR POSITIONS!** Available in Richmond Hill \$9.50/hr

- Lifting up to 50 lbs.
- All shifts available
- Safety shoes & reliable transportation required.
- Factory experience is an asset.

**ProTemps**

Please send resumes to: Fax: 416-488-8124 Email: kelly@protempcanada.com

**WAREHOUSE HELP** Stock, picker/packer for Richmond Hill warehouse. Must have 2 years related experience. Must have high school diploma. Inquiries to: Manager, P.O. Box 64575, Unionville L3R 0M9

535 hospital, medical, dental

Busy Markham contracting company looking for full time **OFFICE HELP**. Fax resume to 905-474-1611

535 hospital, medical, dental

Smaller Equipment Leasing Co. requires person for collections and various other duties. Must have good communications skills. Call Peter @ 905-479-8332 X #1

510 general help

**SALES ASSOCIATES** Stephenson's Rental Centres requires customer service people for our equipment rental locations in the Thornhill & Markham area. \$12/hr. plus benefits after 3 months. Customer service experience & a mechanical aptitude are definite assets. Must be able to work week-ends. **Please fax 905-471-5448**

**BAREFOOT GRASS** is looking for motivated individuals, experience an asset. **Lawn Technicians NEEDED**. Must be available to work through the Fall season. Weekly wages starting from \$600+/week. **Fax: 905-760-0470**

The career & financial services with industry giant mutual funds etc. Full training provided. Call Dalbir 1-877-623-7577

514 salon & spa help

**MARKHAM HAIR STYLIST** with some clientele for Unisex shop. Experienced. Call (905) 472-2688.

535 hospital, medical, dental

**DENTAL ASSISTANT FULL TIME** for Markham office. New grads welcome. Immediate position. Please call 905-471-1348.

535 hospital, medical, dental

**TELEMARKETING** Business to Business telemarketing opportunity. Markham area, part time, Monday to Friday, 3 hrs. daily. Call for interview (905) 475-8535 ext. 317.

510 general help

**MRS. WIDEMAN'S** requires: • Amazing F/T, P/T Pastry Chef • F/T, P/T Front Counter Staff to start immediately. • 2 P/T weekend Dishwashers • 2 P/T Weekend Servers. Please call cell: 647-222-2120 Fax resume 905-642-0105

**GENERAL LABOUR** For a distribution warehouse located at Woodbine & Hwy 7. Good command of English. Minimum grade 12 education. Fax resume to Sharon at 905-475-4163



**HAIR STYLIST** Licensed for children's salon in Markville Shopping Centre. Call Paul 416-434-1144

530 sales help & agents

**MOTIVATED INDIVIDUALS** with good customer service skills required to join our team at **TML Ltd.** Positive work environment, friendly atmosphere. Guaranteed hourly plus commission. **Earn up to \$18/hr.** Mon-Fri: 3:30pm-9:30pm, Sat: 10am-3pm. Not suitable for students. **Contact Kevin (905) 752-2800 after 12pm**

530 sales help & agents

**TELEMARKETING POSITIONS** Available in Markham, Scarborough and Concord. Experienced telemarketing required. Self-disciplined and motivated. Evening and weekend availability a must! Fluent in English and Tamil. Hourly plus incentives. Please call Seema (905) 760-1828 or fax resume to: 905-760-7701 or email: seemasharma@rbc.com

Centrally located (Victoria Park/ Steeles) office looking for two **CUSTOMER SERVICE REPRESENTATIVES**. Must be computer literate. Training provided. **Fax resume to: 416-490-8196**

**ATTENTION** Due to the alarming number of returned cheques and declined credit cards used to pay for advertising, any such transactions will incur a \$25 service charge.